



CITY OF AVON PARK
Highlands County, Florida

Office of the City Manager
110 East Main Street
Avon Park, Florida 33825

November 19, 2014

Avon Park City Council
110 E. Main St.
Avon Park, FL 33825

Dear Council Members:

Pursuant to City Ordinance No. 874, you are hereby notified of a Regular Meeting of the City Council on Monday November 24th, at 6:00 p.m. in the Avon Park City Council Chambers, located at 123 E. Pine St.

If you are unable to attend, please contact me at 452-4403.

Sincerely,

A handwritten signature in black ink that reads "J Deleon". The signature is stylized and cursive.

Julian Deleon,
City Manager

/bb



CITY OF AVON PARK
Highlands County, Florida

CITY COUNCIL REGULAR MEETING
CITY COUNCIL CHAMBERS
123 E. Pine St., Avon Park, FL
November 24, 2014
6:00 PM

A. OPENING

1. Invocation
2. Pledge of Allegiance
3. Roll Call

B. CITIZENS/OUTSIDE AGENCIES

4. James "Doc" Reichenbach from ABATE of Florida for event in Oct 2015
5. Sheriff Benton- Year in review

C. CONSENT AGENDA:

6. Council Minutes – Regular Meeting November 10, 2014
7. Road Closure of Main Street 12/12/2014 for Jingle Bell Run
8. Approval of end-of year Budget Adjustments - John Davis

D. COMMITTEE REPORTS/ATTY UPDATES/ANNOUNCEMENTS/PRESENTATIONS

E. ADMINISTRATIVE

11. **Second Reading Ordinance 23-14: Amending Comp Plan**
Open the Public Hearing – Mayor Schuler
12. CRA Plan- revised proposal

F. CITIZENS PARTICIPATION

G. ADJOURN

Any person who might wish to appeal any decision made by the City Council of the City of Avon Park, Highlands County, Florida, in public hearing or meeting is hereby advised that he/she will need a record of the proceedings, and for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made which will include the testimony and evidence upon which such appeal is to be based. Any person with disabilities requiring accommodations in order to participate should contact the City Manager prior to the meeting.

Agenda Item Summary

November 24, 2014

Subject: October 2015 event sponsored by ABATE

Item No. B-4

Placed on Agenda by: M Sutherland

Total Amount of Project:

Staff Review: Yes

Attorney Review: N/A

Background:

ABATE is an organization that promotes motorcycle safety and recreation. They would like to partner with the City of Avon Park and bring a three day event to the City October 2, 3, and 4 of 2015.

Mr James Reichenbach,II is the State President of ABATE and will provide additional information on this proposal.

Agenda Item Summary

November 24, 2014

Subject: Sheriff Benton

Item No. B-5

Placed on Agenda by: Julian DeLeon

Total Amount of Project:

Staff Review: Yes

Attorney Review: N/A

Background:

Sheriff Benton will meet and greet Council on any Administrative Subject..

C-4

CITY COUNCIL REGULAR MEETING MINUTES
Council Chambers – 123 E. Pine St., Avon Park, FL
November 10, 2014
6:00 PM

Members Present: Mayor Sharon Schuler, Councilman Parke Sutherland and Councilman Terry Heston, Councilman Garrett Anderson.

Members absent: Deputy Mayor Brenda Giles.

Others Present: City Manager Julian Deleon, and Administrative Services Director Maria Sutherland, Attorney Gerald T. Buhr, Members of Press and Audience.

Mayor Sharon Schuler called the meeting to order at 6:00 P.M. The invocation was given and the Pledge of Allegiance was recited. The roll was called and a quorum was present.

SHADE/ CLOSED SESSION

Attorney Buhr provided instructions and the Mayor read aloud the directives to the sitting Council regarding the protocol of the Shade/ Closed Session meeting regarding the Rowan vs. City of Avon Park case. The Council exited the Chambers to go into the meeting room across the hall to conduct their meeting. The Shade or Closed Session of the Council began at 6:05 and concluded at 6:26 PM. at which point the Council re-entered the Chambers to conduct the Regular Council Meeting.

CONSENT AGENDA: City Manager, Julian Deleon, noted the items on the consent agenda.

