



CITY COUNCIL REGULAR MEETING

City Council Chamber

123 E Pine St

Avon Park, Fl

September 26th, 2016 6:00 PM

REVISION #1

A. OPENING

1. Invocation
2. Pledge of Allegiance
3. Roll Call

B. CITIZENS/OUTSIDE AGENCIES

4.

C. CONSENT AGENDA:

- 5 Approve Minutes of September 12, 2016 Regular Council Meeting.
- 6 Approve CRA Advisory Board Application: Dana Ferguson
- 7 End of Year Airport Fund Budget Close Out
8. End of Year Utility Fund Budget Adjustment
9. End of Year Budget Adjustment Improvements
- 9-A Budget adjust to finalize 14-acre purchase

D. COMMITTEE REPORTS/ATTY UPDATES/ANNOUNCEMENTS/PRESENTATIONS

E. ADMINISTRATIVE:

10. Resolution 16-24 Final Millage Rate
Public Hearing
11. Ordinance 23-16 Budget Adoption for 2016/2017
Public Hearing (2nd reading)
12. Ordinance 24-16 Future Land Use Map Amendment (City Initiated)
First Reading
13. Ordinance 25-16 Proposed Rezoning (City Initiated)
First Reading
14. Planning Advisory Service Contract (CFRPC)

proceedings is made which will include the testimony and evidence upon which such appeal is to be based. Any person with disabilities requiring accommodations in order to participate should contact the City Manager prior to the meeting.

C - 5

CITY COUNCIL REGULAR MEETING MINUTES
Council Chambers – 123 E. Pine St., Avon Park, FL
September 12, 2016
6:00 PM

Members Present: Mayor Sharon Schuler, Deputy Mayor Brenda Gray, Councilperson Dora Smith, Councilman Parke Sutherland, Councilman Terry Heston.

Members Absent: None

Others Present: City Manager Julian Deleon, Interim City Clerk Bonnie Barwick, and City Attorney Gerald Buhr, Members of the Staff, press and audience.

Mayor Sharon Schuler called the meeting to order at 6:00 P.M. The invocation was given and the Pledge of Allegiance was recited. The roll was called and a quorum was present.

B. Citizens/Outside Agencies:

4. First United Methodist Church – RV Site Parking for Nomads. City Manager Deleon stated this was an every year event, and the Council had approved every year. **Motion** by Councilman Terry Heston, Seconded by Councilman Parke Sutherland to approve the RV Site Parking for the Nomads at the First United Methodist Church as presented. Motion passed unanimously.

5. Community Center Waiver for Candidate Forum. City Manager Julian Deleon explained he had been contacted by the News Sun Editor and asked that the fees be waived for the Community Center Rental for a Candidate Forum. It was discussed that the City could not donate to a political campaign and by donating the Community Center it would be the same thing. The Chamber Director Melissa Finger stated the Chamber would be glad to work with the News Sun to have the forum. **Motion** made by Deputy Mayor Gray, Seconded by Councilman Heston to provide access to the Community Center for a candidate forum with a 501-C3 at no charge. Motion passed unanimously.

C. Consent Agenda

6. Approve Minutes of August 22, 2016 Regular Council Meeting
7. Proclamation: Star Spangled Banner Day 9/14/2016
8. Proclamation: Constitution Week 9/17/2016 – 9/23/2016
9. Authorizing Administration to apply for a road closure permit for Oktoberfest
Authorizing Alcohol consumption for the Oktoberfest event.

Motion made by Councilman Heston, Seconded by Deputy Mayor Gray to approve consent agenda as presented. It was brought to the attention that Spangled was spelled wrong on the proclamation. Motion passed unanimously with Councilman Sutherland stating with the changing of the spelling of the word Spangled in the proclamation. Motion passed unanimously.

D. Committee Reports:

should be aware that any standing water, like tires and boats, etc, should be turned over and emptied. But do not put in the lakes.

City Manager Deleon stated that the City had applied through the Insurance Carrier that if we rebuild sidewalks that are a hazard, we get bet \$5,000.00 credit. We have received a \$5,000.00 credit which put funds back into infrastructure.

E. **Administrative:**

10. MOA Agreement with Department of Economic Opportunity.

City Manager Deleon stated that this was for all rural counties working with the County. Attorney Buhr stated that this was a good agreement, it helped getting grants. **Motion** made by Councilman Sutherland, Seconded by Deputy Mayor Gray to approve MOA Agreement as presented. Motion passed unanimously.

Motion made by Deputy Mayor Gray, Seconded by Councilman Sutherland to nominate Melissa Finger from the Chamber to be the representative from a nonprofit organization. Motion passed unanimously.

Motion by Deputy Mayor Gray; Seconded by Councilman Heston to approve Mayor Schuler's recommendation to have Councilwoman Smith to be the elected representative. Motion passed unanimously.

11. Resolution 16-22 Tentative Millage Rate for 2016-2017 Public Hearing.

City Attorney Buhr read Resolution 16-22 into the record. Mayor Schuler opened the public hearing, seeing no show of hands she closed the public hearing. **Motion** by Deputy Mayor Gray, Seconded by Councilman Heston to approve Resolution 16-22 as presented. Motion passed unanimously.

12. Resolution 16-23 Tentative Budget for 2016/2017 Public Hearing.

City Attorney Buhr read Resolution 16-23 into the record. Mayor Schuler opened the public hearing. Jim Barnard addressed the Council regarding the Fire Dept. Seeing no other hands, she closed the public hearing. Mayor Schuler spoke regarding Code Enforcement Officers. **Motion** made by Councilman Heston, Seconded by Deputy Mayor Gray to approve Resolution 16-23 as presented. Motion passed unanimously.

13. Ordinance 23-16 Budget Adoption for 2016/2017 Public Hearing 1st reading.

City Attorney Buhr read Ordinance 23-16 into the record. Mayor Schuler opened the public hearing. Seeing no hands, she closed the public hearing. **Motion** made by Councilman Heston, Seconded by Deputy Mayor Gray to approve 1st reading of Ordinance 23-16 as presented. Motion passed unanimously.

14. HCA request to lease Community Center. Fred Leavitt, from the HCA addressed the Council regarding how well they were doing and they would like to expand and use two offices downstairs on the South side of the Community Center, for artist studios and classes, and the room on the North West corner of the first floor. After further discussion the Council did not take any action of allowing HCA to move into the office downstairs.

