



CITY OF AVON PARK

Highlands County, Florida

110 East Main Street

Avon Park, Florida 33825

**CRA BOARD
SPECIAL MEETING AGENDA
123 E. Pine St. Avon Park, FL 33825
Monday, June 9th, 2014
5:30 PM**

(Please turn off pagers and cell phones)

A. OPENING

1. Invocation
2. Pledge of Allegiance
3. Roll Call
4. **Motion:** Approval of Special Board Minutes of May 28, 2014

B. Main Street met on June 5th, 2014.

5. Motion to approve Minutes of April 3rd and 24th, 2014
6. Motion to approve façade grant \$2312.50 for daycare at 108 S Forest
7. Motion to deny \$1600 handicap ramp at 110 N Prospect
8. Motion to approve \$1215 for advertising for Movies on the Beach
9. Motion to deny 4th of July funding for fireworks since it does not meet "advertising" criteria as specified in application form.
10. Motion to award special grant of \$5000 for fireworks with contingency that MS CRA be recognized as co-sponsor of event.
11. Tabled item- "Rock the Gold 5K Run" pending advertising budget.
12. Motion to sponsor Oktoberfest event pending additional budget information
13. Discussion of CRA Expansion Plan

E. ADJOURN

Any person who might wish to appeal any decision made by the Avon Park CRA of the City of Avon Park, Highlands County, Florida, in public hearing or meeting is hereby advised that he/she will need a record of the proceedings, and for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made which will include the testimony and evidence upon which such appeal is to be based. Any person with disabilities requiring accommodations in order to participate should contact the City Manager prior to the meeting.

AVON PARK COMMUNITY REDEVELOPMENT AGENCY
MINUTES SPECIAL MEETING
Council Chambers — 123 E. Pine St.
Monday May 28, 2014
5:30 PM

A-4

Members Present: Mayor Sharon Schuler, Councilman Garrett Anderson, Councilman Parke Sutherland, Councilman Terry Heston, Brenda Giles

Others Present:, Administrative Services Director Maria Sutherland, Members of the audience.

Chairperson Schuler called the meeting to order at 5:30 p.m.

The invocation was given and the Pledge of Allegiance was recited. The roll was called and a quorum was present.

Approval of Minutes April 28, 2014: Motion made by Councilman Terry Heston, seconded by Council Parke Sutherland to approve minutes of April 28, 2014 meeting as presented. Motion carried unanimously.

DISCUSSION/MOTION FOR CORNERSTONE CHURCH FAÇADE GRANT:

There was a discussion regarding churches. Motion made by Councilman Terry Heston, seconded by Garrett Anderson to approve Cornerstone Church Façade Grant up to \$5,0000.00. Motion carried unanimously.

There were no additional items.

Meeting adjourned at 5:55 PM

Recorded and transcribed by Maria Sutherland.

Maria Sutherland

Sharon Schuler

Main Street CRA Advisory Board

Minutes Regular Meeting

City Council Chambers- 123 E Pine St., Avon Park, FL 33825
June 5, 2014 -- 12 noon

Members Present: Chairperson Carlos De la Fuente, Gaylin Thomas, Don Appelquist, Rob Bullock, Robert Flores, Charles Hardin

Members Absent: None

Others Present: Maia Fowler

The meeting was called to order at 12:00. Roll was called and a quorum was met.

Approval of Minutes: A motion was made by D. Appelquist to approve the regular meeting minutes of April 3, 2014, and the special meeting minutes of April 24, 2014. Motion was seconded by R. Bullock. Motion carried unanimously.

Facade Grant – 108 S Forest Ave: Motion was made by D. Appelquist to approve the façade grant for \$2,312.50. Motion was seconded by C. Hardin. Motion carried unanimously.

Facade Grant – 110 N Prospect Ave: After discussion about how this façade grant affected slum and blight in the CRA district, D. Appelquist made a motion to deny this application. Seconded by G. Thomas. Motion carried unanimously.

Event Grant – Movies on the Beach: Motion was made by G. Thomas to approve the event grant for \$1,215 for advertising, with the contingency that they report back to the CRA after the event so they can measure the success of the event. Seconded by R. Bullock. Motion carried unanimously.

Event Grant – Fourth of July Fireworks: D. Appelquist made a motion to deny this event grant because it did not meet the criteria of only paying for advertising. Seconded by R. Flores. Motion carried unanimously (with R. Bullock abstaining because he is a member of the Jaycees). D. Appelquist then made a motion that the CRA award a special grant to the Jaycees in the amount of \$5,000 for the fireworks display with the contingency that the CRA be a co-sponsor of the event. Seconded by G. Thomas. Motion carried unanimously (with R. Bullock abstaining).

Event Grant – Rock the Gold 5K Run: Amanda Carter presented the budget for the Rock the Gold 5K Run. D. Appelquist made a motion to table this event until a new advertising budget could be presented. Seconded by G. Thomas. Motion carried unanimously.

CRA Plan – Jim LaRue Consulting: The meeting with Jim LaRue Consulting is scheduled for June 23rd at 5:00 p.m. Board members were asked to email any questions and comments to Maria before the meeting.

Oktoberfest Request for Funds: Laura Wade made a presentation for Oktoberfest 2014. She offered to volunteer her time to plan the event this year and presented a budget for the costs if the CRA sponsored the entire event. After discussion about the Beer Tent, it was agreed that the CRA would not be the sponsor for the beer tent. D. Appelquist made a motion that the CRA would sponsor this event, and asked for more information about the budget to be presented at the next meeting. Seconded by G. Thomas. Motion carried unanimously (with R. Bullock abstaining because he is a member of the Jaycees).

The meeting adjourned at 1:10 pm.

Maria Sutherland

Chairperson Carlos De la Fuente

Avon Park Community
REDEVELOPMENT
Main Street District Agency



MAIN ST. CRA ADVISORY BOARD

*****REVISED*****

City Council Chambers
123 E. Pine Ave, Avon Park, FL 33825
Thursday, June 5, 2014
12 noon

- 1. Roll Call**
- 2. Approval of minutes from the April 3, 2014 regular meeting**
- 3. Approval of minutes from the April 24, 2014 special meeting**
- 4. Facade Grant**
 - a. 108 S. Forest Ave - \$2,312.50
 - b. 110 N. Prospect Ave - \$1,600
- 5. Event Grant**
 - a. Movies on the Beach - \$1,215
 - b. Fourth of July Fireworks - \$5,000
 - c. Rock the Gold - \$500
- 6. CRA Plan – Jim LaRue Consulting**
- 7. Adjourn**

Any person who might wish to appeal any decision by the Main St. Advisory Board of the City of Avon Park, Highlands County, Florida, in public hearing or meeting is hereby advised that he/she will need a record of the proceedings, and for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made which will include the testimony and evidence upon which such appeal is to be based. Any person with disabilities requiring accommodations in order to participate should contact the City Manager prior to the meeting.

Main Street CRA Advisory Board

Minutes Regular Meeting

City Council Chambers- 123 E Pine St., Avon Park, FL 33825

April 3, 2014 -- 12 noon

B-5

Members Present: Chairperson Carlos De la Fuente, Gaylin Thomas, Rob Bullock

Members Absent: Don Appelquist, Robert Flores

Others Present: Maia Fowler

The meeting was called to order at 12:30. Roll was called and a quorum was met.

Approval of Minutes: A motion was made by G. Thomas to approve the minutes of **March 6, 2014**. Motion was seconded by R. Bullock. Motion carried unanimously.

Facade Grant – 1003 W Pine Street: The Cornerstone Christian Church of Avon Park is asking for \$5,000 to add a handicap ramp, add a fence, add exterior electrical and lighting, and paint the building. G. Thomas stated that the CRA doesn't usually give money to churches – only to businesses and homes. She said the only reason CRA funds were devoted to the 1st Baptist Church to redo their parking lot was because the public uses the parking lot on a regular basis. G. Thomas made a motion to table this grant until other CRA members can look at the building so they can make a decision. Motion was seconded by R. Bullock. Motion carried unanimously.

Review Budget: A copy of the current budget was reviewed to show the amount of money left in the Event Grant fund and the Façade Grant fund. The board requested information on how they can do budget amendments so money can be added to these funds if needed. A motion was made by G. Thomas to get local engineering bids on just the west gateway to the mall. Seconded by R. Bullock. Motion carried unanimously.

Extra stipend/raise: A motion was made by R. Bullock to table this item until they receive a memo or powerpoint presentation showing what work has been done by M. Fowler that is over and above the job description. Seconded by G. Thomas. Motion carried unanimously.

Revise Grant application process and forms: G. Thomas motioned to schedule a CRA Advisory committee special meeting on April 24, 2014, at 12 noon in the Council Chambers to discuss the grant application process and forms. Seconded by R. Bullock. Motion carried unanimously.

The meeting adjourned at 1:20 pm.

Maria Sutherland

Chairperson Carlos De la Fuente

Main Street CRA Advisory Board

Minutes Special Meeting

City Council Chambers- 123 E Pine St., Avon Park, FL 33825

April 24, 2014 -- 12 noon

B-5

Members Present: Chairperson Carlos De la Fuente, Don Appelquist, Rob Bullock, Robert Flores

Members Absent: Gaylin Thomas

Others Present: Maia Fowler

The meeting was called to order at 12:00. Roll was called and a quorum was met.

Revise Grant application process and forms: The Board agreed that the Event Grant application should state that the only items to be paid by the CRA were for advertising, with a limit of \$2000 per grant. Also, the grant should provide documentation on the cost for city personnel (police, fire, sanitation) that the applicant must pay for events. The application should also state that the event must comply with state regulations for ADA and food preparation, and possibly add this information to the application.

Other items: Don Appelquist made a motion to move \$10,000 from the Other Current Charges & Obligations/Demolition account to the Other Current Charges & Obligations/Event Expenditures account. Motion was seconded by Rob Bullock. Motion passed unanimously.

The meeting adjourned at 1:00 pm.

Maria Sutherland

Chairperson Carlos De la Fuente

Community Redevelopment Agency

FAÇADE GRANT

B-6

APPLICATION



Rec'd
5-27-14
MJB

City of Avon Park
Community Redevelopment Agency
110 East Main Street
Avon Park, FL 33825

Phone: 863/452-4403 FAX: 863/452-4413

Apple Top Child Care
108 South Forest

Façade Grant Application for:

108 S. Forest Avenue

Lowest estimate for each of the following:

Fence	\$1,800
Awnings	\$1,650
Porch	<u>\$1,175</u>
TOTAL	\$4,625 / 2 = \$2,312.50

The City of Avon Park
Community Redevelopment Agency
110 E. Main St.
Avon Park, FL 33825
863/452-4403 – FAX 863/452-4413

Facade Grant Application

Date: May 21, 2014

Applicant's Name: Apple Top Child Care + Learning Center / Beth Jahna

Property Address: 108 S. Forest Ave A P 33825

Business phone _____ cell phone 863 449 0354 home phone same FAX _____

For **home** grants: Is the property Owner Occupied? Yes ___ No ___

For **business** grants: How many store fronts are you applying for? 1

Summary of Proposed Improvements add play ground, add awnings to front of building and repair back screen porch.