- Council Minutes Regular Meeting October 27, 2014
- Minutes Special Meeting October 30, 2014.
- Approval of Housing Authority Reappointment for:
Dora Smith (Three yr term exp 9/23/24)
- Greg Wade (Three yr term exp 7/26/14)
- Approval of Reappointment to P & Z Board:
David Coller (Three yr term exp. 10/24/14)
- Approval of 401A -Adoption Agreement with Fl League of Cities (consistent with Ord. 24-14)

Motion made by Councilman Park Sutherland, Seconded by Terry Heston, to approve the consent agenda as presented by City Manager Julian Deleon. Motion carried unanimously.

Mayor Sharon Schuler asked about a motion made from the October 27th meeting regarding the waiver of water fees for the “Dirty Dozen” event. City Clerk Maria Sutherland asked for clarification. Councilman Sutherland stated he did not believe the City should donate to “for profit” corporation. Mayor Schuler explained she had received calls about the previous motion made on October 27, 2014 from group(s) that had donated funding to other groups and asked about a waiver or reduction in their water bills. Mayor Schuler felt that if we were going to contribute to “Non Profit”, then there should be a budget line item. After a lengthy discussion, **Motion** made by Councilman Parke Sutherland, seconded by Councilman Terry Heston to deny a waiver on the water bill for the “Dirty Dozen” concession. Motion carried with three yeas and Councilman Garrett Anderson voting no.

CITIZENS/OUTSIDE AGENCIES:

Administrative Service Director Maria Sutherland noted that the Christmas Tree decorating/ Santa Square event on Main Street was in the works. She wanted the public and Council to know that now was the time to get involved in this event if they wanted to have a tree display.

Lazaro Martinez, representative for Federal National Mortgage approached podium regarding property located at 505 N Delaney. He requested that \$1,698.95 be reduced or waived on the property. Mayor Sharon Schuler stated she felt that \$1,698.95 was inexpensive compared to the amount of work performed by City Employees. Mr. Martinez stated the property was now in compliance. No Motion was made.

COMMITTEE REPORTS/ATTY UPDATES/ANNOUNCEMENTS:

City Manager Julian DeLeon discussed the “cost sharing” of dumpsters. This practice has hindered the City’s ability to rightfully collect fees for services.

Councilman Parke Sutherland informed the public the Police Pension is performing well.

ADMINISTRATIVE:

Second Reading Ordinance 25-14 Annexation of 183-acres in Red Water Lake Area.

Mayor Sharon Schuler opened the meeting to the public. Seeing no hands, Mayor Sharon Schuler closed the public hearing.

Motion by Councilman Parke Sutherland, Seconded by Councilman Garrett Anderson, to approve final reading of Ordinance 25-14. Motion carried 3 yeas and Councilman Terry Heston abstained due to “conflict of interest”.

Second Reading Ordinance 26-14.Annexation of 19-acres in Red Water Lake Area.

Mayor Sharon Schuler opened the meeting to the public. Seeing no hands, Mayor Sharon Schuler closed the public hearing.

Motion by Councilman Parke Sutherland, seconded by Councilman Garrett Anderson to approve final reading of Ordinance 26-14. Motion carried 3 yeas and Councilman Terry Heston abstained due to “conflict of interest”.

Second Reading Ordinance 27-14: Annexation of 1.5 acres Lake Lotela.

Mayor Sharon Schuler opened the meeting to the public. Seeing no hands Mayor Sharon Schuler closed the public hearing.

Motion made by Garrett Anderson, Seconded by Councilman Terry Heston to approve final reading of Ordinance 27-14 Motion carried with 3 yeas and Councilman Parke Sutherland abstained because he owns interest in the annexed property.

FY 2013-2014 Year End Budget Adjustments:

Motion by Councilman Parke Sutherland, Seconded by Councilman Terry Heston to approve budget adjustments as presented. Motion carried unanimously.

Calendar/ Council Meeting Dates in 2015 and Possible Conflicts

Motion made by Councilman Terry Heston, Seconded by Councilman Garrett Anderson to move May 25th , 2015 meeting to May 26th, 2015. Also to cancel December 22, 2014 meeting. Motion carried unanimously.

Employee Buy Back Program.

City Manager Julian DeLeon explained the buyback program. **Motion** made by Councilman Garrett Anderson, Seconded by Councilman Terry Heston to approve the buy back program. Motion passed with 3 yeas and 1 abstention from Councilman Sutherland due to his spouse working for the City.