15. Utility Land Purchase Agreement. City Manager Deleon presented the Land Purchase Agreement. **Motion** made by Deputy Mayor Gray, Seconded by Councilman Heston to approve the Utility Land Purchase Agreement as presented. Motion passed unanimously.

16. School Board of H C Utility Service Agreement. City Manager presented the H C. Utility Service Agreement with the Highland County School Board. City Attorney Gerald Buhr stated that this was a good agreement. **Motion** made by Councilman, Seconded by Deputy Mayor Gray to approve the Service Agreement as presented. Motion passed unanimously.

Meeting adjourned at 7:45 PM

Recorded and transcribe by Interim City Clerk Bonnie Barwick

Attest Bonnie Barwick, Interim City

Mayor Sharon Schuler

C - 6

FOR BOARDS AND COMMISSIONS

Thank you for your interest in serving the City of Avon Park. Your completion of this application is necessary so that the members of the City Council can thoroughly review each application as part of their consideration for your appointment.

Please choose the Board(s) and/or Commissions(s) for which you wish to apply:

Airport CRA Advisory Board Planning & Zoning Commission*

Civil Service Board* Recreation Advisory Board

Main Street CRA Advisory Board Southside CRA Advisory Board

Pension Boards* Zoning Board of Adjustment*

Police Fire Housing Authority

ALL OF THE ABOVE ARE SUBJECT TO THE "SUNSHINE LAW"

***MEMBERS OF THE BOARD(S) AND/OR COMMISSIONS WITH AN ASTERISK ARE REQUIRED TO FILE FINANCIAL DISCLOSURES.**

1. PERSONAL:

Name: Dana Ferguson E-Mail: dferg34@yahoo.com

Address: 2965 N Monroe rd.

Telephone: 863-443-2598 Business #: 863-452-2396

Are you a registered voter in Avon Park? Yes No

How long have you been a resident of Avon Park? 39 yrs.

Are you currently serving on a City Board? Yes No

If yes, when and which Board? _____

2. REFERENCES: Please list 3 references (Business and/or Personal) include Name, Address, and Phone Number.

Bonnie Barnick - 863-452-4405

Sandy Godwin - 452-2396

Wan Hornum - 452-2391

High School: Avon Park High ^{9/0} Date Graduated: June - 1996
College: _____ Date Graduated: _____
Other: _____ Degree: _____

4. Work Experience:

94-97 - Cindy's Hallmark
97-current: Salon Tasmania

5. Interests/Activities:

6. Community Involvement:

Relay for Life - Avon Park
Church - Avon Park Lakes Baptist Church

7. Why do you desire to serve on this and/or these Board(s)?

to become more involved in the Main St. CRA.

8. A resume or separate sheet with additional information may be included.

I understand the responsibilities associated with being a Board member, and I have adequate time to serve if appointed.


Signature

9-12-16
Date

NOTE: If you have any questions concerning the duties and responsibilities of any of the above Boards and/or Commissions, please contact the City Manager's Office at 452-4403.

Please return this form to the City Manager's Office, 110 E. Main Street, Avon Park, FL 33825

C 7

C-7

City of Avon Park
BUDGET ADJUSTMENT

Budget Adjustment # _____

GMBA Batch _____

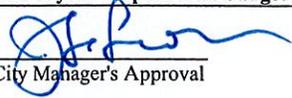
20-Sep-16

*Use round dollars only - No decimals

Account Number	Description	Amt. To Increase	Amt. To Decrease
402-0542-542.10-01	AIRPORT / AVIATION FUEL	20,000	
402-0542-542.10-02	AIRPORT / JET FUEL	10,000	
402-0542-542.31-00	AIRPORTS / PROFESSIONAL FEES	30,000	
402-0542-542.41-00	AIRPORTS / COMMUNICATION SERVICES	2,000	
402-0542-542.46-00	AIRPORTS / REPAIR & MAINTENANCE SVCS	20,000	
402-0542-542.46-46	REPAIR & MAINTENANCE SVCS / REPLACEMENT & MAINTENAN	2,000	
402-0542-542.49-00	AIRPORTS / CURRENT CHARGES & OBLIG	40,000	
402-0542-542.63-25	IMPROVEMENTS OTH TH BUILD / DRAINAGE PROJECT		124,000

Explanation of adjustment:

End of year Airport fund budget close out

 9/21/16

City Manager's Approval

_____ Date

CITY COUNCIL APPROVAL REQUIRED:

Yes X No

Mayor's Approval

Date

C 8

**City of Avon Park
BUDGET ADJUSTMENT**

Budget Adjustment # _____

GMBA Batch _____

20-Sep-16

*Use round dollars only - No decimals

Account Number	Description	Amt. To Increase	Amt. To Decrease
401-0701-533.23-35	LIFE & HEALTH INSURANCE / EMPLOYER HSA CONTRIBUTION	1,000	
401-0701-533.51-00	WATER UTILITY SERVICES / OFFICE SUPPLIES	1,000	
401-0751-535.17-00	SEWER SERVICE DISP. PLANT / ON CALL AND HOLIDAY WOR	1,000	
401-0751-535.31-00	SEWER SERVICE DISP. PLANT / PROFESSIONAL SERVICES	1,000	
401-0751-535.34-40	OTHER CONTRACTUAL SERVICE / SLUDGE HAULING	10,000	
401-0751-535.43-30	UTILITY SERVICES / WATER	1,000	
401-0751-535.46-20	REPAIR & MAINTENANCE SVCS / VEHICLES REP & MAINT	1,000	
401-0751-535.46-30	REPAIR & MAINTENANCE SVCS / OTHER REPAIRS & MAINT	3,000	
401-0751-535.46-40	REPAIR & MAINTENANCE SVCS / MACHINERY REP & MAINT	13,000	
401-0751-535.52-32	OPERATING SUPPLIES / CHEMICALS & LAB SUPPLIES	20,000	
401-0801-536.17-00	WATER/SEWER COM SVCS / ON CALL AND HOLIDAY WORK	5,000	
401-0801-536.22-14	FRS CONTRIBUTION CITY / CITY PLAN	1,000	
401-0801-536.34-00	WATER/SEWER COM SVCS / OTHER CONTRACTUAL SERVICE	4,000	
401-0801-536.44-00	WATER/SEWER COM SVCS / RENTALS & LEASES	1,000	
401-0801-536.46-30	REPAIR & MAINTENANCE SVCS / OTHER REPAIRS & MAINT	10,000	
401-0801-536.46-40	REPAIR & MAINTENANCE SVCS / MACHINERY REP & MAINT	8,000	
401-0801-536.49-00	WATER/SEWER COM SVCS / OTHER CUR CHARGES & OBLG.	15,000	
401-0801-536.52-31	OPERATING SUPPLIES / UNIFORMS	1,000	
401-0801-536.52-51	OPERATING SUPPLIES / WATER METERS	20,000	
401-0801-536.63-10	IMPROVEMENTS / WATERLINE EXTENSION/MISC	50,000	
401-0801-536.64-00	WATER/SEWER COM SVCS / MACHINERY & EQUIPMENT	25,000	
401-0701-533.34-00	WATER UTILITY SERVICES / OTHER CONTRACTUAL SERVICE		37,000
401-0801-536.63-16	IMPROVEMENTS / FIRE HYDRANT REPLACEMENT		20,000
401-0851-533.31-00	WATER UTILITY SERVICES / PROFESSIONAL SERVICES		10,000
401-0851-533.31-11	PROFESSIONAL SERVICES / CITY ATTORNEY-CONTRACT		10,000
401-0801-536.52-32	OPERATING SUPPLIES / CHEMICALS & LAB SUPPLIES		20,000
401-0801-536.43-10	UTILITY SERVICES / ELECTRICITY		10,000
401-0801-536.11-00	WATER/SEWER COM SVCS / EXECUTIVE SALARIES		20,000
401-0801-536.12-00	WATER/SEWER COM SVCS / REGULAR SALARIES & WAGES		20,000
401-0751-535.63-55	IMPROVEMENTS / SEPTAGE PROCESS FACILITY		30,000
401-0751-535.63-52	IMPROVEMENTS / WWTP EFFLUENT POND		15,000