Please attach the following information to the application:

1. Photographs clearly showing existing condition of the façade, including close-up showing detail, and long shots showing adjacent structures.
2. If the project involves new construction or structural renovation, preliminary plans and specifications drawn to scale that show the scope of work. Also, include a complete written description of materials and construction methods to be used for proposed improvement or change.
3. Samples of all colors, to include paint, awnings, etc., and a sample of awning material if available.
4. Include historic photo if available on historic properties.
5. Applications are based on appropriated funding designated for the CRA Program and are on a first come first served basis.

TYPE OF FAÇADE GRANT REQUEST (see above Grant Types for accurate selection):

Free Home Façade Grant

Matching Home Façade Grant

Business Matching Grant

TOTAL COST OF PROPOSED IMPROVEMENTS
(Obtain and attach at least two bids/quotes for this project) Company license and logo must be on the quote.

\$ 6144.00

TOTAL AMOUNT OF GRANT REQUESTED
(see details of funding parameters at top of this page)

\$ 3072.00

I understand this application for a Façade Grant requires that I comply with the design guidelines established by the City of Avon Park CRA Board, and that the money will be granted on a reimbursable basis. Those changes or improvements not approved by the CRA Board will not be funded. I understand that the proposed work must commence within 30 days after approval of this request or I must reapply.

I also understand that these improvements and attachments must remain as part of the real property and reside within the CRA target area. I also give my permission to the CRA Board to place a "Redevelopment by Design" sign on my property during the improvement phase for a minimum of 30 days after completion.

The CRA reserves the right to accept or reject any application, or part thereof.

Robbie L Smith

PRINT PROPERTY OWNER'S NAME

Robbie L. Smith

PROPERTY OWNER'S SIGNATURE

5/27/14

DATE

PRINT LESSEE'S NAME

LESSEE'S SIGNATURE

DATE

For official use only

CRA Advisory approved: Yes No DATE: _____

CRA Board approved: Yes No DATE: _____

Informed grantee date: _____ Initials: _____

CLOSEOUT DATE: _____ Initials: _____

Proposal - Façade Improvements

B-6
continued

Apple Top Child Care and Learning Center

108 S. Forest Ave.

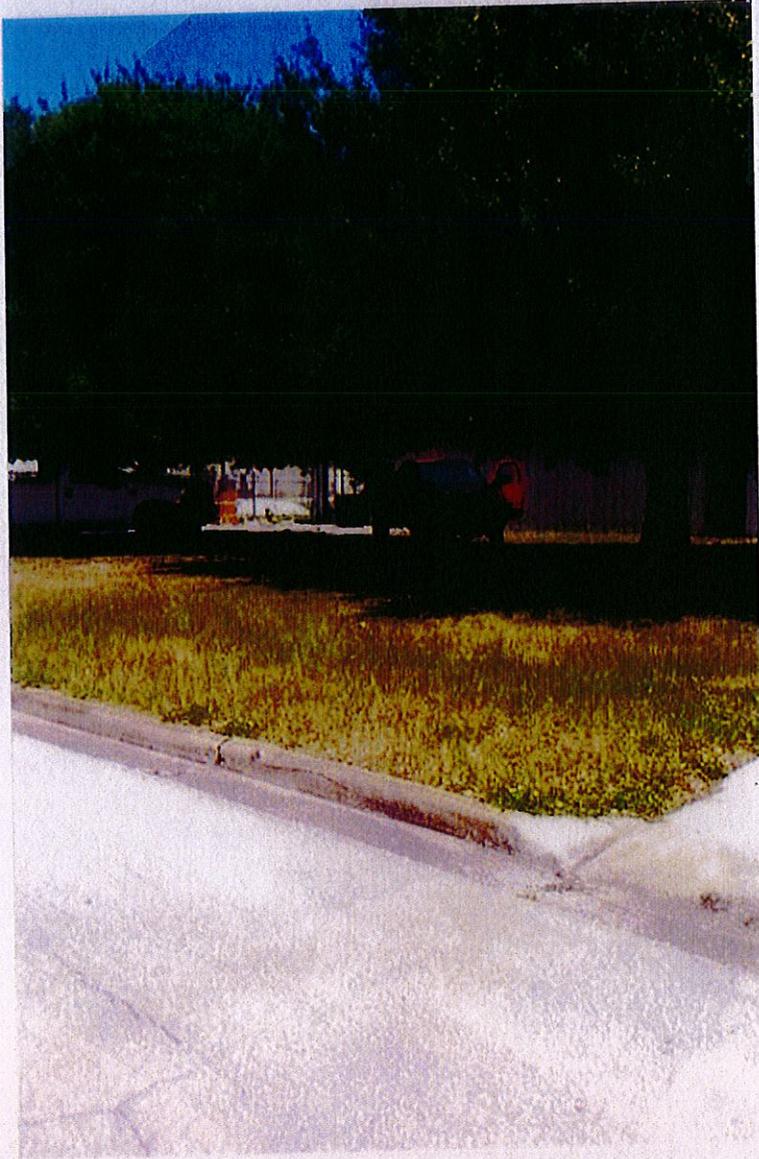
Avon Park, FL 33825

Fencing – Add playground fence – 2 estimates attached.

Two Awnings on the front of the building – 3 estimates attached.

Repair screen porch – Repair ceiling with vinyl. Re-roll screens and add door – 2 estimates attached.

Fencing



New fence

PROPOSAL/CONTRACT

Stanley Fence Co., Inc.

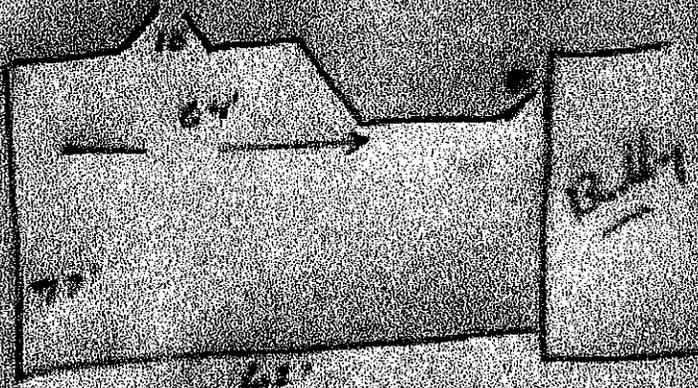
42 Years Experience
Licensed & Insured

Local 814-8211
NC 281

Customer: John Talon
Address: 101 E. Forest Ave.
Ashe, NC

Date: 5/21/12
Contact: _____
Phone: 478-2538
Cell: _____
Fax: _____

Project Name: _____
Project Number: _____
Project Start: _____
Project End: _____
Project Location: _____
Project Description: _____
Project Status: _____
Project Manager: _____
Project Budget: _____
Project Risk: _____
Project Notes: _____



ALL QUOTES
ARE GOOD
THROUGH
5/31/12

ALL QUOTES
GOOD THROUGH

Stanley Fence Co., Inc.
42 Years Experience
Licensed & Insured
Local 814-8211
NC 281

Stanley Fence Co., Inc.
42 Years Experience
Licensed & Insured
Local 814-8211
NC 281

Brooker Fence Company, Inc.

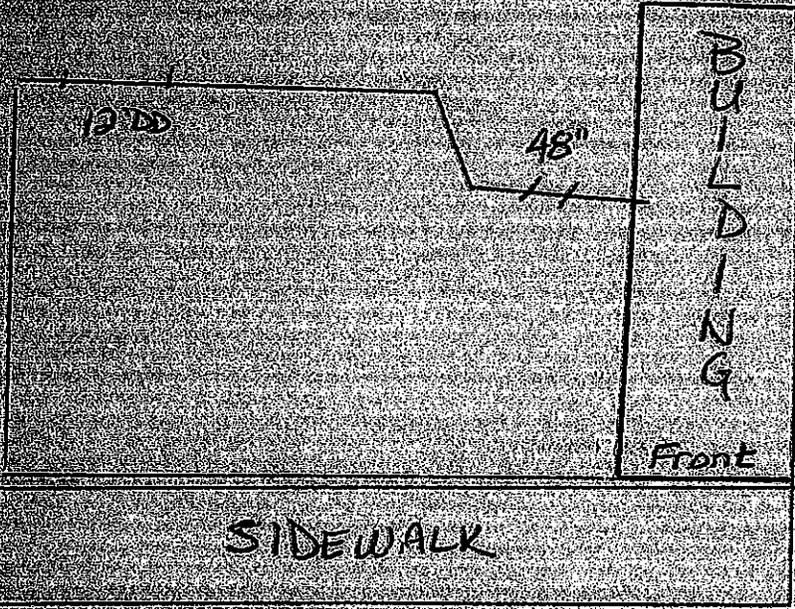
114 Dec Trail
 Sabang, FL 33876-6508
 Phone: 863-655-3991
 Fax: 863-655-6001
 e-mail: brofence@stratoinc1
 www.brookerfence.com

Address: <u>114 Dec Trail</u>	City: <u>Sabang, FL</u>	State: <u>FL</u>
Zip: <u>33876</u>	County: <u>Polk</u>	Parcel ID: <u>449-0351</u>
Contractor: <u>Brooker Fence Co. License #88401</u>	Contractor License: <u>88401</u>	Contractor Type: <u>RESIDENTIAL - COMMERCIAL - INDUSTRIAL</u>

brookerfence.com
5' RESIDENTIAL

SPECIFICATIONS

Linear Feet of Fence	<u>172</u>
Total Height	<u>5'</u>
Fence Type	<u>Black Vinyl</u>
Line Post	<u>1 1/2" x 6'S</u>
Top Rail	<u>1 1/2" x 6'S</u>
Terminal Post	<u>2 1/2" x 6'S</u>
Fabric Color/Mesh	<u>White</u>
Gate	<u>4'8"</u>
Gate	<u>12' DD</u>
Gate	<u>12' DD</u>
Gate	<u>12' DD</u>
Gate Drilling	<u>Yes/No</u>
Gravel Basis	<u>Yes/No</u>
Regional	<u>Yes/No</u>
Permit/Asst. Permit	<u>Yes/No</u>
March Wire	<u>Yes/No</u>



172' of 5' residential vinyl fence
4'8" gate
12' DD gate
12' DD gate
12' DD gate
Yes/No
Yes/No
Yes/No
Yes/No
Yes/No

Fence	<u>2752.00</u>
Permit & P&Z fees	<u>95.00</u>
TOTAL (incl tax)	<u>2847.00</u>
Deposit Required	<u> </u>
Balance on Completion	<u>2847.00</u>
Discount for cash or check	<u>45.00</u>

This price is good for 30 days.