Budget adjustment for purchase of Garbage Truck:

City Clerk Maria Sutherland explained the Garbage Truck was less than budgeted so an adjustment was needed. **Motion** by Councilman Garrett Anderson, Seconded by Councilman Terry Heston to approve budget adjustment as presented. Motion carried unanimously.

Meeting adjourned at 7:25 PM

Attest City Clerk, Maria Sutherland

Mayor Sharon Schuler

C-7

Jingle Bell Run

Friday, December 12, 2014



Main Street Closure request:

Close inside lane of Main Street on both Eastbound and Westbound lanes from Anoka to Delaney from 6pm - 8pm

- Start at Union Church
- Go South on Butler Avenue
- Then turn West on Main Street travel to N. Anoka Ave.
- U-Turn at N. Anoka Ave. back East up Main Street.
- U-turn at S. Delaney Ave. head West again on Main Street.
- Turn right (North) at N. Lake Ave. Travel to Kendall Boulevard and u-turn southbound on Lake Avenue.
- Turn West on Pleasant then South on Butler to complete course at Union Church.

Chet 863-712-3524

(C85)

**City of Avon Park
BUDGET ADJUSTMENT**

Budget Adjustment # _____

GMBA Batch _____

DATE: 09/30/2014

*Use round dollars only - No decimals

Account Number	Description	Amt. To Increase	Amt. To Decrease
120-0552-552.31-20	PROFESSIONAL SERVICES / ADMINISTRATION FEES	\$ 12,033	
120-0552-552.65-10	CONSTRUCTION / HOUSING REHAB	\$ 170,851	
120-0000-334.52-00	STATE GRANTS / CDBG	\$ 182,884	

Explanation of adjustment:

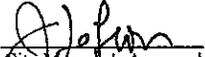
To account for housing CDBG grant revenues and expenses

Department Head Signature _____

Date _____

Finance Director Approval _____

Date _____


City Manager's Approval

11/19/2014
Date

CITY COUNCIL APPROVAL REQUIRED:

Yes X No

Mayor's Approval _____

Date _____

Allison Jacobs

From: Julian Deleon
Sent: Tuesday, November 18, 2014 5:11 PM
To: Allison Jacobs
Subject: FW: Council Budget adj

Allison, please prepare budget adj form for last year. This needs city council approval.

Reason: To account for housing CDBG grant revenues and expenses.

Amount to increase budget revenue

120-0000-334.52-00	STATE GRANTS / CDBG
--------------------	---------------------

Amount to increase budget expense

120-0552-552.31-20	PROFESSIONAL SERVICES / ADMINISTRATION FEES	12,033
120-0552-552.65-10	CONSTRUCTION / HOUSING REHAB	170,851

Julian Deleon
City Manager
City of Avon Park
www.avonpark.cc
Cell 863-443-4884

City of Avon Park
BUDGET ADJUSTMENT

C8

Budget Adjustment # _____

GMBA Batch _____

DATE: 09/30/2014

*Use round dollars only - No decimals

Account Number	Description	Amt. To Increase	Amt. To Decrease
001-0351-522.22-15	RETIREMENT CONTRIBUTIONS / STATE CONTRIBUTIONS	\$ 46,302	
001-0000-312.51-00	SALES & USE TAX / FIRE INS PREM TX(PENSION)	\$ 46,302	

Explanation of adjustment:

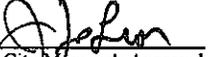
To account for insurance proceed revenue/expenses to the fire pension plan

Department Head Signature

Date

Finance Director Approval

Date


City Manager's Approval

11/19/2014
Date

CITY COUNCIL APPROVAL REQUIRED:

Yes X No

Mayor's Approval

Date

Allison Jacobs

From: Julian Deleon
Sent: Tuesday, November 18, 2014 4:50 PM
To: Allison Jacobs
Subject: Council Budget adj

Allison, please prepare budget adj form for last year. This needs city council approval.

Reason: To account for insurance proceed revenues/expenses to the [redacted] pension plan.