Explanation of adjustment:

End of year Utility fund budget adjustment


City Manager's Approval

9/21/16

Date

CITY COUNCIL APPROVAL REQUIRED:

Yes No

Mayor's Approval

Date

с 9

€-10

Subject: Second Public Hearing to Adopt the Final Millage Rate and Final Budget for FY 2016/2017

Item No. E 10

Placed on Agenda by: City Manager

Total Amount of Project:

Staff Review: Yes

Attorney Review: Yes

Recommended Motion(s):

1. Motion to approve Resolution 16-24 setting the final millage at 0.30 cent per \$1,000 in valuation.
2. Motion to approve the Second reading of Ordinance 23-16 as proposed to adopt the Final budget.

Background:

The City's budget documents must follow strict time lines in the month of September.

We had a workshop, and engaged in agenda item discussions for most meetings in the months of July and August to formulate the tentative budget, each City department expenditures, and revenues were examined. Based on the Council's input, the budget has received several changes.

As provided by Florida Statute, we will have two public hearings to allow for public participation, and make any final changes needed. All of our budget documents are available on the City's web site Home-page: www.avonpark.cc

RESOLUTION NO. 16-24

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AVON PARK, FLORIDA ADOPTING THE FINAL MILLAGE RATE OF THE CITY OF AVON PARK FOR THE FISCAL YEAR 2016-2017; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on September 12, 2016, the City Council adopted the tentative millage rate to be \$0.3000 per \$1,000 valuation; and

WHEREAS, the City Council has determined that the tentative millage rate of \$0.3000 mills per \$1,000 should be adopted as the final millage rate for the City; and,

WHEREAS, opportunity was afforded to all concerned citizens to be heard relative to the proposed millage rate at a public hearing in the City Council Chambers located at 123 East Pine Street, Avon Park, FL 33825, and notice of said hearing was given as required by Section 200.069, Florida Statutes; now therefore;

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AVON PARK, FLORIDA.

Section 1. The final millage rate as adopted by the City Council shall be \$0.3000 mills per \$1,000 for the fiscal year 2016-2017. The City's roll back rate is \$0.3032 mills for fiscal year 2016-2017. The \$0.3000 millage rate is a decrease of 1.06 percent to the rolled-back rate.

Section 2. This resolution shall be effective October 1, 2016.

Adopted by the City Council on September 26, 2016.

CITY OF AVON PARK, FLORIDA

Sharon Schuler, Mayor

ATTEST:

Approved as to Form:

LEGAL ADVERTISEMENT LEGAL ADVERTISEMENT

CITY OF AVON PARK
NOTICE OF BUDGET HEARING

The City of Avon Park has tentatively adopted a budget for fiscal year October 1, 2016 to September 30, 2017. A public hearing to make a FINAL DECISION on the BUDGET AND TAXES will be held on:

September 26, 2016

at 6:00 PM

at

City Council Chambers

123 East Pine Street

Avon Park, FL 33825

LEGAL ADVERTISEMENT

LEGAL ADVERTISEMENT

LEGAL ADVERTISEMENT

BUDGET SUMMARY

City of Avon Park - Fiscal Year October 1, 2016 to September 30, 2017
 THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE CITY OF AVON PARK ARE 4.5%
 MORE THAN LAST YEARS TOTAL OPERATING EXPENDITURES
 The Ad Valorem millage rate is \$0.3000 per \$1,000

	GENERAL FUND	INFRA-STRUCTURE FUND	CDBG GRANT FUND	WATER & SEWER FUND	AIRPORT FUND	SOLID WASTE FUND	MAIN ST.			SOUTH CRA			AIRPORT CRA			TOT. BUDG
							FUND	FUND	FUND	FUND	FUND	FUND	FUND	FUND	FUND	
0.3000																
0.0000																
illage per \$1,000	\$ 76,372	\$ 930,000	\$ -	\$ -	\$ -	\$ -	\$ 103,710	\$ 19,713	\$ 21,726	\$ 2,426						
0.3000	1,499,500	601,000	-	-	-	-	-	-	-	-	-	-	-	-	-	60
	1,300	-	-	-	-	-	-	-	-	-	-	-	-	-	-	38
	382,314	-	-	4,981,500	453,000	1,363,500	-	-	-	-	-	-	-	-	-	6,800
	9,245	-	-	2,480,000	-	-	-	-	-	-	-	-	-	-	-	4,280
	750,000	300,000	750,000	-	100,000	16,911	3,639	692	741	1,000	-	-	-	-	-	
	872,894	-	-	2,000	-	-	-	-	-	-	-	-	-	-	-	2
	22,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2
	931,067	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,000
	67,700	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0
OTHER	5,213,392	1,230,000	750,000	4,983,500	3,033,000	1,380,411	107,349	20,405	22,467	16,740						
Reserves	2,750,000	2,360,000	-	4,970,000	-	1,210,000	150,000	50,000	160,000	11,600						
OTHER FINANCING RESERVES	7,963,392	3,590,000	750,000	9,953,500	3,033,000	2,590,411	257,349	70,405	182,467	28,340						
	413,388	-	-	-	-	-	-	-	-	-	-	-	-	-	-	4
	212,100	80,000	-	-	-	-	-	-	-	-	-	-	-	-	-	2
	3,107,223	670,000	-	-	-	-	-	-	-	-	-	-	-	-	-	3,700
	-	-	-	6,664,649	2,964,367	1,230,411	-	-	-	-	-	-	-	-	-	10,800
	-	-	750,000	-	-	-	328,593	50,405	22,467	1,100						
	1,018,823	696,610	-	-	-	-	-	-	-	-	-	-	-	-	-	1,700
	456,786	400,000	-	690,000	68,633	150,000	39,345	-	-	8						
	5,072	-	-	750,000	3,033,000	1,380,411	367,938	50,405	122,467	1,000						
	5,213,392	1,846,610	750,000	7,354,649	3,033,000	1,380,411	367,938	50,405	122,467	20,100						
	2,750,000	1,743,390	-	2,598,851	-	1,210,000	(110,589)	20,000	60,000	8,200						
EXPENDITURES	\$ 7,963,392	\$ 3,590,000	\$ 750,000	\$ 9,953,500	\$ 3,033,000	\$ 2,590,411	\$ 257,349	\$ 70,405	\$ 182,467	\$ 28,340						
RESERVES																

