

## MONITORING AND EVALUATION

### City of Avon Park Comprehensive Plan Adopted December 26, 1990

The City of Avon Park will monitor and evaluate its Comprehensive Plan and produce an Evaluation and Appraisal Report. The preparation of the report shall be consistent with the procedures outlined in Section 9J-5.005(7), Florida Administrative Code, and Section 163.3191, Florida Statutes. After the Comprehensive Plan is adopted, the Evaluation and Appraisal Report shall be prepared every five years. The Planning and Zoning Board, as the designated Local Planning Agency, shall orchestrate Comprehensive Plan monitoring. The first report shall be completed in 1996, and shall achieve the following functions:

A. Citizen Participation

Before the Evaluation and Appraisal Report is submitted to the Department of Community Affairs, a public hearing shall be called to present the document to the citizens of Avon Park. The public hearing shall be held jointly between the Planning and Zoning Board and the City Council. The public hearing shall be advertised and copies of the report shall be on display at City Hall at least one-week prior to the public hearing.

B. Updating Data and Analysis and Measurable Objectives

Appropriate baseline data, such as United States Census data and other professionally accepted existing data, shall be updated in the Evaluation and Appraisal Report. Major changes in the magnitude and distribution of land use information shall be presented and analyzed.

C. Review of Capital Improvements Element

The Evaluation and Appraisal Report shall summarize each annual review of the Comprehensive Plan's Capital Improvements Element. The annual review of the Capital Improvements Element shall coincide with the City's annual budgeting process and shall determine the degree to which the capital improvements implementation requirements, as set forth in Section 9J-5.016(4), FAC, have been achieved. Obstacles or problems related to implementation shall be identified.

D. Review of Planning Effectiveness

Avon Park shall annually determine the available capacity for public facilities for which the City has operational or maintenance responsibility, and for state and federal roads. Owners or operators of public facilities not operated, maintained or owned by the City shall supply the City with available capacity information annually, or as otherwise reasonable depending on development activity that requires the use of such a facility.

The Evaluation and Appraisal Report shall review the effectiveness of the Comprehensive Plan, describing the degree to which the goals, objectives and policies have successfully attained and implemented. Obstacles or problems with implementation shall be identified.

E. Identification of Future Planning Concerns

The Evaluation and Appraisal Report shall contain new or modified goals, objectives and policies that correct deficiencies identified in the evaluation process.