Amount to increase budget revenue [redacted]	
001-0000-312.51-00	SALES & USE TAX / FIRE INS PREM TX(PENSION)

Amount to increase budget expense [redacted]	
001-0351-522.22-15	RETIREMENT CONTRIBUTIONS / STATE CONTRIBUTIONS

Julian Deleon
City Manager
City of Avon Park
www.avonpark.cc
Cell 863-443-4884

C 8

City of Avon Park
BUDGET ADJUSTMENT

Budget Adjustment # _____

GMBA Batch _____

DATE: 09/30/2014

*Use round dollars only - No decimals

Account Number	Description	Amt. To Increase	Amt. To Decrease
001-0301-521.22-16	RETIREMENT CONTRIBUTIONS / STATE CONTRIBUTIONS	\$ 51,390	
001-0000-312.52-00	SALES & USE TAX / CSLTY INS PREM(POLICE PEN	\$ 51,390	

Explanation of adjustment:

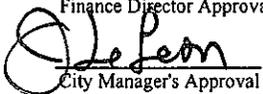
To account for insurance proceed revenue/expenses to the police pension plan

Department Head Signature _____

Date _____

Finance Director Approval _____

Date _____


City Manager's Approval

11/19/2014
Date

CITY COUNCIL APPROVAL REQUIRED:

Yes X No

Mayor's Approval _____

Date _____

Allison Jacobs

From: Julian Deleon
Sent: Tuesday, November 18, 2014 4:42 PM
To: Allison Jacobs
Subject: Council Budget adj

Allison, please prepare budget adj form for last year. This needs city council approval.

Reason: To account for insurance proceed revenues/expenses to the police pension plan.

Amount to increase budget revenue - 51,390

001-0000-312.52-00	SALES & USE TAX / CSLTY INS PREM(POLICE PEN
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Amount to increase budget expense - 51,390

001-0301-521.22-16	RETIREMENT CONTRIBUTIONS / STATE CONTRIBUTIONS
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Julian Deleon
City Manager
City of Avon Park
www.avonpark.cc
Cell 863-443-4884

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ORDINANCE NO. 23-14

AN ORDINANCE OF THE CITY OF AVON PARK, FLORIDA, AMENDING THE AVON PARK COMPREHENSIVE PLAN, REVISING THE FUTURE LAND USE ELEMENT TO ADD THE FUTURE LAND USE DESIGNATION OF MIXED USE; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Chapter 163, Part II, Florida Statutes, establishes the Community Planning Act (“Act”), which empowers and mandates the City of Avon Park, Florida, (the “City”) to plan for future development and growth and to adopt and amend comprehensive plans, or elements or portions thereof, to guide the future growth and development of the City; and

WHEREAS, pursuant to the Act, the City has adopted a comprehensive plan (“Comprehensive Plan”); and,

WHEREAS, the Act authorizes a local government desiring to revise its comprehensive plan to prepare and adopt comprehensive plan amendments; and

WHEREAS, the City has prepared a text amendment to the Future Land Use Element of the Comprehensive Plan to amend Policy 1.1(f), which would create the “Mixed Use” Future Land Use designation; and,

WHEREAS, in exercise of its authority the Council has determined it necessary to adopt this amendment to the Plan, which is attached hereto as **Exhibit “A”** and by this reference made a part hereof, to insure that the Plan is in full compliance with the laws of the State of Florida; and

WHEREAS, pursuant to Section 163.3184, Florida Statutes, the City Council held a meeting and hearing on Ordinance 23-14, with due public notice having been provided, to obtain public comment, and considered all written and oral comments received during public hearings, including support documents.

WHEREAS, in the exercise of its authority, the City Council has determined that it is necessary to adopt the proposed text amendment to the Future Land Use Element contained herein to encourage the most appropriate use of land, water, and resources consistent with the public interest; to deal effectively with future problems that may result from the use and development of land within the City; and to ensure that the Comprehensive Plan is in full compliance with State law; and

WHEREAS, the City Council finds that the proposed text amendment to the Future Land Use Element contained herein is in the best interests of the health, safety, and welfare of the general public and the City’s residents, furthers the purposes of, and is consistent with, the City’s Comprehensive Plan, and is consistent with and compliant with State law, including, but not limited to, Chapter 163, Part II, Florida Statutes.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF AVON PARK, FLORIDA THAT:

Section 1. The Future Land Use Element of the City's Comprehensive Plan is hereby amended to include the text amendment set forth in Exhibit "A," which is attached hereto and incorporated herein by reference, and which amends Policy 1.2(f) to create the "Mixed Use" Future Land Use designation.

Section 2. If any provision or portion of this Ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this Ordinance shall remain in full force and effect.

Section 3. All existing ordinances or parts of existing ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 4. An official, true and correct copy of this Ordinance and the City's Comprehensive Plan, as adopted and amended from time to time, shall be maintained by the City Clerk. The City Clerk will make copies available to the public for a reasonable publication charge.

