

**AVON PARK CRA BOARD  
SPECIAL MEETING**

**123 E. Pine St. Avon Park, FL 33825  
Monday, September 12, 2016  
5:30 PM**

*(Please turn off pagers and cell phones)*

**A. OPENING**

1. Invocation
2. Pledge of Allegiance
3. Roll Call

**B. CONSENT**

**C. ADMINISTRATIVE**

7. Consideration to co-sponsor Oktoberfest with the Chamber

**D. CITIZEN PARTICIPATION**

**E. ADJOURN**

Any person who might wish to appeal any decision made by the Avon Park CRA of the City of Avon Park, Highlands County, Florida, in public hearing or meeting is hereby advised that he/she will need a record of the proceedings, and for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made which will include the testimony and evidence upon which such appeal is to be based. Any person with disabilities requiring accommodations in order to participate should contact the City Manager prior to the meeting at 863-452-4403.

## Agenda Item Summary

**Subject:** Oktoberfest fees for City services

**Item No.**

**Placed on Agenda by:** City Manager

**Total Amount of Project:** \$1,190

**Staff Review:**

**Attorney Review:**

**Recommended Motion(s):** Discussion

**Background:** The Main Street CRA Advisory Board is recommending for this Board to authorize funding to pay for the following City services:

PUBLIC WORKS MOT AND SANITATION (2-employees for 5-hours)	\$150
LAW ENFORCEMENT OFFICERS (2) @ \$40.00/hour/officer (13 hours)	\$1,040
 TOTAL	 \$ 1,190.00

In your City Council packet, there is an agenda item to authorize closing a portion of Main Street, which requires Law Enforcement, and MOT.

**Attachments:**

# TEMPORARY CLOSING OF STATE ROAD PERMIT

Date: 8/26/2016

Permit No. \_\_\_\_\_

### Governmental Entity

Approving Local Government <u>City of Avon Park</u>	Contact Person <u>Julian DeLeon</u>
Address <u>110 E Main St, Avon Park, FL 33825</u>	
Telephone <u>863-452-4411</u>	Email <u>jdeleon@avonpark.cc</u>

### Organization Requesting Special Event

Name of Organization <u>Avon Park Chamber of Commerce</u>	Contact Person <u>Melissa Finger</u>
Address <u>28 East Main Street</u>	
Telephone <u>863-453-3350</u>	Email <u>director@theapcc.net</u>

### Description of Special Event

Event Title <u>Oktoberfest 2016</u>	Date of Event <u>10/08/2016</u>
Start Time <u>7am</u>	End Time <u>8pm</u>
Event Route (attach map) <u>see map</u>	
Detour Route (attach map) <u>see map</u>	

### Law Enforcement Agency Responsible for Traffic Control

Name of Agency <u>City of Avon Park</u>
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### US Coast Guard Approval for Controlling Movable Bridge

Not Applicable <input checked="" type="checkbox"/>
Copy of USCG Approval Letter Attached <input type="checkbox"/>
Bridge Location _____

The Permittee will assume all risk of and indemnify, defend and save harmless the State of Florida and the FDOT from and against any and all loss, damage, cost or expense arising in any manner on account of the exercise of this event.

The Permittee shall be responsible to maintain the portion of the state road it occupies for the duration of this event, free of litter and providing a safe environment to the public.

### Signatures of Authorization

Event Coordinator <u>Melissa Finger</u>	Signature _____	Date <u>8/26/2016</u>
Law Enforcement Name/Title <u>Jason Lister</u>	Signature _____	Date _____
Government Official Name/Title <u>Julian Deleon, City Manager</u>	Signature _____	Date _____

### FDOT Special Conditions

_____ _____ _____
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### FDOT Authorization

Name/Title _____	Signature _____	Date _____
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# Oktoberfest 2016

Presented by The Avon Park Chapter of Commerce

-  Street Closure's\*
-  Beer Garden
-  Music Area
-  Kids Area
-  Designated Event Parking Areas

**\*Street Closure**  
 We are requesting westbound Main Street to be closed from Lake Ave to Railroad (Ferguson Ave).  
 Also, the inside lane of the eastbound Main Street for additional safety measures also from Railroad (Ferguson) to Lake, including the crossings.  
 Railroad (Ferguson Ave) from W Main Street to the Union Congregational Lot.  
 The half street will be used for antique car parking and walking access to the Library for additional activities.