and / or final budget are on file in the office of the above referenced taxing authority as a public record.

E-11

Subject: Second Public Hearing to Adopt the Final Millage Rate and Final Budget for FY 2016/2017

Item No. E //

Placed on Agenda by: City Manager

Total Amount of Project:

Staff Review: Yes

Attorney Review: Yes

Recommended Motion(s):

1. Motion to approve Resolution 16-24 setting the final millage at 0.30 cent per \$1,000 in valuation.
2. Motion to approve the Second reading of Ordinance 23-16 as proposed to adopt the Final budget.

Background:

The City's budget documents must follow strict time lines in the month of September.

We had a workshop, and engaged in agenda item discussions for most meetings in the months of July and August to formulate the tentative budget, each City department expenditures, and revenues were examined. Based on the Council's input, the budget has received several changes.

As provided by Florida Statute, we will have two public hearings to allow for public participation, and make any final changes needed. All of our budget documents are available on the City's web site Home-page: www.avonpark.cc

ORDINANCE NO. 23-16

**AN ORDINANCE OF THE CITY OF AVON PARK, FLORIDA
ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2016-
2017; PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, the City Council has prepared an estimate of the expenditures and revenues of the City for the ensuing fiscal year, copies of which are on file with the City Clerk for inspection by the public; and

WHEREAS, pursuant to Subsection 200.065(2)(c), Florida Statutes, on September 12, 2016, the City Council conducted a public hearing and adopted a tentative General Budget for the 2016-2017 fiscal year by Resolution No. 16-23; and

WHEREAS, the City of Avon Park, Highlands County, Florida, set forth the total appropriations of expenditures for the Budget for Fiscal Year 2016-2017 in the amount of \$20,118,872.

WHEREAS, the City held a final public hearing on September 26, 2016 as required by Florida Statute 200.065; and

NOW THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF AVON PARK, FLORIDA,

Section 1. Budget Adopted. The estimate of the expenditures and revenues for the ensuing fiscal year, as set forth in the City Manager's report, copies of which are on file in the office of the City Clerk, as amended by the City Council, is hereby adopted and finalized as the budget of the City of Avon Park, Florida for the fiscal year beginning October 1, 2016.

Section 2. This Ordinance shall be effective immediately upon passage.

This ordinance was read for the first time at the Regular Meeting of the City Council on the 12th day of September, 2016, when it was voted on by members of the City Council as follows:

Yeas _____ Nays _____ Absent _____

Yeas _____

Nays _____

Absent _____

CITY OF AVON PARK, FLORIDA

Sharon Schuler, Mayor

ATTEST:

Approved as to Form and Correctness:

Bonnie Barwick, Interim City Clerk

Gerald T. Buhr, City Attorney

LEGAL ADVERTISEMENT LEGAL ADVERTISEMENT

CITY OF AVON PARK
NOTICE OF BUDGET HEARING

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September 26, 2016

at 6:00 PM

at

City Council Chambers

123 East Pine Street

Avon Park, FL 33825

LEGAL ADVERTISEMENT

LEGAL ADVERTISEMENT

LEGAL ADVERTISEMENT

BUDGET SUMMARY

City of Avon Park - Fiscal Year October 1, 2016 to September 30, 2017
THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE CITY OF AVON PARK ARE 4.5% MORE THAN LAST YEARS TOTAL OPERATING EXPENDITURES
 The Ad Valorem millage rate is \$0.3000 per \$1,000

	GENERAL FUND	INFRA-STRUCTURE FUND	CDBG GRANT FUND	WATER & SEWER FUND	AIRPORT FUND	SOLID WASTE FUND	MAIN ST. CRA FUND	SOUTH CRA FUND	AIRPORT CRA FUND	TC BU
0.3000										
0.0000										
Millage per \$1,000	\$ 76,372	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 103,710	\$ 19,713	\$ 21,726	\$ 2,
0.3000	1,499,500	930,000	-	-	-	-	-	-	-	-
	601,000	-	-	-	-	-	-	-	-	-
	1,300	-	-	-	-	-	-	-	-	-
	382,314	-	-	-	-	-	-	-	-	-
	9,245	-	-	4,981,500	453,000	1,363,500	-	-	-	6,
	750,000	300,000	750,000	2,480,000	-	-	-	-	-	4,
	872,894	-	-	-	-	-	-	-	-	-
	22,000	-	-	-	-	-	-	-	-	-
	931,067	-	-	100,000	-	16,911	3,639	692	741	1,
	67,700	-	-	2,000	-	-	-	-	-	-
AND OTHER	5,213,392	1,230,000	750,000	4,983,500	3,033,000	1,380,411	107,349	20,405	22,467	16,
\$	2,750,000	2,360,000	-	4,970,000	-	1,210,000	150,000	50,000	160,000	11,
Reserves	7,963,392	3,590,000	750,000	9,953,500	3,033,000	2,590,411	257,349	70,405	182,467	28,
OTHER FINANCING RESERVES										
cial	413,388	-	-	-	-	-	-	-	-	-
	212,100	80,000	-	-	-	-	-	-	-	-
	3,107,223	670,000	-	-	-	-	-	-	-	3
	-	-	-	6,664,649	2,964,367	1,230,411	-	-	-	10
	-	-	750,000	-	-	-	328,593	50,405	22,467	1
	1,018,823	696,610	-	-	-	-	-	-	-	1
	456,786	400,000	-	-	-	-	-	-	-	-
	5,072	-	-	690,000	68,633	150,000	39,345	-	100,000	1
ES	5,213,392	1,846,610	750,000	7,354,649	3,033,000	1,380,411	367,938	50,405	122,467	20
Res	2,750,000	1,743,390	-	2,598,851	-	1,210,000	(110,589)	20,000	60,000	8
TOTAL EXPENDITURES	\$ 7,963,392	\$ 3,590,000	\$ 750,000	\$ 9,953,500	\$ 3,033,000	\$ 2,590,411	\$ 257,349	\$ 70,405	\$ 182,467	\$ 28
SERVICES										