Section 5. Within ten (10) days of final passage and adoption of this Ordinance, the City shall forward a copy hereof, and all supporting data and analysis, to the Florida Department of Economic Opportunity and any other agency or local government that provided timely comments to the City, as required by Section 163.3184(3)(c)2, Florida Statutes.

Section 6. The effective date of this Plan amendment, if the amendment is not timely challenged, shall be 31 days after the State Land Planning Agency notifies the local government that the plan amendment package is complete. If timely challenged, this amendment shall become effective on the date the State Land Planning Agency or the Administration Commission enters a final order determining this adopted amendment to be in compliance. No development orders, development permits, or land uses dependent on this amendment may be issued or commence before it has become effective. If a final order of noncompliance is issued by the Administration Council, this amendment may nevertheless be made effective by adoption of a resolution affirming its effective status, a copy of which resolution shall be sent to the state land planning agency.

INTRODUCED AND PASSED on First Reading this _____ of _____, 2014.

PASSED AND DULY ADOPTED, on Second Reading with a quorum present and voting, by the City Council of Avon Park, Florida, this _____ of _____, 2014.

CITY OF AVON PARK, FLORIDA

Sharon Schuler, Mayor

ATTEST:

Maria Sutherland, City Clerk

Approved as to form:

Gerald T. Buhr, City Attorney

Motion made by _____ **seconded by** _____.

The vote was ___ **for** ___ **against with** ___ **abstentions and** ___ **absent**

CITY OF AVON PARK

EXHIBIT "A"

**AMENDED
FUTURE LAND USE ELEMENT**

**Proposed Text Amendments
to the
Future Land Use Element**

The proposed amendments to the Comprehensive Plan are provided below. Text that is underlined is text to be added and text that is shown as ~~strikeout~~ is to be removed.

Policy 1.2: The following land use classifications shall be depicted on the Future Land Use Map and shall be utilized to establish densities for residential land uses and intensities of development for non-residential land uses and to implement the Comprehensive Plan:

- a. Low Density Residential
- b. Medium Density Residential
- c. Downtown Commercial
- d. Highway Commercial
- e. Neighborhood Commercial
- f. Mixed Use
- ~~g~~h. Industrial
- ~~h~~i. Recreation and Open Space
- ~~i~~j. Public Building and Grounds
- ~~j~~k. Conservation

Policy 1.9: Mixed Use: This Future Land Use designation shall be applied outside of the Downtown Commercial/Main Street area of the City. This designation shall apply to developments in which a mix of interconnected residential and non-residential uses (commercial, office, light industrial, institutional, and civic uses) are planned. Such development shall be served by central water and wastewater services. A balanced mix of residential and non-residential uses including residences, shops, work places, parks, and other

urban uses shall allow for internal capture of daily trips as well as interconnectivity for vehicle and pedestrian access.

The Mixed Use designation shall be subject to a master plan through the Planned Development zoning district. In order to achieve a balanced mix of uses, the land uses should be provided within the following ranges:

- a. Residential: Up to 60% of acreage
- b. Retail/Office/Light Industrial: Up to 60% of acreage
- c. Recreation/Open Space/Public/Civic Space: At least 30% of gross site area.
- d. Maximum Density: 16 dwelling units per acre
- e. Maximum Intensity - Floor Area Ratio: 1.0 FAR



Memorandum

To: Maria Sutherland, Administrative Services Director
From: James G. LaRue, AICP
Date: November 10, 2014
Subject: Continuation of CRA Plan Updates

While much effort has been taken over the last year to address expansion areas for Main Street and a preliminary review of the other CRA Plans, it is now time to concentrate on establishing fully compliant CRA Plans for all three areas in the manner described within. We can accomplish the proposed tasks by April 2015 depending on the number of meetings and changes that occur in the process.

Since the approval of the Main Street expansion area resolution of necessity by the City Council has been accomplished it is now necessary to focus on the actual update of the individual CRA Plans, assuring that all three are compliant with F.S. 163.362 requirements. A summary of the content of a CRA Plan is as follows:

- Contain a legal description
- Show by diagram and in general terms:
 - The approximate amount of open space to be provided and the street layout.
 - Limitations on the type, size, height, number, and proposed use of buildings.
 - The approximate number of dwelling units.
- Such property as is intended for use as public parks, recreation areas, streets, public utilities, and public improvements of any nature.
- If the redevelopment area contains low or moderate income housing, contain a neighborhood impact element.
- Identify specifically any publicly funded capital projects to be undertaken.
- Provide assurances that there will be replacement housing for the relocation of persons displaced within the community redevelopment area.
- Provide an element of residential use in the redevelopment area if such use exists.
- Contain the projected costs of the redevelopment.