## **CITY OF AVON PARK**

Highlands County, Florida  
**110 East Main Street**  
**Avon Park, Florida 33825**

September 7, 2016, 2016

Avon Park City Council  
110 East Main Street  
Avon Park, Florida 33825

Dear Council Members:

Pursuant to City Ordinance No. 874, you are hereby notified of a Regular Meeting of the City Council on Monday, September 12, 2016 at 6:00 PM in the City Council Chambers located at 123 East Pine Street, Avon Park, Florida. If you are unable to attend, please contact me at 452-4403 or email the City Clerk: [bbarwick@avonpark.cc](mailto:bbarwick@avonpark.cc)

Sincerely,

A handwritten signature in blue ink, appearing to read "Julian Deleon", is written over a horizontal line.

Julian Deleon  
City Manager



# CITY OF AVON PARK

Highlands County, Florida

## CITY COUNCIL REGULAR MEETING

City Council Chamber

123 E Pine St

Avon Park, Fl

September 12<sup>th</sup>, 2016 6:00 PM

### A. OPENING

1. Invocation
2. Pledge of Allegiance
3. Roll Call

### B. CITIZENS/OUTSIDE AGENCIES

4. First United Methodist Church – RV site parking for Nomads

### C. CONSENT AGENDA:

6. Approve Minutes of August 22, 2016 Regular Council Meeting.
7. Proclamation: Star Spangle Banner Day 9/14/2016
8. Proclamation: Constitution Week 9/17/2016 – 9/23/2016
9. Authorizing Administration to apply for a road closure permit for Oktoberfest  
Authorizing Alcohol consumption for the Oktoberfest event

### D. COMMITTEE REPORTS/ATTY UPDATES/ANNOUNCEMENTS/PRESENTATIONS

### E. ADMINISTRATIVE:

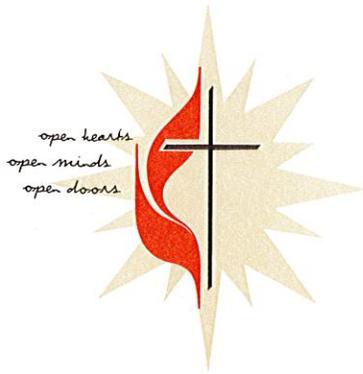
10. MOA Agreement Department of Economic Opportunity
11. Resolution 16-22 Tentative Millage Rate for 2016/2017  
Public Hearing
12. Resolution 16-23 Tentative Budget for 2016/2017  
Public Hearing
13. Ordinance 23-16 Budget Adoption for 2016/2017  
Public Hearing (First Reading)
14. HCA request to lease community center

### F. CITIZENS PARTICIPATION

### H. ADJOURN

Any person who might wish to appeal any decision made by the City Council of the City of Avon Park, Highlands County, Florida, in public hearing or meeting is hereby advised that he/she will need a record

of the proceedings, and for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made which will include the testimony and evidence upon which such appeal is to be based. Any person with disabilities requiring accommodations in order to participate should contact the City Manager prior to the meeting.



# First United Methodist Church

200 SOUTH LAKE AVENUE  
AVON PARK, FL 33825

B-41

Church (863) 453-3759

The people of The United Methodist Church™

August 19, 2016

Mayor Schuler  
110 E. Main Street  
Avon Park, FL 33825

Dear Mayor Schuler:

The First United Methodist Church would like to request approval of four (4) RV's to park on site for a period starting January 26, 2017 through February 19, 2017.

We have submitted an application with the NOMADS organization again this year for help to do maintenance work on our buildings at that time. We will furnish utilities for them and sewer will be dumped off site at an approved site.

Thank you for your consideration on this matter.