and / or final budget are on file in the office of the above referenced taxing authority as a public record.

E-12

Subject: First Reading Ordinance 24-16 Crews Groves, Inc. Future Land Use
Amendment

Item No. *E 12*

Placed on Agenda by: City Manager

Total Amount of Project:

Staff Review: Yes

Attorney Review: Yes

Recommended Motion(s):

- 1. Motion to approve first reading of Ordinance 24-16 as recommended by Planning and Zoning Board.**

Background:

Attachments:

ORDINANCE 24-16

AN ORDINANCE AMENDING THE FUTURE LAND USE MAP OF THE CITY OF AVON PARK, FLORIDA, AMENDING ONE (1) PARCEL OF LAND TOTALING 4.2 ACRES GENERALLY LOCATED ON THE EAST SIDE OF LAKE LOTELA, WEST OF SR-17, AND SOUTH OF EAST PINECREST DRIVE FROM THE FUTURE LAND USE OF COUNTY MEDIUM DENSITY RESIDENTIAL TO CITY MEDIUM DENSITY RESIDENTIAL; TRANSMITTING SAID AMENDMENT TO THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY FOR NOTIFICATION; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Chapter 163, Part II, Florida Statutes, the Community Planning Act, empowers and mandates the City of Avon Park, Florida, to plan for future development and growth and to adopt and amend comprehensive plans, or elements, or portions thereof, to guide the future growth and development of the City; and

WHEREAS, pursuant to Section 163.3187, Florida Statutes, the City Council held meetings and hearings on Future Land Use Map Amendment as shown in Exhibit "A", with due public notice having been provided, to obtain public comment, and considered all written and oral comments received during public hearings, including support documents; and

WHEREAS, in exercise of its authority the City Council has determined it necessary to adopt this Map Amendment to the Comprehensive Plan, which is marked as Exhibit "A" and attached and made a part hereof, to ensure that the Plan is in full compliance with the Laws of the State of Florida; to preserve and enhance present advantages; encourage the most appropriate use of land, water and resources consistent with the public interest; and deal effectively with future problems that may result from the use and development of land within the City of Avon Park; and

NOW, THEREFORE, be it enacted by the City Council of the City of Avon Park, Florida, as follows:

Section 1. The Future Land Use Map is hereby amended to include the map amendment set forth in Exhibit "A," attached hereto and incorporated herein by reference, which applies the Future Land Use designation of "City Medium Density Residential" to the parcel designated on such Exhibit which is attached and made a part hereof.

Section 2. If any provision or portion of this Ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this Ordinance shall remain in full force and effect.

Section 3. **Certified Copy:** A certified copy of this enacting ordinance and certified copy of the City of Avon Park Comprehensive Plan shall be located in the Office of the City

Section 4. Effective Date: This plan amendment shall be effective in accordance with Section 163.3187(5)(c), Florida Statutes.

INTRODUCED AND PASSED on First Reading at the regular meeting of the Avon Park City Council held on the _____ day of _____, 2016.

PASSED AND DULY ADOPTED, on second reading at the meeting of the Avon Park City Council duly assembled on the _____ day of _____, 2016.

CITY OF AVON PARK, FLORIDA

Sharon Schuler, Mayor

ATTEST:

Bonnie Barwick, City Clerk

Approved as to form:

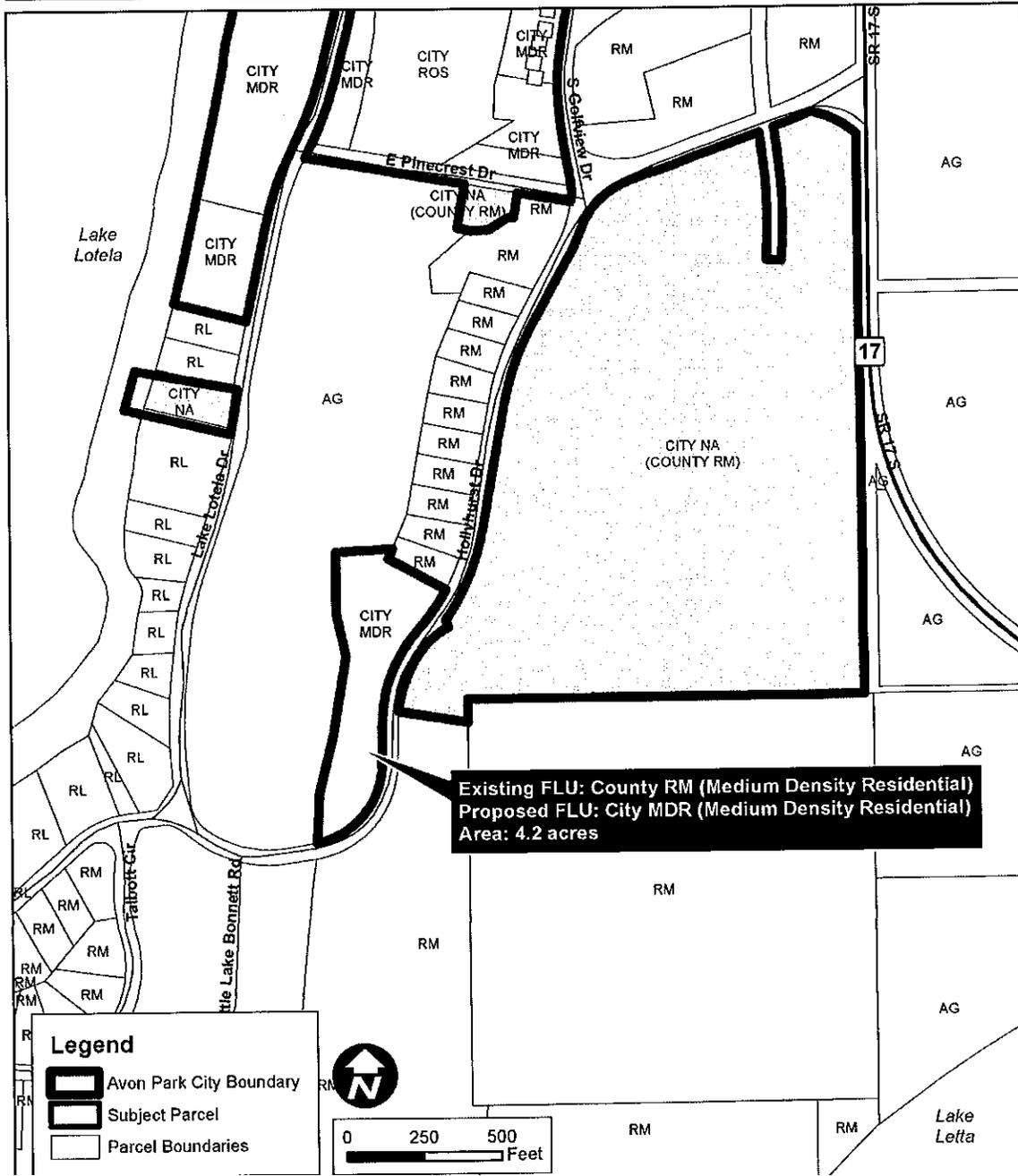
Gerald T. Buhr, City Attorney

Motion made by _____ seconded by _____.

The vote was ___ for ___ against with ___ abstentions and ___ absent

EXHIBIT "A"

**CITY OF AVON PARK
PROPOSED FUTURE LAND USE MAP
ORDINANCE 24-16**



C-13

Subject: First Reading Ordinance 25-16 Crews Groves, Inc. Rezoning

Item No. E 13

Placed on Agenda by: City Manager

Total Amount of Project:

Staff Review: Yes

Attorney Review: Yes

Recommended Motion(s):

- 1. Motion to approve first reading of Ordinance 25-16 as recommended by Planning and Zoning Board**

Background:

Attachments:

ORDINANCE 25-16

AN ORDINANCE AMENDING THE ZONING OF ONE (1) PARCEL OF LAND TOTALING 4.2 ACRES GENERALLY LOCATED ON THE EAST SIDE OF LAKE LOTELA, WEST OF SR-17, AND SOUTH OF EAST PINECREST DRIVE FROM THE ZONING OF COUNTY R1A (RESIDENTIAL) TO CITY R-2 (MEDIUM DENSITY, SINGLE FAMILY ATTACHED AND DUPLEX); PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Avon Park held meetings and hearings regarding the parcels show on Exhibit "A", with due public notice having been provided, to obtain public comment, and considered all written and oral comments received during public hearings, including supporting documents; and

WHEREAS, in exercise of its authority, the City Council of the City of Avon Park has determined it necessary to amend the Official Zoning Map to change the City zoning classification assigned to this parcel; and

NOW, THEREFORE BE IT ENACTED by the City Council of the City of Avon Park, Florida,

Section 1. The official zoning map of the City of Avon Park is amended so as to assign the City zoning classification of City R-2 (Medium Density, Single Family Attached and Duplex) to that parcel, having a cumulative total of 4.2 acres, as depicted in Exhibit "A".

Section 2. **Certified Copy:** This Ordinance shall be codified in the Code of Ordinances of the City of Avon Park, Florida. A certified copy of this enacting ordinance shall be located in the Office of the City Clerk of Avon Park. The City Clerk shall also make copies available to the public for a reasonable publication charge.

Section 3. **Effective Date:** The effective date of this ordinance shall be the date of its adoption.

INTRODUCED AND PASSED on First Reading at the regular meeting of the Avon Park City Council held on the _____ day of _____, 2016.

PASSED AND DULY ADOPTED, on second reading at the meeting of the Avon Park City Council duly assembled on the _____ day of _____, 2016.

CITY OF AVON PARK, FLORIDA

Sharon Schuler, Mayor

ATTEST:

Bonnie Barwick, City Clerk

Approved as to form:

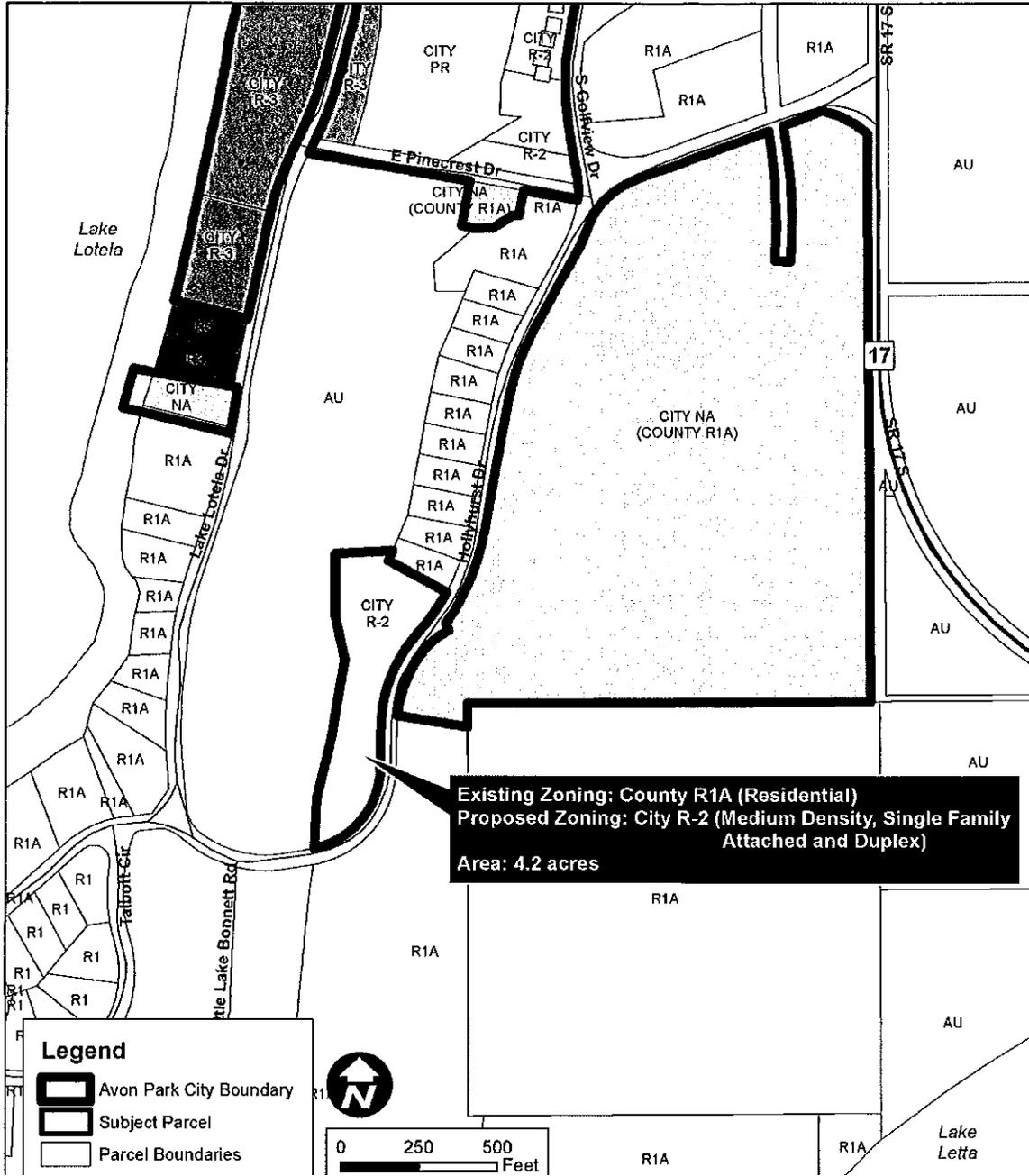
Gerald T. Buhr, City Attorney

Motion made by _____ seconded by _____.

The vote was ____ for ____ against with ____ abstentions and ____ absent

EXHIBIT "A"

**CITY OF AVON PARK
PROPOSED ZONING MAP
ORDINANCE 25-16**



E-14

Subject: CFRPC Planning Advisory Services Contract

Item No. E 14

Placed on Agenda by: City Manager

Total Amount of Project: \$20,000.00

Staff Review: yes

Attorney Review:

Recommended Motion(s): To approve the service contract for the upcoming year.

Background: CFRPC does most of the work for the Planning and Zoning Board, making sure advertisements are run in the paper and getting the information to the Board Members.

Attachments:

September 20, 2016

Mr. Julian Deleon, City Manager
City of Avon Park
110 E. Main Street
Avon Park, FL 33825

Via Email

RE: Planning Advisory Services Contract

Dear Mr. Deleon:

Enclosed please find a Planning Advisory Services (PAS) Contract for the CFRPC to provide professional planning services to the City of Avon Park for the 2016-2017 Fiscal Year.

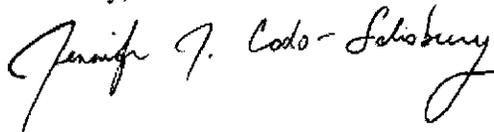
- The PAS Contract is for \$20,000 and includes continued professional planning services to the City as indicated in Attachment A, I-III of the contract including but not limited to:
 - Assistance with comprehensive plan amendments, rezonings, and large project review, subdivision review;
 - Minor revisions to the Land Development Regulations;
 - Comprehensive mapping services.

Please contact me if you have any questions or concerns regarding the enclosed contract. In order for the CFRPC to provide these services in the new fiscal year, we request that the City execute these contracts by October 1, 2016.

Please sign two copies of the enclosed contract and return them to the CFRPC to my attention. We will return one original to your attention following signature of the CFRPC officials.

We greatly appreciate the opportunity to be of service to the City of Avon Park.

Sincerely,



Jennifer Codo-Salisbury, MPA, AICP
Planning and Administrative Director

Attachment: Planning Advisory Services (PAS) Contract

PLANNING ADVISORY SERVICES AGREEMENT

with the

CITY OF AVON PARK

THIS AGREEMENT is made and entered into this _____ day of _____, 2016, by and between the **Central Florida Regional Planning Council** (hereinafter referred to as the "COUNCIL") and the **City of Avon Park** (hereinafter referred to as the "CITY").

BACKGROUND

- A. The CITY desires to engage the COUNCIL to provide professional planning services to assist the CITY in complying with the requirements of growth management laws; to provide technical assistance to the Planning and Zoning Board, elected officials, and CITY staff members on the evaluation and processing of land development proposals; and to maintain the Comprehensive Plan, Future Land Use Map, Unified Land Development Code, and Official Zoning Map; all of which is detailed in Attachment A, I-III – Scope of Work, and is a part of this Agreement.
- B. The COUNCIL desires to provide such professional services in accordance with this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the parties hereto do mutually agree as follows:

I. GENERAL

The CITY engages the COUNCIL to assist the CITY in fulfilling the requirements of Chapter 163, Florida Statutes and all relevant amendments to these statutes, and any other pertinent state law or rule related to Growth Management; and the COUNCIL shall provide the professional services required under this Agreement with the CITY.

II. SCOPE OF WORK

The COUNCIL shall perform, in a satisfactory and proper manner, the work and services detailed in Attachment A - Scope of Work, and shall satisfy all requirements of the guidelines specified therein.

III. COMPENSATION

This is a fixed fee agreement. The fixed fee for General Planning Services (I-III in Attachment A) is **\$20,000 (twenty thousand dollars)**. As consideration for performance of all work rendered under this Agreement, the CITY agrees to pay a fixed fee for both the Generalized Planning Services of **\$20,000 (twenty thousand dollars)** to be paid in four (4) payments, beginning October 1, 2016 with a final payment due July 1, 2017. Payment shall be made upon receipt of an acceptable completed invoice from the COUNCIL, which shall be presented to the CITY. Payments will be due as follows:

October 1, 2016	\$5,000
January 1, 2017	\$5,000
April 1, 2017	\$5,000
July 1, 2017	\$5,000

All fees and payments for additional Scope of Work, if required, shall be negotiated.

IV. PERIOD OF AGREEMENT

The services of the COUNCIL are to commence upon execution of this agreement.

V. MODIFICATION OF AGREEMENT

- A. Either party may request changes in the services or Scope of Work to be performed by the COUNCIL pursuant to this Agreement, including adjustments in the funds provided under the Agreement if necessary and appropriate. Such changes mutually agreed upon by and between the CITY and the COUNCIL shall be incorporated in written amendments to this Agreement signed by both parties.
- B. Any extensions of the Agreement shall be mutually agreed upon by and between the CITY and the COUNCIL and shall be incorporated in written amendments to this Agreement signed by both parties.