- Provide a time certain for completing all redevelopment financed by increment revenues. Such time certain shall occur no later than 30 years after the fiscal year in which the plan is approved, adopted, or amended. However, for any agency created after July 1, 2002, the time certain for completing all redevelopment financed by increment revenues must occur within 40 years.

While the Main Street, Southside, and Airport CRA Plans are in different stages of completeness, it is necessary to strengthen all three plans. All three area plans need to have strategic planning sessions open to the public, to redevelop or confirm the CRA Plan strategies. The Main Street Plan will probably change the most, with its proposed expanded area, but all three will need to be modified and updated.

Included below are individual Work Programs for each CRA Plan, including Costs.

1. Main Street CRA Plan update:

1.1. Work Program:

- 1.1.1. Validating existing programs and projects.
- 1.1.2. Adding new cost feasible programs and projects as determined by the Advisory Committee, Staff and CRA Board.
- 1.1.3. Updating graphics (including legal description), preparing a "neighborhood impact element which describes in detail the impact of the redevelopment upon the residents of the redevelopment area and the surrounding areas in terms of relocation, traffic circulation, environmental quality, availability of community facilities and services, effect on school population, and other matters affecting the physical and social quality of the neighborhood"; (as required by statute); and tax increment projections.
- 1.1.4. A maximum of two (2) meetings with the Advisory Committee and two (2) meetings with the CRA Board prior to adoption by the City Council.
- 1.1.5. Preparing correspondence to taxing authorities for the Council.
- 1.1.6. Adoption hearing, including adoption Resolution.

1.2. Cost

- 1.2.1. \$16,500 (including Land Surveyor for legal description). Additional meetings will increase this by \$1,500 per meeting for two people.



2. Southside CRA Plan update:

2.1. Work Program:

- 2.1.1. Validating existing programs and projects.
- 2.1.2. Adding new cost feasible programs and projects as determined by the Advisory Committee, Staff and CRA Board.
- 2.1.3. Providing new graphics, preparing a "neighborhood impact element which describes in detail the impact of the redevelopment upon the residents of the redevelopment area and the surrounding areas in terms of relocation, traffic circulation, environmental quality, availability of community facilities and services, effect on school population, and other matters affecting the physical and social quality of the neighborhood"; (as required by statute); and tax increment projections.
- 2.1.4. A maximum of two (2) meetings with the Advisory Committee and community and two (2) with the CRA Board prior to adoption by the City Council.
- 2.1.5. Preparing correspondence for the Council to taxing authorities.
- 2.1.6. Adoption hearing, including adoption Resolution.

2.2. Cost

- 2.2.1. \$16,000. Additional meetings will increase this by \$1,500 per meeting for two people.

3. Airport CRA Plan update:

3.1. Work Program:

- 3.1.1. Validating existing programs and projects, based on the new Airport Master Plan.
- 3.1.2. Updating graphics, if necessary, preparing a "neighborhood impact element which describes in detail the impact of the redevelopment upon the residents of the redevelopment area and the surrounding areas in terms of relocation, traffic circulation, environmental quality, availability of community facilities and services, effect on school population, and other matters affecting the physical and social quality of the neighborhood"; (this will be brief but required by statute); and tax increment projections.
- 3.1.3. A maximum of two (2) meetings with the Advisory Committee and two (2) meetings with the CRA Board prior to adoption by the City Council.
- 3.1.4. Preparing correspondence to taxing authorities for the Council.
- 3.1.5. Adoption hearing, including adoption Resolution.

3.2. Cost

- 3.2.1. \$4,500. Additional meetings will increase this by \$1,500 per meeting for two people.



4. Total Project Cost

\$37,000

4.1. This amount will be adjusted up or down depending on the number of meetings held and the cost for the Land Surveyor.

Please acknowledge approval of this Scope of Services and Project Cost by appropriate signature below.

Sincerely,



James G. LaRue
President

City of Avon Park, Florida

Authorized Signature

Date

Print Name

Title