Sincerely,

Gary Byington  
Agent

C-6

**CITY COUNCIL REGULAR MEETING MINUTES**  
**Council Chambers – 123 E. Pine St., Avon Park, FL**  
**August 22, 2016**  
**6:00 PM**

**Members Present:** Mayor Sharon Schuler, Deputy Mayor Brenda Gray, Councilperson Dora Smith, Councilman Parke Sutherland, Councilman Terry Heston.

**Members Absent:** None

**Others Present:** City Manager Julian Deleon, Interim City Clerk Bonnie Barwick, City Attorney Gerald Buhr, Members of the press and audience.

Mayor Sharon Schuler called the meeting to order at 6:00 P.M. The invocation was given and the Pledge of Allegiance was recited. The roll was called and a quorum was present.

Mayor Sharon Schuler stated she would like to switch things around a little. She asked that the Resolution 16-21 be read and presented to Mr. Martin's Sister.

City Attorney Gerald Buhr read Resolution 16-21 into the record. Mayor Schuler presented Mr. Martin's sister with a framed copy of the resolution.

**Motion** by Councilman Parke Sutherland, Seconded by Councilman Terry Heston to approve Resolution 16-21 as read. Motion passed unanimously.

**Motion** by Councilman Parke Sutherland, Seconded by Councilman Terry Heston to approve the consent agenda as presented. Motion passed unanimously.

Mayor Sharon Schuler then closed the regular meeting of the City Council at 6:05 to have a "Shade Meeting" regarding negotiations of collective bargaining agreement between the City and the IAFF Local 3132.

Council members, City Manager Deleon and Labor Attorney Brian Koji, left the room.

Mayor Sharon Schuler reopened the meeting at 6:45.

City Manager Deleon brought to the Council's attention item D-8 American Legion Suicide Prevention Awareness. He stated it was for information only, if anyone wanted to join the American Legion regarding this event, the phone number and all the information was listed in the packet.

Councilman Parke Sutherland stated that he had attended a RPAC meeting and there wasn't going to be any change at this time.

**E-10 Ordinance 06-16A. 2<sup>nd</sup> Reading Public Hearing.**

City Attorney Gerald Buhr read the Title of Ordinance 06-16A into the record. Mayor Sharon Schuler opened the Public Hearing. Seeing no show of hands, Mayor Schuler then closed the Public Hearing.

**Motion** by Councilman Parke Sutherland, Seconded by Deputy Mayor Brenda Gray to approve Ordinance 06-16A as read. Motion passed unanimously.

**E-11 Ordinance 20-16 2<sup>nd</sup> Reading Public Hearing.**

City Attorney Gerald Buhr read the Title of Ordinance 20-16 into the record. Mayor Sharon Schuler opened the Public Hearing. Seeing no show of hands, Mayor Schuler closed the Public Hearing.

**Motion** by Councilman Parke Sutherland, Seconded by Councilman Terry Heston to approve Ordinance 20-16 as read. Motion passed unanimously.

**E-12 Discussion of Small Engine Repair.** Mr. Neal Smith, Owner of the small engine repair shop addressed the Council regarding his business at 307 W Main Street. There was discussion regarding that the work could be seen from the street, and the Council was concerned it would not be attractive to foot traffic. City Manager Julian Deleon gave his interpretation of the Code. City Attorney Gerald Buhr stated that if the code was to read repair inside only, then that is what it should say. He said he would research the code to make sure how it read. Main St. CRA Advisory Board Chairperson Gaylin Thomas stated that Mr. Smith should approach the Main Street CRA Advisory Board regarding a Façade Grant, to improve the appearance of the building. City Manager Deleon stated that businesses had to be turned down because of the code, and Mayor Schuler asked him to bring a list of the businesses that had been turned down to the next CRA meeting.

**E-13:** City Manager Julian Deleon addressed the Council regarding the purchase of 14 acres for utility transmission pipe line construction. He explained the savings by purchasing this land. The owner did not want to sell just an easement; they wanted to sell the land. City Attorney Gerald Buhr reminded City Manager Deleon that he would have to have an appraisal before he could sign a contract to purchase the land. City Manager Deleon said he would, but he wanted to have the Council's approval before moving forward on this. City Council Members all stated that they felt it would be a good idea with the savings.