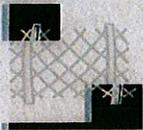
ACCEPTANCE OF PROPOSAL - The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Accepted by _____

Brooker Fence Company, Inc. and its employees shall not be held liable for any damage to property or injury to persons resulting from the use of the fence. Property owner is responsible for all utility locations and placement of fence. Brooker Fence Company, Inc. shall assume no liability, dispute, due to error of the property owner.

Approval of the property owner or association approval is the responsibility of the property owner.

All work will be performed in a workmanlike manner and in accordance with standard practice.



ALL AROUND FENCING & CONCRETE PAVING
401 TULANE DRIVE
AVON PARK, FL. 33825
PHONE NUMBER: (863) 873-1909

Statement:

Date: February 17, 2014

Estimated bid

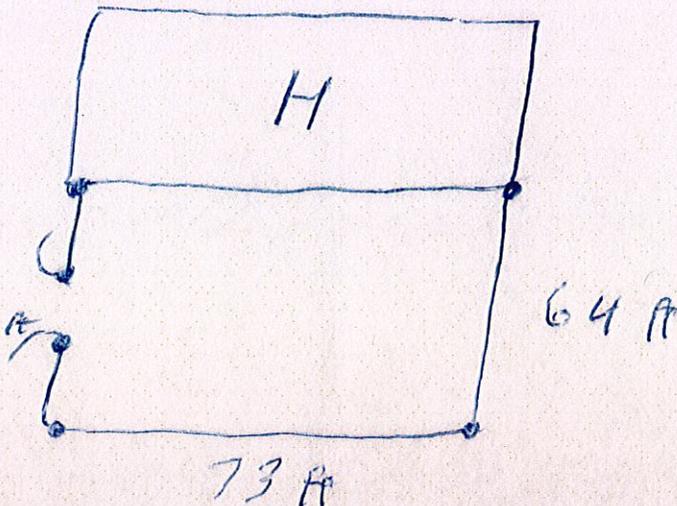
Material

200 ft of 5ft black vinyl chain link fence

Labor & Material

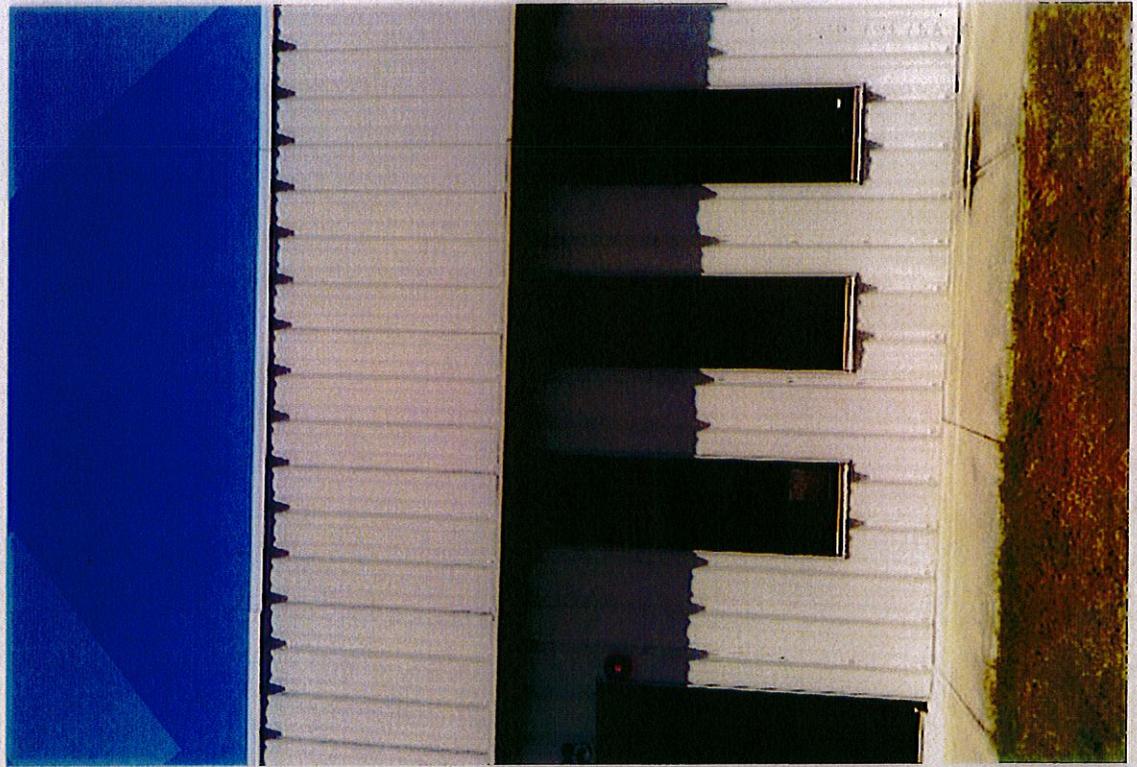
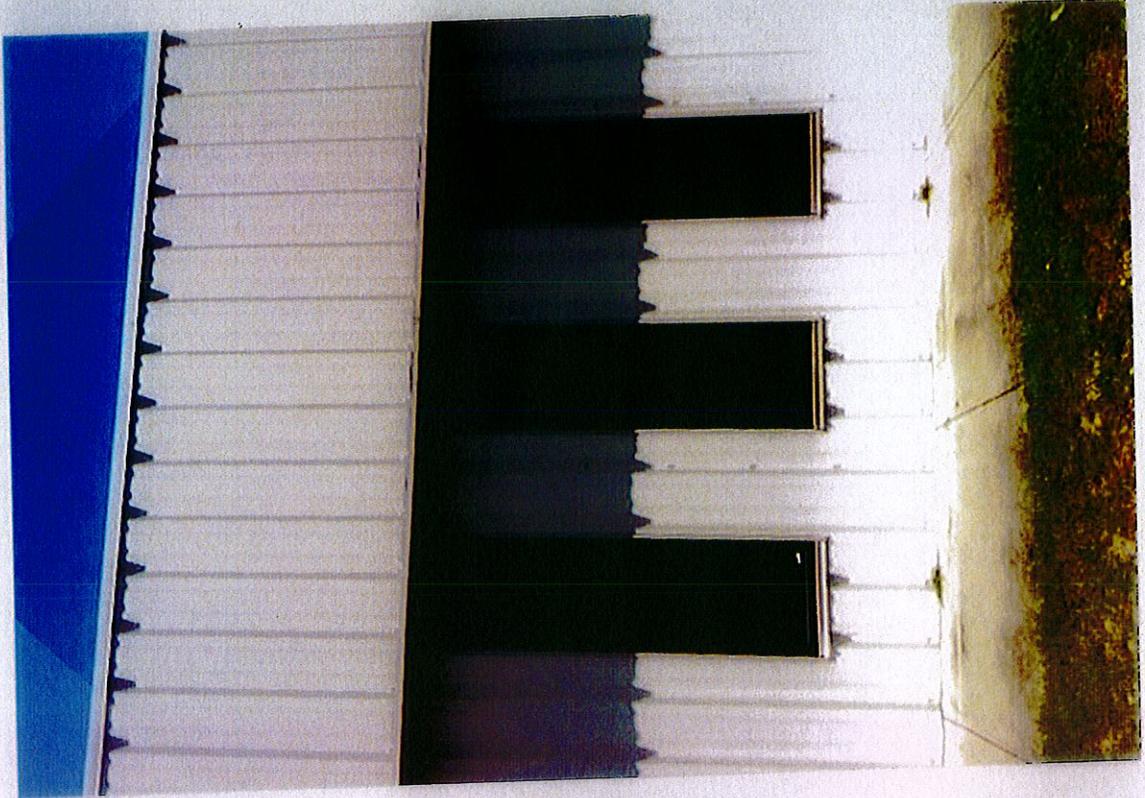
\$1,800.00

1 1/2 gage
black vinyl
chain link



Front Awnings

We would prefer the tan & Maroon Canvas.

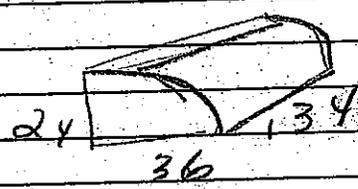


477551

CAROL'S UPHOLSTERY & SEAT COVERS
1023 Hawthorne Dr.
Sebring, FL 33870
471-0488 Fax 471-6553

NAME <i>Dena Christenson</i>		SHIP TO	
ADDRESS <i>108 S Forest Ave</i>		ADDRESS <i>813 416 8835</i>	
CITY, STATE, ZIP <i>Avon Park FL</i>		CITY, STATE, ZIP	

ORDER NUMBER	DEPARTMENT	SALESPERSON	WHEN SHIP	TERMS	HOW SHIP	DATE <i>5/14/14</i>
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QUANTITY	DESCRIPTION	PRICE	AMOUNT
<i>2</i>	<i>awnings</i>	<i>750⁰⁰</i>	<i>1500 00</i>
	<i>134 x 24x 36</i>		
			
		<i>instaler</i>	<i>15000</i>
			<i>1650 00</i>
	<i>Sumbrella</i>		
	<i>4995 Havelock Brick</i>		
	<i>50% down</i>		
	<i>6 to 8 weeks</i>		
	<i>But due on Delivery</i>		

BUYER:

KEEP THIS SLIP FOR REFERENCE



Proposal

Parker's Custom Canvas and Awning

www.parkerscustomcanvas.com

232 American Spirit Rd. - Winter Haven, FL 33880

(Off Spirit Lake Road)

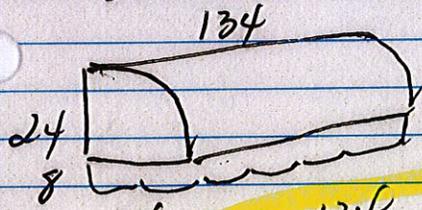
(863) 297-9180 • Fax: (863) 293-3465



PROPOSAL SUBMITTED TO			PHONE 863-449-0354	DATE 5/6/13
NAME Mary Beth Jahna			JOB NAME	
STREET			STREET 108 S Forest Ave	
CITY	STATE	ZIP CODE	CITY Avon Park	STATE FL 33825
EMAIL ADDRESS			FAX	CELL

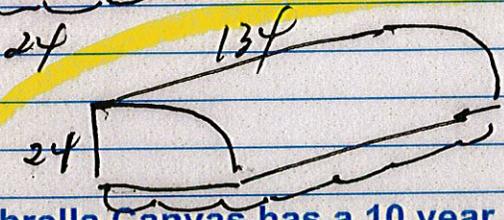
We hereby submit specifications and estimates for:

Construct + install (2) waterfall style awnings from 1090 welded aluminum cover in stripe Sunbrella canvas with a standard scallop



\$1400 + 98.00 tax

Fabricate + install (2) valances insured



\$1960 + 137.20 tax

\$760 + 53.20 tax

Sunbrella Canvas has a 10 year limited warranty

We hereby propose to furnish material and labor — complete in accordance with above specifications to the sum of _____ dollars (\$ _____).