VI. TERMINATION

- A. This Agreement may be terminated by the written mutual consent of the parties.
- B. Either party may terminate this Agreement upon written notice of thirty (30) days. Written notice shall be delivered by certified mail, return receipt requested, or in person with proof of delivery.

- C. In the event the Agreement is terminated, the COUNCIL shall be reimbursed in the amount commensurate with the work satisfactorily accomplished on the effective date of termination.

VII. COMPLIANCE WITH LAWS

The COUNCIL warrants, represents, and agrees that it will comply with all federal, state, and local laws, rules, and regulations applicable to the fulfillment of the requirements of this Agreement.

VIII. PERSONNEL

- A. The COUNCIL represents that it has, or will secure at its own expense, personnel necessary to perform the services under this Agreement.
- B. The COUNCIL shall continuously staff the project with personnel as deemed necessary by the COUNCIL to fulfill its obligations under this Agreement. Qualified persons may be added, deleted, or substituted at any time during the period of this Agreement, as the COUNCIL may deem necessary or appropriate.

IX. DATA TO BE FURNISHED TO COUNCIL

Upon reasonable request of the COUNCIL, the CITY shall provide to the COUNCIL, at no cost, all information, data reports, records, and maps in its possession, or which become available to it, that are necessary for the execution of work of the COUNCIL under this Agreement.

X. RIGHT TO WORK PRODUCTS

Copies of all work products shall become the property of the CITY.

XI. ASSIGNMENT

This Agreement shall not be assignable.

XII. TERMS AND CONDITIONS

This Agreement and its attachments incorporated by reference constitute all the terms and

XIII. PUBLIC RECORDS ACCESS

The CITY AND COUNCIL agree that the COUNCIL shall comply with Florida's public records law to specifically include:

- A. The COUNCIL shall comply with Florida Public Records law under Chapter 119, F.S. Records made or received in conjunction with this Agreement are public records under Florida law, as defined in Section 119.011(12), F.S. The COUNCIL shall keep and maintain public records required to perform the services under this Agreement.
- B. This Agreement may be unilaterally canceled by the CITY for refusal by the COUNCIL to either provide public records to the CITY upon request, or to allow inspection and copying of all public records made or received by the COUNCIL in conjunction with this Agreement and subject to disclosure under Chapter 119, F.S., and Section 24(a), Article I, Florida Constitution.
- C. If the COUNCIL meets the definition of "Contractor" found in Section 119.0701(1)(a), F.S.; [i.e., an individual, partnership, corporation, or business entity that enters into a contract for services with a public agency and is acting on behalf of the public agency], then the following requirements apply:
 - i. Pursuant to Section 119.0701, F.S., a request to inspect or copy public records relating to this Agreement for services must be made directly to the CITY. If the CITY does not possess the requested records, the CITY shall immediately notify Contractor of the request, and the COUNCIL must provide the records to the CITY or allow the records to be inspected or copied within a reasonable time. If the COUNCIL fails to provide the public records to the CITY within a reasonable time, Contractor may be subject to penalties under s. 119.10, F.S.
 - ii. Upon request from the CITY's custodian of public records, the COUNCIL shall provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.
 - iii. The COUNCIL shall identify and ensure that all public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement term and following completion of the Agreement if the COUNCIL does not transfer the records to the CITY.
 - iv. Upon completion of the Agreement, Contractor shall transfer, at no cost to CITY, all public records in possession of Contractor or keep and maintain public records required by the CITY to perform the services under this Agreement. If the

exempt or confidential and exempt from public disclosure requirements. If the Contractor keeps and maintains public records upon completion of the Agreement, the COUNCIL shall meet all applicable requirements for retaining public records. All records that are stored electronically must be provided to CITY, upon request from the CITY's custodian of public records, in a format that is accessible by and compatible with the information technology systems of CITY.

- D. IF THE COUNCIL HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CITY'S CUSTODIAN OF PUBLIC RECORDS BY TELEPHONE AT (863) 452-4403, BY EMAIL AT bbarwick@avonpark.cc, OR AT THE MAILING ADDRESS BELOW:**

**CITY OF AVON PARK
110 E. MAIN STREET
AVON PARK, FL 33825**

IN WITNESS WHEREOF, the CITY and the COUNCIL have caused this Agreement to be executed by their undersigned officials as duly authorized.

CITY OF AVON PARK

**CENTRAL FLORIDA REGIONAL
PLANNING COUNCIL**

By: _____

By: _____
Patricia M. Steed, Executive Director

Witness

Witness

Approved as to legal form and sufficiency:

City Attorney

Council Attorney

**City of Avon Park
SCOPE OF WORK FOR FY 2016-2017**

GENERAL PLANNING SERVICES

I. GROWTH MANAGEMENT ADMINISTRATION

- A. The COUNCIL shall advise and assist the CITY in the preparation of small scale and large scale Comprehensive Plan amendments made necessary by annexations, citizen requests, State statute changes, and CITY initiated requests.
- B. The COUNCIL shall provide technical assistance to the elected officials, Planning and Zoning Board and CITY staff members on the evaluation and processing of land development proposals (i.e., comprehensive plan amendments, zoning applications, subdivision plats, site plans, etc.).
- C. The COUNCIL shall provide technical assistance on occasional and minor revisions to the Land Development Regulations.
- D. The COUNCIL shall prepare the staff portion of the Planning and Zoning Board agenda packets, coordinate with the Planning and Zoning Board members to schedule meetings, and attend the CITY Planning and Zoning Board meetings.
- E. The COUNCIL shall coordinate training sessions on State statute and rule changes that effect the CITY'S compliance with Chapter 163, F.S., as necessary.

II. ROUTINE MAPPING (ON GIS BASE MAP)

- A. The COUNCIL shall prepare updates to the Map Series for the Comprehensive Plan made necessary by annexations, land use changes and text amendments.
- B. The COUNCIL shall prepare updates to the Official Zoning Map made necessary by annexations, requests for re-zonings and Comprehensive Plan amendments.

III. LARGE SCALE PLAN REVIEW

The COUNCIL shall advise and assist the CITY on matters concerning the review of proposed large scale development projects on such subjects as, (a) the contents of proposed plans, (b) the processes for development review, (c) the integration of the development and its infrastructure plans into the CITY'S Comprehensive Plan, (d)