**E-14:** City Manager Julian Deleon brought up the discussion of the budget. He stated that the Public Hearing for the Budget would be on September 12, 2016. He stated he had updated the budget to reflect the hiring of 2 full time people for the Street Dept. and 2 part time code enforcement officers. He stated that did not tap the reserves.

Paul Miller addressed the Council regarding the 5 mile restriction in hiring new fire fighters.

Tom Macklin addressed the Council regarding the Oath of Office and the Freedom of Speech.

Meeting adjourned at 7:58 PM

Recorded and transcribe by Interim City Clerk Bonnie Barwick

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Attest Bonnie Barwick, Interim City

Mayor Sharon Schuler

C-7

# PROCLAMATION

## Star Spangle Banner Day

*Whereas*, September 14, 2016 marks the two hundred and Fourth anniversary of the writing of the Star Spangle Banner

*Whereas*, it is fitting and proper to officially recognize this magnificent song and the anniversary of its creation; and

*Whereas*, it is fitting and proper to officially recognize the patriotic celebrations which will commemorate the occasion; and

*Whereas*, public law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 14, 2016 as Star Spangle Banner Day;

**NOW, THEREFORE, I, Sharon Schuler, Mayor of the City of Avon Park, do hereby proclaim September 14th as**

### STAR SPANGLE BANNER DAY

**In the City of Avon Park and ask our citizens to reaffirm the ideals of the Society of the Daughters of 1812**



IN WITNESS WHEREOF, I have hereunto set my hand this 14th day of September 2016.

A handwritten signature in blue ink that reads "Sharon Schuler". The signature is written in a cursive style and is positioned above a horizontal line.

Sharon Schuler, Mayor, City of Avon Park

C-8

# Proclamation

## CONSTITUTION WEEK

*Whereas*, on September 17, 1787, the Constitution of the United States was signed by 55 delegates to the Constitutional Convention in Philadelphia's Independence Hall; and

*Whereas*, the Constitution of the United States is the longest-lived written constitution of a government in the history of governments of the planet Earth; and

*Whereas*, the Congress, by joint resolution on August 2, 1956, requested President Eisenhower to proclaim the week beginning September 17 through September 23 of each year as "Constitution Week"; and

**NOW, THEREFORE, I, Sharon Schuler, Mayor of the City of Avon Park, do hereby proclaim the week of September 17 through September 23, 2016 as**

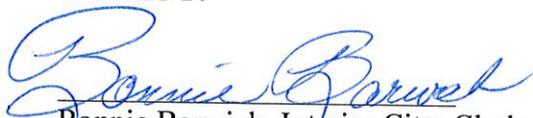
### CONSTITUTION WEEK

In Avon Park and encourage all citizens to join in this proclamation.

Dated this 12th day of September, 2016

  
Sharon Schuler, Mayor

ATTEST:

  
Bonnie Barwick, Interim City Clerk

# avon park Chamber of Commerce

"Rooted in the Community, Growing Continued Success."



## Annual Events Request

City of Avon Park  
Attn: Julian DeLeon, City Manager  
110 E Main Street  
Avon Park, FL 33825

28 East Main Street  
Avon Park, FL 33825  
863-453-3350  
[members@theapcc.net](mailto:members@theapcc.net)  
[www.theapcc.net](http://www.theapcc.net)

August 18, 2016

**Dear Julian and the Avon Park City Council**

The Avon Park Chamber of Commerce would like to schedule the upcoming annual events planned for the 2016/17 event year. We are asking the City Council to consider granting the Avon Park Chamber of Commerce permission to hold the below listed annual events with the appropriate permits from the City and the FDOT to close Main Street for the Christmas Parade, and potentially for Christmas on Main and the Spring Festival. We would also request coordination with all law enforcement and public works that is needed for each community event.