Payment to be made as follows: $\frac{1}{2}$ down + $\frac{1}{2}$ at completion

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature _____

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance _____

Email Address: _____



Proposal

Phone: (863) 293-2442
Fax: (863) 299-6655

AWNING & UPHOLSTERY, INC.

503 FIFTH STREET, S.W. • WINTER HAVEN, FLORIDA 33880

PROPOSAL SUBMITTED TO:

PHONE:

DATE:

5-15-14

NAME:

Beth Jahn

JOB NAME:

STREET:

108 S Forest Ave

STREET:

CITY:

Avon Park, FL 33825

CITY:

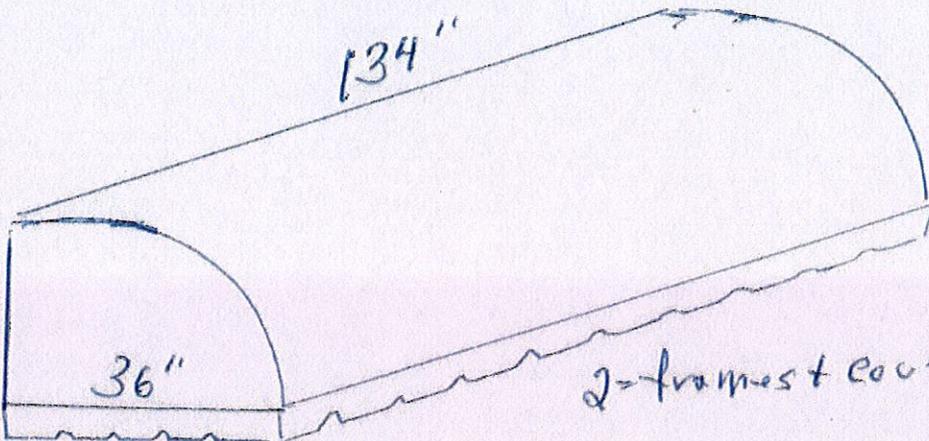
STATE:

STATE:

ARCHITECT:

DATE OF PLANS:

We hereby submit specifications and estimates for:



2 frames + covers = @875.00 (2)

umbrella fabric

We hereby propose to furnish labor and materials — complete in accordance with the above specifications, for the sum of:

1750.00 + 122.50 tax

dollars (\$ 1872.50) with payment to be made as follows:

Any alterations or deviations from the above specifications must be made in writing and all extra costs including materials and labor will become a charge over the sum mentioned in this contract.

All sales are not final and all materials remain the property of Ard's Awning & Upholstery, Inc., until paid for in full. In default of any payment by the purchaser, the seller may take possession of goods without legal process. If seller requires an attorney's services in order to institute legal action of any kind, in the event of default, then the buyer agrees to pay all attorney's fees of the seller, including all costs of collection.

Authorized Signature

Rang AO

NOTE: This proposal may be withdrawn by us if not accepted within 45 days.

Cancellation Policy: All cancellations must be made in writing and forwarded to our Accounting Department. Customer will be responsible for any and all work done up and through the date of customer's cancellation of the contract. The Cancellation Date is the date on which Ard's receives and processes your cancellation request.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

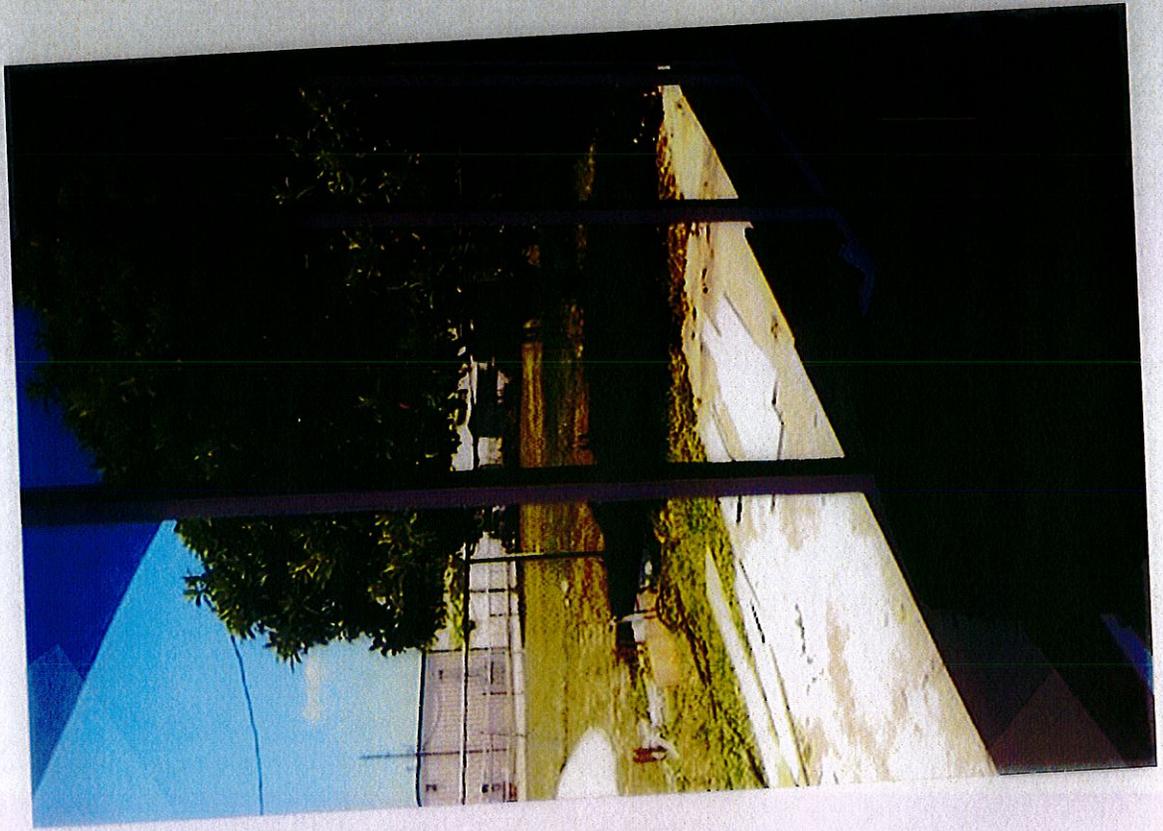
Accepted:

Signature _____

Date _____ Signature _____

Screen Porch





BOBBY LEE ALUMINUM, INC.

45 North Central Avenue • Avon Park, Florida 33825
 Office (863) 453-2543 • Cell: (863) 443-0222
 We accept Credit Cards

BID

No. 5000

BOBBY LEE ALUMINUM INC. No. 4987
 45 N. Central Ave.
 AVON PARK, FL 33825
 Office: 863-453-2543 Cell: 863-443-0222
 We accept Credit Cards

Customer Order No. _____
 Name Albert Jahna Phone _____
 Address _____ Fax _____

QTY	DESCRIPTION	PRICE	AMOUNT
-----	-------------	-------	--------

Peroll Screen and
Fix Doors

Received by _____

All claims and returned goods must be accompanied by this bill

NET TAX

Customer's Order No. _____ Date March 4 2014
 Name Albert Jahna
 Address 108 Forest Ave Avon Park
Fla. 33825 Phone: _____
 SOLD BY CASH C.O.D. CHARGE ON ACCT. MDSE. RETD. PAID OUT LAYAWAY

QUAN	DESCRIPTION	PRICE	AMOUNT
------	-------------	-------	--------

Outside Porch
Install Softie in
Ceiling 20'x10'

Total For
Screen Porch
\$1175.00

(See attached for Screen
+ door)

Received by _____

All claims and returned goods MUST be accompanied by this bill

TOTAL TAX

\$800.00

HIGHLANDS WINDOW, SCREEN & SUPPLY

1825 W. County Line Rd.
 AVON PARK, FLORIDA 33825
 (863) 453-8603

CUSTOMER'S ORDER NO.		PHONE	449-0354		DATE	4-15-14	
NAME Beth Talwa							
ADDRESS 1085 Forest Ave Avon Park							
SOLD BY	CASH	C.O.D.	CHARGE	ON ACCT.	MOSE. RET'D.	PAID OUT	
QTY.	DESCRIPTION					PRICE	AMOUNT
	INSTALL 3 Picture windows (P.B.T.)						
	Aluminum frames						1200.00
	grey Insulated glass w/ Low-E						
	enclose 6'x8' opening						
	w/3'x4' horizontal slider						
	w/metal siding exterior						
	Dunnall interior						1300.00
	enclose 8'x8' opening						2700.00
	w/ french doors w/ 2 sidelites						
	RESCREEN BACK PORCH						200.00
	INSTALL vinyl soffit in						
	SCREEN ROOM						1300.00
	Add New Door on						125
	Screen Porch					TAX	
RECEIVED BY						TOTAL	6700.00

C PRODUCT 610

All claims and returned goods must be accompanied by this bill.

8390

Thank You

Total for screen porch
 \$1425.00

B, 7

Community Redevelopment Agency

FAÇADE GRANT

APPLICATION



City of Avon Park
Community Redevelopment Agency
110 East Main Street
Avon Park, FL 33825

Phone: 863/452-4403 FAX: 863/452-4413

TYPE OF FAÇADE GRANT REQUEST (see above Grant Types for accurate selection):

Free Home Façade Grant Matching Home Façade Grant Business Matching Grant

TOTAL COST OF PROPOSED IMPROVEMENTS
(Obtain and attach at least two bids/quotes for this project). Company license and logo must be on the quote.

\$ 1600-

TOTAL AMOUNT OF GRANT REQUESTED
(see details of funding parameters at top of this page)

\$ 1600-

I understand this application for a Façade Grant requires that I comply with the design guidelines established by the City of Avon Park CRA Board, and that the money will be granted on a reimbursable basis. Those changes or improvements not approved by the CRA Board will not be funded. I understand that work needs to be completed within one year from the date of approval by the CRA Board.

I also understand that these improvements and attachments must remain as part of the real property and reside within the CRA target area. I also give my permission to the CRA Board to place a "Redevelopment by Design" sign on my property during the improvement phase for a minimum of 30 days after completion.

The CRA reserves the right to accept or reject any application, or part thereof.

Yvette Hernandez
PRINT PROPERTY OWNER'S NAME

Yvette Hernandez
PROPERTY OWNER'S SIGNATURE

DATE

PRINT LESSEE'S NAME

LESSEE'S SIGNATURE

DATE

For official use only

CRA Advisory approved: Yes No DATE: _____

CRA Board approved: Yes No DATE: _____

Informed grantee date: _____ Initials: _____

CLOSEOUT DATE: _____ Initials: _____

NOTICE OF AD VALOREM TAXES AND NON-AD VALOREM ASSESSMENTS

ACCOUNT NUMBER	ESCROW CD	ASSESSED VALUE	EXEMPTIONS	TAXABLE VALUE	MILLAGE CODE
A223328-01006011060		15,717	15,717	0	11

R

6 - 1839

HERNANDEZ YVETTE
110 N PROSPECT AVE
AVON PARK FL 33825-3036

110 N PROSPECT AVE AVON PARK
TOWN OF AVON PARK IN
22-33-28 GOLDEN AGE VILLAS
IN BLOCK 60 UNIT 1106 BLDG
A-2



PAY IN U.S. FUNDS TO CHARLES L. BRYAN, TAX COLLECTOR • 540 S. COMMERCE AVE • SEBRING, FL. 33870-3867 • (863) 402-6685

AD VALOREM TAXES		
TAXING AUTHORITY	MILLAGE RATE (DOLLARS PER \$1,000 OF TAXABLE VALUE)	TAXES LEVIED
001 COUNTY GENERAL	7.1000	0.00
002 SCHOOL		
GENERAL FUND	5.2420	0.00
BASIC DISCRETIONARY	0.4980	0.00
SUPPL DISCRETIONARY	0.1970	0.00
CAPITAL IMPROVEMENT	1.7500	0.00
007 CITY OF AVON PARK	5.8745	0.00
011 SOUTHWEST FLORIDA WATER MGMT DISTRICT	0.3866	0.00
PEACE RIVER BASIN	0.1827	0.00
TOTAL MILLAGE	21.2308	\$0.00

NON-AD VALOREM ASSESSMENTS	
LEVYING AUTHORITY	AMOUNT
088 CITY AVON PARK FIRE	165.00
NON-AD VALOREM ASSESSMENTS	\$165.00

COMBINED TAXES AND ASSESSMENTS	
	See reverse side for important information.
\$165.00	

NOV 30 2008	DEC 31 2008	JAN 31 2009	FEB 28 2009	MAR 31 2009	April 1 st Taxes are Delinquent
158.40	160.05	161.70	163.35	165.00	

REMAIN THIS PORTION FOR YOUR RECORDS. WALK-IN CUSTOMERS, PLEASE BRING FOR RECEIPT.

← IF PAID BY

NOTICE OF AD VALOREM TAXES AND NON-AD VALOREM ASSESSMENTS

NOV 30 2008	DEC 31 2008	JAN 31 2009	FEB 28 2009	MAR 31 2009	April 1 st Taxes are Delinquent
158.40	160.05	161.70	163.35	165.00	

PAY IN U.S. FUNDS TO CHARLES L. BRYAN, TAX COLLECTOR • 540 S. COMMERCE AVE • SEBRING, FL. 33870-3867 • (863) 402-6685

R
HERNANDEZ YVETTE
110 N PROSPECT AV
AVON PARK, FL 33825

110 N PROSPECT AVE AVON PARK
TOWN OF AVON PARK IN
22-33-28 GOLDEN AGE VILLAS
IN BLOCK 60 UNIT 1106 BLDG
A-2

ACCOUNT NUMBER	ESCROW CD	ASSESSED VALUE	EXEMPTIONS	TAXABLE VALUE	MILLAGE CODE
A223328-01006011060		15,717	15,717	0	11

Social Security Administration
Supplemental Security Income
Notice of Planned Action

SOCIAL SECURITY
3700 COMMERCIAL DRIVE
SEBRING FL 33870

Date: March 24, 2014
Claim Number [REDACTED]



012554 2 AB 0.406 0052 LRT1610 0317 02

B13 14S1340J71006



JULIA LEE ROSADO
110 N PROSPECT AVE
AVON PARK FL 33825-3036

0601KBRK006473NOTAF.PA.X3.FTSIEN.NPA.RI.0317.PAM 000000008 000361065653446927733825303010

We are writing to tell you about changes in your Supplemental Security Income (SSI) payments. The following chart shows the SSI money due you for the months we changed. As you can see from the chart, we are changing your payments for both past and future months. The rest of this letter will tell you more about this change.

We explain how we figured the monthly payment amount on the worksheets at the end of this letter. The explanation shows how your income, other than any SSI payments, affects your SSI payment. We include explanations only for months where payment amounts change.

Your Payments Will Be Changed As Follows:

From	Through	Amount Due Each Month
March 1, 2014	Continuing	\$721.00

We will reduce your payments as shown above beginning May 2014.

Why Your Payments Changed

You moved out of the State of New York. Therefore, beginning March 2014, you are no longer eligible for payment from that State. You are now due money from the United States Government only.

Information About Your SSI Payments

Your regular monthly check of \$721.00 will be sent to your bank or other financial institution about the first day of May 2014.

See Next Page



Proposal

DATE: APRIL 15, 2014

JMC BUILDERS Lic# cbc 1251644
 145 Wray St. Avon Park, FL 33825
 (863) 449-0790 tony2times@hotmail.com

TO
 City of Avon Park
 110 E. Main st
 Avon Park, fl, 33825

FOR :
 Yvette Hernandez
 110 Prospect Av
 Avon Park, fl, 33825

DESCRIPTION	AMOUNT
Build L shaped ramp, to front of home using pressure treated wood with railings with 5 inch slope	700.00
Build L shaped ramp, to back of home using pressure treated wood with railings, with 12 inch slope	900.00
Doors to home open swinging outside; two landings per ramps will have to be made, one for the door area, and one at the L connection.	
Price includes labor and supplies	
TOTAL	1,600.00

Thank you for your business!



Contract Proposal

Date: March 17, 2014

Agreement Between:

Contractor: MCS CONTRACTING, INC.

Owner: Mrs. Yevet Hernandez

License #: CBC047717

Address: 110 N. Prospect Ave.

Address: 2714 Kenilworth Blvd.

City, St, Zip: Avon Park, FL 33825

City, St, Zip: Sebring, FL. 33870

Job Address: Same

Phone/Fax: 863-385-9403 / 863-385-0929

Phone: 863-212-3735

The contractor shall submit materials and labor to be supplied at the sole request of the owner, for work to be performed at premises listed above as "Job Address" according to the following terms and conditions.

Per attached scope of work; Build two handicap ramps

You, the buyer, may cancel this transaction at any time prior to midnight of the third business day after the date of this transaction. Cancellation by the owner after the right to rescind has passed shall be deemed a material breach of this agreement and entitles Contractor to damages.

All materials are guaranteed to be as specified and to carry manufacturer's warranty. All work is to be completed in a neat and workmanlike manner. Any alteration or deviation from the above specifications involving extra labor and/or materials cost will be executed only upon written order from Owner or Owner's authorized agent and will become an extra charge over the below agreed amount. Agreements made with mechanics or subcontractors on the job are not recognized. No statement, arrangement or understanding, expressed or implied not contained herein will be recognized.

**Anything done beyond the scope of work will be done at a rate of \$45 an hr plus 10% + 10%

**A 2.5% fee will be assessed for any credit card payment VISA, MC, & DISC. 3.5% for AMEX. Contractor proposes to furnish and install the above completely and in accordance with the above specifications for the sum of \$2,858.51. Payment to be made as follows:

TOTAL AMOUNT: \$2,858.51
DEPOSIT: \$857.55
BALANCE: \$2,000.96

Balance of Payment to be made as follows:

Owners Acceptance

The foregoing terms, specifications and conditions are satisfactory and hereby agreed to. You are authorized to do the work as specified and payment will be made as outlined above. The owner upon signing this agreement represents and warrants that he owns the aforesaid premises and that he has read this agreement.

MCS Contracting Inc.

Owner

Date





B-8

Community Redevelopment Agency

EVENT GRANT

APPLICATION

*Movies on
the beach
@ Donaldson Park*



**The City of Avon Park
Community Redevelopment Agency
110 E. Main Street
Avon Park, FL 33825
863/452-4403 - FAX 863/452-4413**

Event Grant Application

Date: _____ Saturday JUNE 14th, 2014 _____ Rain / Weather Dates: 6/20 and 6/21

Applicant's Name: _____ Robert Talley - Sight Unseen Enterprises, LLC _____

Event Location: _____ Donaldson Park - Avon Park, Florida _____

_____(863) 257-4791_____
Business Phone

Amir (863) 451-6928
Cell Phone

_____(863) 453-7010_____
Home Phone

FAX

Summary of Proposed Event: To show a movie on the beach that is free to the community.

The event will include possible vendors such as pizza by the slice and snow cones. We anticipate at least 100 visitors to attend.

See Attached _____

The following rules apply to all applications:

1. Matching Event Grants are made available to individuals and organizations on a case by case basis. They must be approved in advance by the Community Redevelopment Agency (CRA) upon recommendation of the Main Street Advisory Board.
2. The Event must take place within the CRA Main Street District.
3. The Event must be open to the general public and any admission fees proposed to be charged must be disclosed in the application. Please include in the project narrative the estimated number of attendees.
4. A complete budget of anticipated income and expenses must be included with the application. Also include an estimated number of participants and attendees.
5. Eligible expenses include, but are not necessarily limited to, rental of tables, chairs, tents, and portable toilets, entertainment costs, rental of the Community Center, insurance and advertising (including radio, newspapers, and the printing of posters and flyers). Expenses for food, beverages, eating and drinking utensils and other "consumables" are specifically NOT eligible for reimbursement or to be counted as part of the applicants match.
6. The applicant must obtain all necessary permits and approvals. Applicant must provide the City with event liability coverage naming the City of Avon Park as "Additional Insured" on their policy.

TOTAL COST OF PROPOSED EVENT
(Obtain and attach as many bids/quotes for this
Event as possible)

\$ \$3,000.00

TOTAL AMOUNT OF GRANT REQUESTED
(not to exceed 50% of eligible Event costs)

\$ \$1,500.00

I understand this application for an Event Grant requires that I submit paid receipts for all eligible expenses.

All print advertising shall list the Main Street CRA as an event sponsor.

The CRA reserves the right to accept or reject any application or part thereof.

Sight Uneen Enterprises, LLC
PRINT EVENT SPONSOR'S NAME

[Handwritten Signature]
AUTHORIZED REPRESENTATIVE'S SIGNATURE

4-28-2014
DATE

For official use only

CRA Advisory approved: Yes No DATE: _____

CRA Board approved: Yes No DATE: _____

Informed grantee date: _____ Initials: _____

Sight Unseen Enterprises, LLC

Providing Family Fun for Everyone!