Event	Date/Time	Special Needs (see attachment's for additional info)
Oktoberfest Application Attached	Oct. 8, 2016 7a-9p	Festival to be held at the Community Center property, in partnership with Union Church, the Avon Park Jaycee's, Heartland Cultural Alliance, the Historical Society, and the Public Library. We are requesting closure of Museum Way, public parking lots, and use of the Community Center (inside/outside) for the day long community event.
Christmas Parade Application Attached	Nov. 28, 2016 5p-10p	Parade start 7P with float line up beginning at 5:15 PM. We request the use of N. Anoka and the east-bound side of Main Street to use for line-up and the parade. FDOT permission to close Main Street (east-bound only) from Anoka to Delaney between the hours of 5:30 and 9:00 PM for the event.
Christmas on Main Application Pending	Dec. 5, 2016 5p-9p	We would like the City Councils thoughts on 3 venue options for this event. 1)The traditional location, with FDOT permits, in front of the Hotel Jacaranda 2) Donaldson Park, risers set up in the paved pavilion area with power access or 3) In front of the Community Center with access to the center for staging groups and light refreshments and snacks.

Springtime Festival Application Pending	Mar. 10-11, 17 3/10 6am - /11 6p	Due to multiple requests, this venue will also have 3 options. 1) Returning to Main Street with FDOT permits, 2) Donaldson Park usage, or 3) Closing Museum Way and holding the event the same as Oktoberfest.
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I want to thank you in advance for your consideration of this request. I have attached the individual event applications and maps for the Oktoberfest and Christmas Parade for approval. Along with the insurance policy, listing the City of Avon Park as insured. The Christmas on Main and Spring Festival application will be submitted upon venue decision by the City Council.

Sincerely,



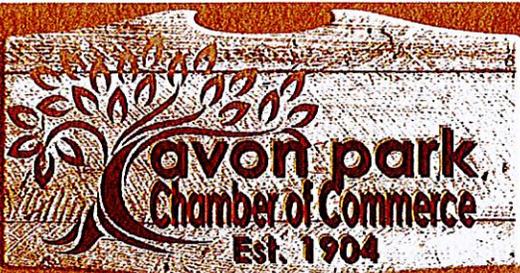
Melissa Finger  
Executive Director

The Avon Park Chamber of Commerce is nestled right in the heart of Downtown Avon Park, across from the Historic Hotel Jacaranda. Established in 1904, The APCC is supported by our local businesses and provides many incentives for its members. A special thanks to our Vision, Mission, and Strategic Partners for their continued support of our local Chamber and Community. For more information about the APCC, visit our office or check us out on the web at [www.TheAPCC.net](http://www.TheAPCC.net).



Avon Park Chamber of Commerce, 28 East Main Street, Avon Park, FL 33825  
863-453-3350 | [www.theapcc.net](http://www.theapcc.net) | [members@theapcc.net](mailto:members@theapcc.net)





OCTOBER  
08 2016  
10a - 8p

AVON PARK COMMUNITY CENTER  
300 W MAIN STREET  
WWW.THEAPCC.NET

BEER GARDEN  
FOOD VENDORS  
ARTS & CRAFTS  
VENDORS  
KIDS ACTIVITIES  
MUSICAL  
ENTERTAINMENT  
LIBRARY ACTIVITIES  
HISTORICAL FUN  
PETER POWELL ROBERTS MUSEUM  
AND MORE!!!

# OK TO BER FEST



THE DEPOT MUSEUM  
& HISTORICAL SOCIETY OF AVON PARK  
"Your Ticket to the Past"



**GOLD**  
\$500  
Recognition in all media advertising, banners, flyers distributed in schools and throughout Highlands Co., websites, newspapers, social media & at the event.

**SILVER**  
\$250  
Recognition on flyers, websites, newspapers, social media & several placements at the event.

**BRONZE**  
\$100  
Recognition on web, newspapers, social media & at the event.

**FRIENDS**  
Any Donation

## City of Avon Park Event Planning Guide

Road closure Permit Application MUST be submitted at least 3 months in advance of the event.

State Road closure permits require DOT Road Closure Permit form.