The "Movies on the Beach" event proposed for Saturday June 14, 2014 will provide a free movie to the community. We anticipate approximately 100 visitors to the park for the movie. In addition, we are currently talking with several vendors to provide pizza by the slice, a snow cone vendor and possibly a pop corn vendor.

Based on our research to date the following is a list of anticipated expenses:

Projected Expense	Estimated Cost
Movie Copyright	\$350.00
Banners	\$210.00
Signs	\$120.00
Flyers	\$300.00
Radio Remote Broadcast	\$900.00
Print Ads	\$900.00
Other Expenses	\$220.00

\$3,000.00

Community Redevelopment Agency

EVENT GRANT

APPLICATION

B-9

+
B-10

4th of July
PY10



**The City of Avon Park
Community Redevelopment Agency
110 E. Main St.
Avon Park, FL 33825
863/452-4403 – FAX 863/452-4413**

Event Grant Application

Date: 5/12/14

Applicant's Name: Avon Park Jaycees

Event Location: Donaldson Park. Fire works display

863-381-5602 863-381-5602 863-402-1976
Business phone cell phone home phone FAX

Summary of Proposed Event See Attached:

The following rules apply to all applications:

1. Matching Event Grants are made available to individuals and organization on a case by case basis. They must be approved in advance by the Community Redevelopment Agency (CRA) upon recommendation of the Main Street Advisory Board.
2. The Event must take place within the CRA Main Street District.
3. The event must be open to the general public and any admission fees proposed to be charged, if any, must be disclosed in the application. Please include in the project narrative the estimated number of attendees.
4. A complete budget of anticipated income and expenses must be included with the application. Also include an estimated number of participants and attendees.
5. Eligible expenses include, but are not necessarily limited to, rental of tables, chairs, tents, and portable toilets, entertainment costs, rental of the Community Center, insurance and advertising (including radio, newspapers and the printing of posters and flyers). Expenses for food, beverages, eating and drinking utensils and other "consumables" are specifically **NOT** eligible for reimbursement or to be counted as part of the applicants match.
6. The applicant must obtain all necessary permits and approvals.

TOTAL COST OF PROPOSED EVENT
(Obtain and attach as many bids/quotes for this
Event as possible)

\$ \$15,000

TOTAL AMOUNT OF GRANT REQUESTED
(not to exceed 50% of eligible Event costs)

\$ \$5,000

I understand this application for an Event Grant requires that I submit paid receipts for all eligible expenses. All print advertising shall list the Main Street CRA as an event sponsor.

The CRA reserves the right to accept or reject any application, or part thereof.

Arden Park Jaycees
PRINT EVENT SPONSOR'S NAME

TTT Travis Turner
AUTHORIZED REPRESENTATIVE'S SIGNATURE

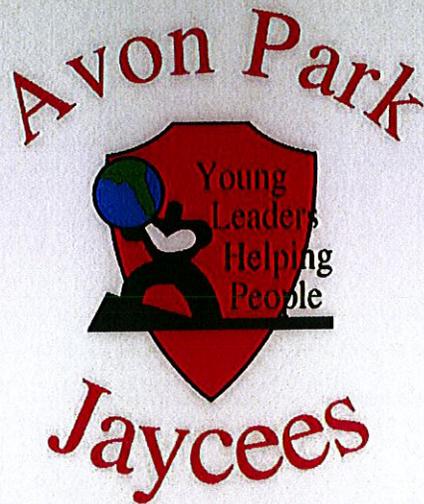
3/10/14
DATE

For official use only

CRA Advisory approved: Yes No DATE: _____

CRA Board approved: Yes No DATE: _____

Informed grantee date: _____ Initials: _____



May 12, 2014

Community Redevelopment Agency
110 East Main Street
Avon Park, Florida 33825

To Whom It May Concern:

The Avon Park Jaycees will be the sole sponsor for the 2014 July 4th Celebration. The event will be held at Donaldson Park on July 4th at sundown. We expect there will be in excess of 700 individuals in attendance. The fireworks will be shot from a floating barge from Lake Verona. The Jaycees awarded the contract to Pyro Display Company located here in Highlands Co. The cost of the display is \$15,000.

Our members work all year round on fundraising activities to raise the funds to put on a fantastic firework show for the City of Avon Park. We are hosting The 10th Annual Steak Dinner Fireworks Fundraiser on June 7th at Bill Jarrett Ford in Avon Park. Also, the Jaycees works closely with the Sebring International Raceway sponsors for fund raising opportunities each year. The final fundraising effort comes from private donations we receive from our mailing list.

The Avon Park Jaycees would request event grant from the City of Avon Park, Community Redevelopment Agency for the 2014 July 4th Firework Celebration in the amount of \$5,000. We appreciate you help and support with this event.

Sincerely,

Travis Turner
Avon Park Jaycees Event Chair

Pyro Display Company Inc.

1812 Brunns Rd.
Sebring Fl. 33872
Phone 863-385-5575
Cell 863-414-1201

**Preliminary proposal for Jaycee's fireworks display, City of Avon Park
4th of July 2014 celebration.**

Description: 25 minute aerial display consisting of tube launched aerial shells in 3" through 6" size. Effects to include peony, chrysanthemum, willow and dahlia in all colors. Other effects to include meteor, pattern shell, whistle, Strobe, silver palm, golden crown and flash salute. A special segment of American display shells manufactured in Sebring to include screaming dragon whistles, gold and silver meteors, color and syteen, lampare and gold crossettes. An additional segment will include water fireworks fired from multi tube devices. The display will begin with an opening barrage of salutes and color shells followed by a full display of special effect shells, mines and multi tube repeaters. The display will conclude with a grand finale of heavy salutes and color shells featuring red, white, and blue effects.

Quantity and size of aerial shells

430 - 3 inch
252 - 4 inch
96 - 5 inch
45 - 6 inch

Total: 859 shells

Multi Tube Repeaters

1- 10 x 8 Fan repeater cake
2- 80 shot water repeaters (Effects float on the water)

Price for above display will be \$15,000.00 this includes all permitting and spectator liability insurance.

I hope the display described in this preliminary proposal will fulfill your requirements.

Sincerely

Gregory L. Dixon



pg. 1

**Pyro Display Company Inc.
1812 Brunns Rd.
Sebring FL. 33872**

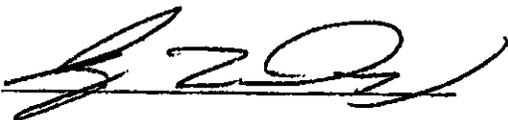
(863)-385-5575
Cell: (863)-414-1201

Contract for Display

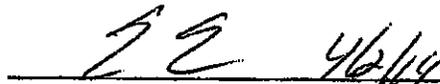
April 1, 2014

For and in consideration of the sum of \$15,000 Greg Dixon of Pyro Display Company Inc agrees to provide an aerial fireworks display for the Avon Park Jaycees 4th of July celebration. This display will include fireworks as described in the preliminary proposal. Date of the display will be July 4th, 2014 with a rain date of July 5th, 2014. Rescheduling beyond July 5th will incur a \$500 set up fee. Greg Dixon agrees to provide floating launch platforms for the above display. Greg Dixon also agrees to obtain all necessary permits and to provide spectator liability insurance in the amount of \$2,000,000. A deposit in the amount of \$7,500.00 will be required prior to April 9th, 2014, with the balance of \$7,500.00 due the night of display. Pyro Display will not provide crowd control or security at the launch site; this will be the responsibility of the sponsors and the city.

4/2/14 $\frac{\text{Deposit}}{\$7,500} = \text{check \#} 5081830446$



Gregory L Dixon



Representing Avon Park Jaycees

NOTICE TO PURCHASER
THE PURCHASE OF AN INDEMNITY BOND MAY
BE REQUIRED BEFORE AN OFFICIAL CHECK
OF THIS BANK WILL BE REPLACED OR
REFUNDED IN THE EVENT IT IS LOST,
MISPLACED OR STOLEN.



2600 U.S. HIGHWAY 27 N.
SEBRING, FLORIDA 33719
0631

5081830446

Avon Park Jaycees Inc

April 02, 2014

SEVEN THOUSAND FIVE HUNDRED DOLLARS AND ZERO CENTS

*****7,500.00

Pyro Display Company

NON-NEGOTIABLE

109:3

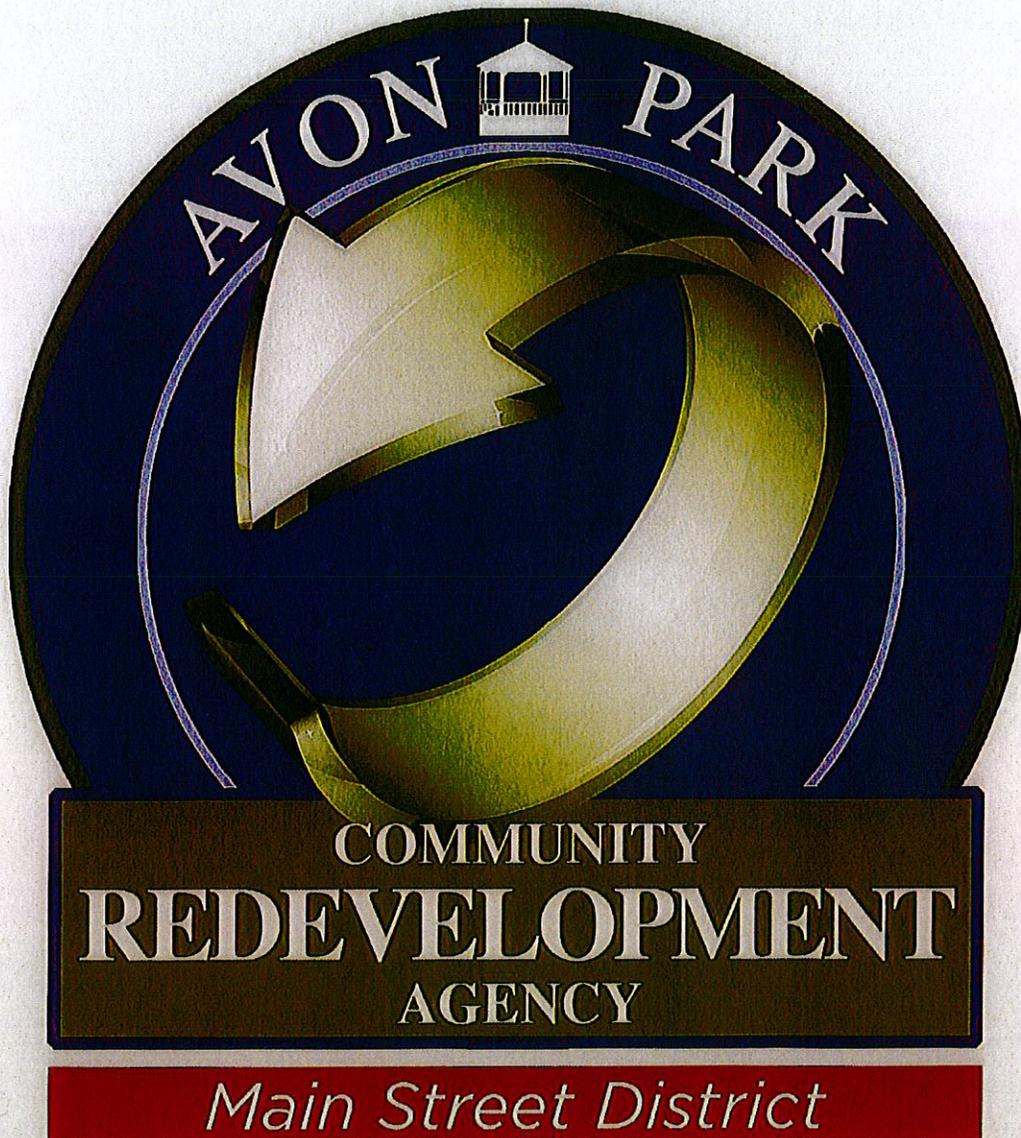
Community Redevelopment Agency

EVENT GRANT

APPLICATION

B-11

"Rock the Gold
5K Run"



Good Evening All,

We are so excited to present you with our Proposed event for Downtown Avon Park. I have attached our intro letter, CRA paperwork, Event Details and our Sponsorship paperwork. Please review and let us know what else you may need.

If possible we would enjoy keeping the type of 5K we are proposing a bit of a secret - we are doing a "suspense promo" leading up to the event to keep the public interested and motivated to sign up for this amazing race! Many thank yous for your help in that matter!

There are 2 weekends noted, the weekend that would be our first choice is September 13, 2014. If that is really unavailable then the Sept 27.

Thank you in advance for reviewing our proposal and we look forward to working with you and the city.

Sincerely,

Jordan Shannon
Rock the Gold
863-443-0951

**The City of Avon Park
Community Redevelopment Agency
110 E. Main Street
Avon Park, FL 33825
863/452-4403 - FAX 863/452-4413**

Event Grant Application

Date: September 13,2014 _____

Applicant's Name: Jordan Shannon for ROCK THE GOLD 5K Run _____

Event Location: Museum St main event – see attached paperwork for Race Route _____

863-443-0951 _____ same _____ 863-784-4068 _____ none _____
Business Phone Cell Phone Home Phone FAX

Summary of Proposed Event: 5K Run/Walk and Kids Fun Run (also see attached additional information regarding the event – more details) _____

The following rules apply to all applications:

1. Matching Event Grants are made available to individuals and organizations on a case by case basis. They must be approved in advance by the Community Redevelopment Agency (CRA) upon recommendation of the Main Street Advisory Board. You must include in your application a brief description of how this event will improve the CRA District.
2. The Event must take place within the CRA Main Street District.
3. The Event must be open to the general public and any admission fees proposed to be charged must be disclosed in the application. Please include in the project narrative the estimated number of attendees.
4. A complete budget of anticipated income and expenses must be included with the application. Also include an estimated number of participants and attendees. You should also apply for funds from the Tourism Grant Program from Highlands County Tourist Development Council Visitor & Convention Bureau.
5. Eligible expenses include, but are not necessarily limited to, advertising (including radio, newspapers, and the printing of posters and flyers). T-shirts are not considered

advertising. **The maximum amount paid by the CRA for advertising will not exceed \$2,000.**

6. The applicant must obtain all necessary permits and approvals, including Health Department permits for food preparation (flyer attached).
7. Event planners will return City property and infrastructure to the condition it was prior to the event.
8. **For reimbursement of funds, all paid receipts must be returned within 3 months of the completion of the event.**

TOTAL ADVERTISING COST FOR EVENT \$ 500.00
(Obtain and attach bids/quotes for this Event)

TOTAL AMOUNT OF GRANT REQUESTED \$ 2000.00
(not to exceed 50% of eligible Event costs)

I understand this application for an Event Grant requires that I submit paid receipts for all eligible expenses. All print advertising shall list the **Main Street CRA** as an event sponsor.

The CRA reserves the right to accept or reject any application or part thereof.

Jordan Shannon
PRINT EVENT SPONSOR'S NAME

Jordan L Shannon
AUTHORIZED REPRESENTATIVE'S SIGNATURE

5/29/14
DATE

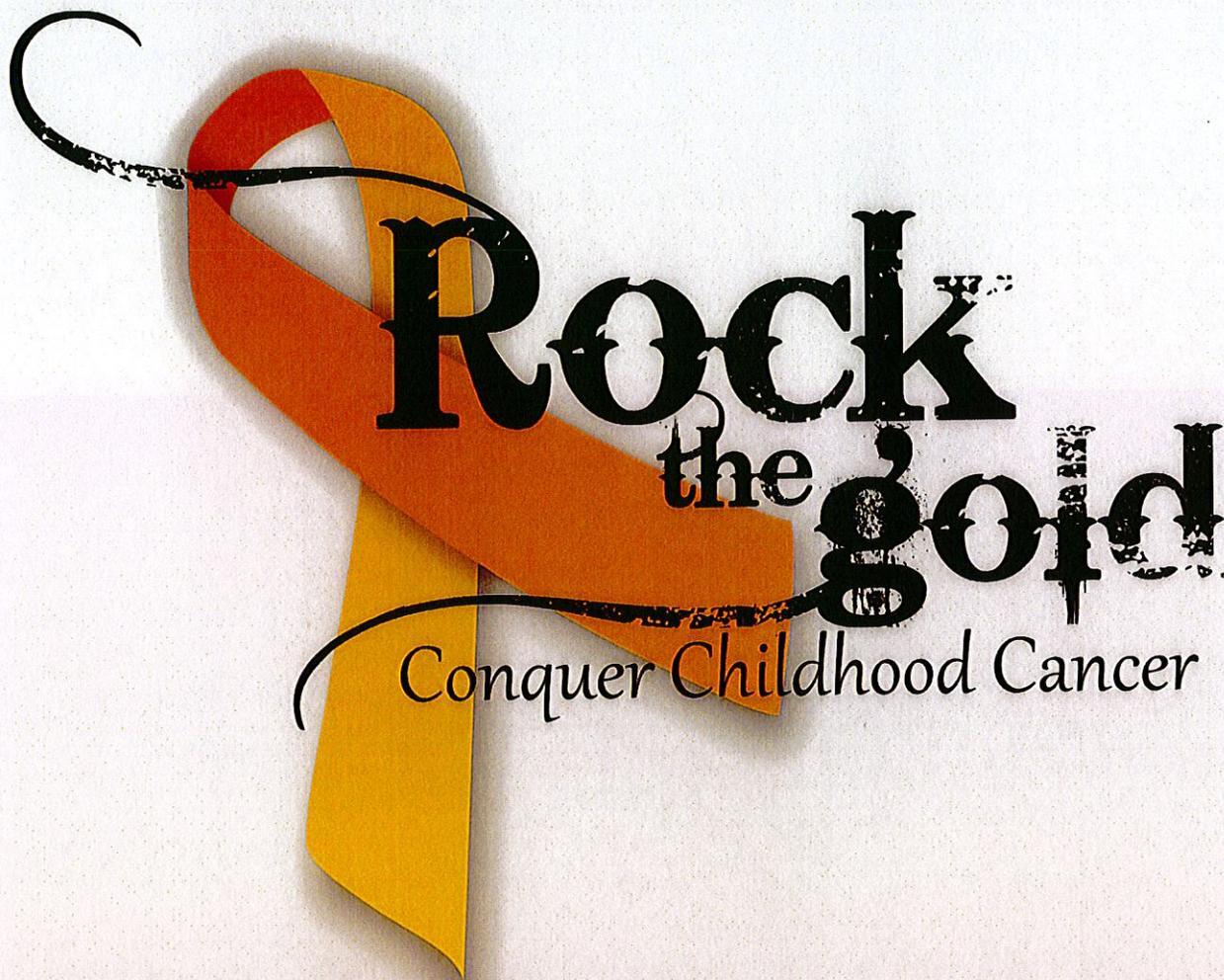
For official use only

CRA Advisory approved: Yes No DATE: _____

CRA Board approved: Yes No DATE: _____

Informed grantee date: _____ Initials: _____

Light up the Night 5K Glow Run



September 13, 2014 or September 27, 2014
Downtown
Avon Park, Florida

Rock the Gold is a non-profit group based in Avon Park, Florida. Speak up for Kids. Awareness is key. Fight with us. Rock the Gold. We are dedicated to creating awareness to Conquer Childhood Cancer, to funding research to find a cure for Kids with cancer and to be positive and uplifting for those currently fighting.

Event: Light up the Night Glow Run

Type: 5k road race at night

Location: Downtown, Avon Park, Florida

Date: September 13 or 27, 2014

Time:

- Setup 3 p.m.
- Pre-Con Meeting 5 p.m.
- Pre-Race Activities 6 p.m.
- Race Start 7 p.m.
- Event Close 10 p.m.
- Tear down 10:15 p.m.

Race Software: Runsignup.com

Goals:

1. To have 50 participants in the race
2. To have full sponsorship for the race and all proceeds go to St. Balderick's Foundation
3. To gain interest in Rock the Gold from downtown Avon Park area businesses

Route (see Appendix A):

- The race route would start on E Main Street near Babson Park.
- Continue west on Main Street to Central Ave.
- Turn right on Central Ave heading north.
- Turn right on E. Pleasant St. to N. Lake Ave.
- Turn left on N. Lake Ave.
- Turn right on E. Circle St. and follow around Lake Verona.
- Turn right on Miracle Ave.
- Then make the final right turn onto E. Main Street to the finish line at Babson Park area.

Event Layout (see Appendix B):

Safety/Permission:

Work with Avon Park Police and City to close down the roads during the event and race. We would need roadway signs for street closures, dates and times. We would need roadway signs directing the race route; RTG staff and volunteers along the race route to guide the race. Avon Park Police strategically placed throughout the route assisting with any potential traffic issues. RTG staff and volunteers (possibly sponsor volunteers) posted at two (2) water stations along the

race route. Volunteer Medical tent will be located at the race route start/finish line. We will have EMT readily available by dialing 911; all staff and volunteers will be instructed to contact 911 in the event of an emergency.

Medical Plan:

Volunteer medical tent with first aid care will be located at the race route start/finish line. We will have EMT readily available by dialing 911; all staff and volunteers will be instructed to contact 911 in the event of an emergency.

There will be two (2) water stations along the race route staffed by RTG staff and volunteers (or sponsor volunteers). There will be a refuel station at the race route finish line with hydration and snack food.