Today's Date: 8/18/2016

Event Organizer/Sponsor: Avon Park Chamber of Commerce

Contact information: Melissa Finger, 863-453-3350

Location of Event: Avon Park Community Center/Museum Way

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Date(s) 10/8/2016 Time(s) of Proposed Event: 10a-8p

Description of event : Oktoberfest/Fall Vendor and Community festival We are asking for use of the Community Center, inside and outside, and closure of Museum Way for activities, vendors and parking. We have partnered with the Public Library, The Historical Society, Jaycee's, and Heartland Cultural Alliance.

Will you be requesting City staff for any of the following (circle one):

**Dumpster:**                      No                      **Quantity** \_\_\_\_\_

**Garbage receptacles:** Yes                      **Quantity** 15

**Traffic Cones/ MOT:** Yes                      **Quantity** 50

*(This includes delivery, installation and pick-up of cones by City staff and charge of \$20 per City "block". Weekend work may require additional charges.*

**\*\*Sponsor needs to stack cones at end of event\*\***

**Police**                      Y      N                      **\$100 per officer (minimum 4 hours)**

*(Additional hours require prior approval with additional rates)*

**Road Closure**                      Yes                      If yes, attach map of specific roads to be

closed Will you require city water for your event?                      **No**

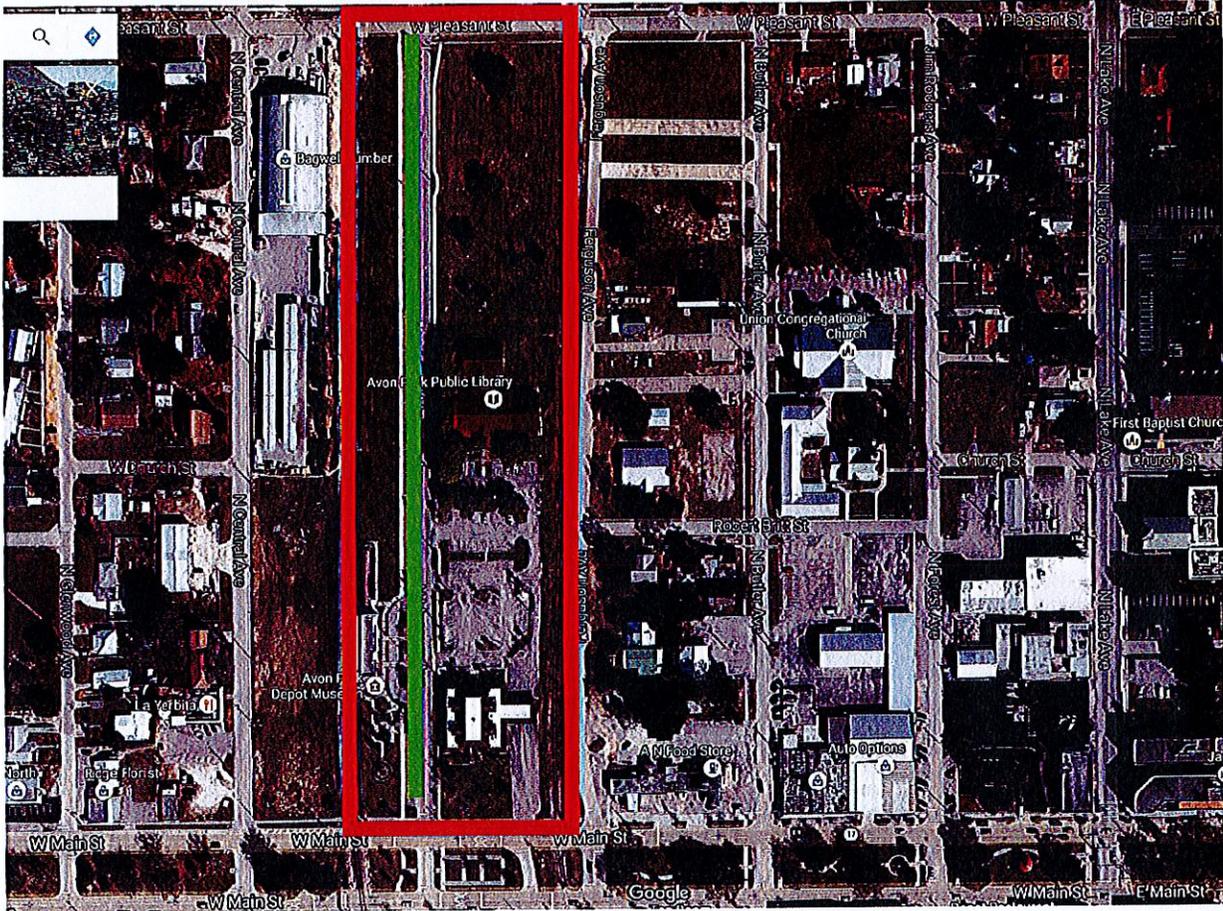
Will you require city electricity for your event? Yes