Chain of command in case of emergency: Individual who is witness to the emergency, must contact the RTG staff member, INSERT STAFF name, who will then contact INSERT CITY NAME/POLICE NAME. Contact information sheet will be provided at the Pre-Con meeting if not before. Cell phones will be used to communicate. *Note – if it is a life threatening emergency, individual should contact 911 first, then use the chain of command.

Security Plan:

RTG Staff will walk through the event area and race route at least 1 hour before participants arrive; if possibly have an Avon Park Police staff take the walk through as well. Traffic signs will be posted at least 1 day prior to the event and throughout the event. Avon Park Police will be onsite, strategically placed along the race route as well as have a presence at the Event area with the race route start/finish line. RTG staff and volunteers will create race route signs to be posted along the route to help guide participants as well as individuals along the path guiding/directing participants the correct route.

Chain of command in case of emergency: Individual who is witness to the emergency, must contact the RTG staff member, INSERT STAFF name, who will then contact INSERT CITY NAME/POLICE NAME. Contact information sheet will be provided at the Pre-Con meeting if not before. Cell phones will be used to communicate. *Note – if it is a life threatening emergency, individual should contact 911 first, then use the chain of command.

Race Logistics:

Rock the Gold Staff will have a detailed DAY OF RACE Plan that will include:

- Race checklist
- Accurately marked and measured course
- Race entertainment
- Awards/Results area
- Medical presence
- Permits
- Registration
- Timing system/crew
- Water and food stations
- Appropriate Sanitation needs

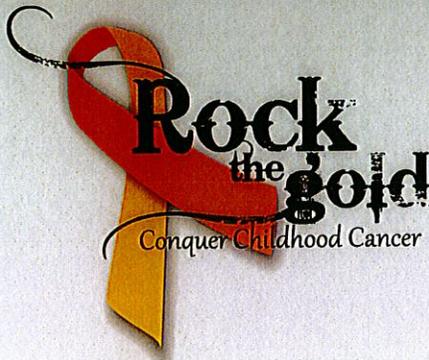
Budget:

- Estimated Cost: \$5,000
- Expenses:
 - Runsignup.com Fee: \$300
 - Tshirt Printing: \$400
 - Food: \$300
 - Water: \$400
 - Signage: \$150
 - Fun Zone Area Rental: \$500
 - Promotions: \$100
 - AV/PA System Rental: \$1000
 - Other: \$1000
- Revenue:
 - Race Fees: \$1000
 - Sponsorships: \$3000 (includes in kind)

Sponsorships (see Exhibit C):

Promotions:

- RTG Social Media (Facebook and Instagram)
 - Secret suspense promo
 - Announcement
 - Advertise
- RTG Emails
- RTG Flyers around local businesses
- RTG Mailers (drop off) along race route
- Runsignup.com promotions/communications: Website, Flyers, Emails, Newsletters, Mailers, Social Media and Events.
- Local Schools
- Local Newspapers
- Through Sponsors communications: Website, Flyers, Emails, Newsletters, Mailers, Social Media and Events.
- Utilize City of Avon Park communications: Website, Flyers, Emails, Newsletters, Mailers, Social Media and Events.
- Utilize Avon Park Chamber of Commerce communications: Website, Flyers, Emails, Newsletters, Mailers, Social Media and Events.
- Word of Mouth.



**Light up the Night
5K Run**
Benefitting the
St. Baldrick's Foundation
For Childhood Cancer Research
Saturday, September 13, 2014
Downtown Avon Park, FL

Rock the Gold is a non profit group based in Avon Park, Florida. Speak up for Kids. Awareness is key. Fight with us. Rock the Gold. We are dedicated to creating awareness to Conquer Childhood Cancer, to funding research to find a cure for Kids with cancer and to be positive and uplifting for those currently fighting.

Who is Rock the Gold? And what do we hope to accomplish?

-  Raise funds for research in the 12+ types of childhood cancers.
-  Bring awareness to our community and others of the prevalence of childhood cancers and the vast underfunding in research to create less toxic, safer treatments that are just for children, not treatments that are developed for adults and then tapered down for kids.
-  Create a fun and unique race event that will bring families and people to downtown Avon Park, and their patronage to the venues downtown.
-  With sponsorships we hope to accomplish a goal of \$20,000.00 donation to support St. Baldrick's in their mission of funding research for treatments that are specific to children afflicted with one of the 12 types of childhood cancers.

For more information contact:

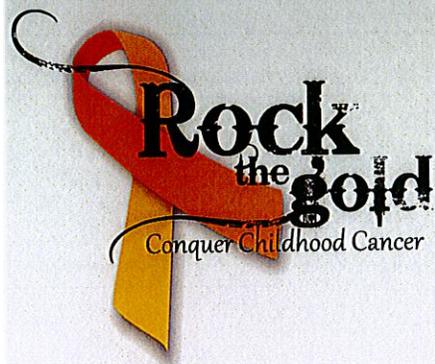
Jordan Shannon	Amanda Carter
863-443-0951	863-443-2683
Anastasia Saunders	Krystal Turner
863-443-4480	863-414-6448



[facebook.com/rockthegold](https://www.facebook.com/rockthegold)



[@rockthegold2](https://www.instagram.com/rockthegold2)



**Light up the Night
5K Glow Run**
Benefitting the
St. Baldrick's Foundation
For Childhood Cancer Research
Saturday, September 13, 2014
Downtown Avon Park, FL

Sponsorship Levels

 Gold Guardian Sponsor \$1500 donation

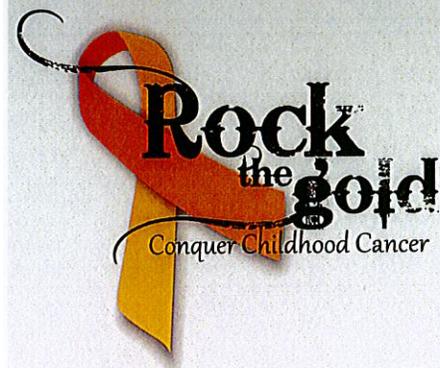
- Featured as the **lead sponsor** in all event information
- Company/Individual banner displayed at race registration
- Company/Individual name at race start/finish sign and band/stage sign
- Company/Individual name along race path
- Recognition in all pre and post event publicity and all promotional materials
- Company/Individual name on gift provided to all participants
- Ability to market and network with event/race participants.
- Company/Individual Name on all race event shirts
- Designated display area near registration and band venue
- Display area near "Super Hero Kid Zone"
- 5 minute speech opportunity and sponsor announcements during the event
- 4 team packages for race (includes 8 race entry fees, 8 shirts, 8 Rock the Gold arm bands and 8 race gift bags)
- Promotion on Rock the Gold Social Media

 Winged Warrior Sponsor \$750 donation

- Company/Individual name at race start/finish sign and band/stage sign
- Company/Individual name along race path
- Recognition in all pre and post event publicity and all promotional materials
- Ability to market and network with event/race participants.
- Company/Individual Name on all race event shirts
- Designated display area near registration and band venue
- Display area near "Super Hero Kid Zone"
- Sponsor announcements during the event
- 2 team packages for race (includes 4 race entry fees, 4 shirts, 4 Rock the Gold arm bands and 4 race gift bags)
- Promotion on Rock the Gold Social Media

 Trusted Sidekick Sponsor \$500 donation

- Company/Individual name at race start/finish sign
- Company/Individual name along race path
- Company/Individual at one (1) of three (3) water cooler stations
- Company/Individual Name on all race event shirts
- Designated display area near registration and band venue
- Display area near "Super Hero Kid Zone"
- Sponsor announcements during the event
- Recognition in all pre and post event publicity and all promotional materials
- Promotion on Rock the Gold Social Media



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Sponsorship Levels

Superhero Sponsor **\$250 donation**

- Company/Individual name along race path
- Recognition in all pre and post event publicity and all promotional materials
- Company/Individual Name on all race event shirts
- Designated display area near registration and band venue
- Special Recognition during post race announcements
- Promotion on Rock the Gold Social Media

Valiant Avenger Sponsor **\$100 donation**

- Company/Individual name along race path
- Recognition in all pre and post event publicity and all promotional materials
- Company/Individual Name on all race event shirts
- Display area near "Super Hero Kid Zone"
- Sponsor announcements during the event
- Special Recognition during post race announcements
- Promotion on Rock the Gold Social Media

Caped Crusader Sponsor **\$50 donation**

- Company/Individual Name on all race event shirts
- Special Recognition during post race announcements

For more information contact:

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B-12

June 5, 2014

Dear Main Street CRA,

This is a request to gain partial funding for the 7th Annual Avon Park Oktoberfest to be held on Saturday, October 11, 2014.

I would like to see the Avon Park Oktoberfest stay in Avon Park and become a profit generating event for our city. The organizers have changed throughout the years, but the festival has continued to grow and has potential for more growth as we move forward. Please know there are a couple of other entities which are interested in taking the Oktoberfest name to their cities for their own events. Oktoberfest is one of the few city wide festivals which drive traffic down to Main Street.

Attached is an outlined budget for this year's event as well as a working budget from last year's event. I have broken the proposed budget into CRA sponsorships, private sponsorships, and possible revenue.

Please help me to keep this event going in Avon Park.

Thank you for your consideration,

Laura Wade
863-368-2138
oktoberfestavonpark@gmail.com

Oktoberfest 2014 Proposed Budget

Expenses

CRA- City of AP

Insurance	\$1,600
Advertising	\$2,000
Beer Licsence	\$25
Law Enforcement Coverage	\$300?
Chairs	\$200
Tent Purchase	\$200

\$4,325

Private Sponsorships

Bands	\$3,000
T-Shirts	\$400
Car Show Trophies & Prizes	\$200
Golf Cart	?
Fireman's Trophies	\$200

Income

Booth Rental Vendors	\$2,000
Beer Sales	\$3,000

\$5,000

Total Profit

\$675

Oktoberfest 2013- Working Budget

Bands to Pay		
H & H- Adam Perry	\$600	
Shannon Reed Band- Shannon Reed	\$600	
Belanger Media- Ian Belanger	\$500	
Wunderkinds- Stephen Bennett	\$500	
Primal Connection	\$200	
Total		\$2,400

Homemade Creations	\$985.00	
Baker Septic	\$332.90	
Highlands Today	\$850	
Cohan Radio Group	\$1,200	
Cindy's Hallmark	\$200	
Satori- shirts	\$550	
Satori trophies- car show	\$100	
Heartland Living Magazine	\$1,000	
FHC Insurance	\$1,571	
		\$6,788.90

Total Budget		
CRA	\$10,000	
TDC	\$1,000	
Total Budget	\$11,000	
Total Expenses	\$9,188.90	
		\$1,811.10