**We are also requesting use of the Community Center for the day of this event.**

Please provide copy of your event insurance. The City of Avon Park needs to be placed as "Additional Insured" on your policy for date of event and proof of insurance needs to be provided at least 2 weeks in advance of the event date.

# Oktoberfest 2016

Presented by The Avon Park Chamber of Commerce



 Indicates festival area to be used

 Indicates street closure—Museum way from Main Street to Pleasant



# 2016 Christmas Parade

## Monday, November 28, 2016

Business or Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ City/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Business/Organization Type: Club

Entry Fee:  Non-profit \$35  All others \$45  Pick Your Spot (#5 and up) \$100

Please remit application and payment to: The APCC, 28 E Main St., Avon Park, FL 33825 For questions, please call: 863-453-3350

Entry Type: Animals/Characters

Entry Length: \_\_\_\_\_

Auto/Motercycles # \_\_\_\_\_  Music/Band  Walkers/Dancers # \_\_\_\_\_  Animals

Please describe your entry:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

By signing this application, you acknowledge receipt of the Parade Rules, and agree to follow the rules as written. All entries will be assigned on a first come first serve bases with paid application fee.

\*Pick your spot entries will be set as paid entries are received. Applicants will be notified at the time of application if a position number has already been requested.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**Office Use Only**

Application Type: Open Entry

Pick Your Spot

Date Submitted: \_\_\_\_\_

Application Fee: \_\_\_\_\_

Entry Position: \_\_\_\_\_

## City of Avon Park Event Planning Guide

Road closure Permit Application MUST be submitted at least 3 months in advance of the event.

State Road closure permits require DOT Road Closure Permit form.

Today's Date: 8/18/2016

Event Organizer/Sponsor: Avon Park Chamber of Commerce

Contact information: Melissa Finger, 863-453-3350

Location of Event: Main Street, between Anoka and Delaney (Eastbound)

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Date(s) 11/28/2016 Time(s) of Proposed Event: 5p-9p

Description of event : Annual Christmas Parade, with Anoka Ave for float staging. Line up begins at 5pm. Parade start at 7pm.

Will you be requesting City staff for any of the following (circle one):

**Dumpster:**                      No                      Quantity \_\_\_\_\_

**Garbage receptacles:** Yes                      Quantity 15

**Traffic Cones/ MOT:** Yes                      Quantity 50

*(This includes delivery, installation and pick-up of cones by City staff and charge of \$20 per City "block". Weekend work may require additional charges.*

*\*\*Sponsor needs to stack cones at end of event\*\**

**Police**                      Y      N                      \$100 per officer (minimum 4 hours)

*(Additional hours require prior approval with additional rates)*

**Road Closure**                      Yes                      If yes, attach map of specific roads to be

closed Will you require city water for your event?                      No

Will you require city electricity for your event? No

Please provide copy of your event insurance. The City of Avon Park needs to be placed as "Additional Insured" on your policy for date of event and proof of insurance needs to be provided at least 2 weeks in advance of the event date.

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**TEMPORARY CLOSING OF STATE ROAD PERMIT**

Date: 8/18/2016

Permit No. \_\_\_\_\_

**Governmental Entity**

Approving Local Government City of Avon Park Contact Person Julian DeLeon  
 Address 110 E Main St, Avon Park, FL 33825  
 Telephone 863-452-4411 Email jdeleon@avonpark.cc

**Organization Requesting Special Event**

Name of Organization Avon Park Chamber of Commerce Contact Person Melissa Finger  
 Address 28 East Main Street  
 Telephone 863-453-3350 Email director@theapcc.net

**Description of Special Event**

Event Title Annual Christmas Parade Date of Event 11/28/2016  
 Start Time 5pm End Time 9pm  
 Event Route (attach map) see map  
 Detour Route (attach map) see map

**Law Enforcement Agency Responsible for Traffic Control**

Name of Agency City of Avon Park

**US Coast Guard Approval for Controlling Movable Bridge**

Not Applicable   
 Copy of USCG Approval Letter Attached   
 Bridge Location \_\_\_\_\_

The Permittee will assume all risk of and indemnify, defend and save harmless the State of Florida and the FDOT from and against any and all loss, damage, cost or expense arising in any manner on account of the exercise of this event.

The Permittee shall be responsible to maintain the portion of the state road it occupies for the duration of this event, free of litter and providing a safe environment to the public.

**Signatures of Authorization**

Event Coordinator Melissa Finger Signature \_\_\_\_\_ Date 8/18/2016  
 Law Enforcement  
 Name/Title Jason Lister, Public Safety Signature \_\_\_\_\_ Date \_\_\_\_\_  
 Government Official  
 Name/Title Julian Deleon, City Manager Signature \_\_\_\_\_ Date \_\_\_\_\_

**FDOT Special Conditions**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**FDOT Authorization**

Name/Title \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_



Indicates street closure and parade staging/route from Anoka Ave with route on Eastbound Main Street from Anoka Ave to Delaney.



Hull & Company, Inc.  
800 Carillon Parkway, Suite 150  
St. Petersburg, FL 33716  
(727)561-4855 Fax: (866)449-8219  
Managing General Agents ■ Wholesale Insurance Brokers

**DATE:** 01/26/2016  
**TO:** Eva Martinez  
Sebring Insurance Agency  
3019 US 27 N  
Sebring, FL 33870

**Agency Code:** 99181

**FROM:** Sara Todd  
(727)369-0232  
STodd@hullco.com

**Agency Fax:** (863)402-0604

## Insurance Binder

### Insurance Terms:

**Insured:** Avon Park Chamber of Commerce  
28 E Main Street , Avon Park, FL 33825

**Policy #:** 101GL0045325-00      **Renewal of Policy #:** GL4020714-01

**Insurer:** Non-Admitted  
Colony Insurance Company  
Hull & Company, Inc. is responsible for collecting and filing the Surplus Lines taxes.

**Effective Date:** 01/23/2016

**Term of Policy Coverage:** 01/23/2016 to 01/23/2017

### Premium:

<b>Premium:</b>	\$1,693.00
Policy Fee	\$35.00
FL SL Tax(5%)	\$86.40
Stamping Fee(0.175%)	\$3.02
<b>Total:</b>	<b>\$1,817.42</b>

**Commission:** 10 %

**Minimum Earned Percent:** 25.00 %      **Minimum Earned Premium:** \$ 423.25

Note: Policy fees are fully earned.

Policy Type: Occurrence

### Locations:

28 E Main St, Avon Park, FL, 33825

### Commercial General Liability

Please see attached

**Endorsements/Exclusions:** (include, but are not limited to, the following terms, conditions and exclusions.)

Please see attached

**Conditions:** (include, but are not limited to, the following terms, conditions and exclusions.)

\*\*\*\*At time of binding: signed Acords, & TRIA are required\*\*\*\*.

100% Minimum & Deposit

25% Minimum Earned Premium

A written bind request must be received to bind coverage

No Flat Cancellations  
Policy is NOT subject to Audit

**Additional Interests**

Additional Insured: South Florida Community College, 600 West College Drive, Avon Park, FL, 33825,

Additional Insured: City of Avon Park, 110 East Main Street, Avon Park, FL, 33825,

**Special Provisions:** (Include but are not limited to, the following terms, conditions and exclusions)

This binder is being offered on the basis indicated. It is incumbent upon you to ascertain the accuracy of the binder and to review with the insured the terms of the binder carefully, as the coverage, terms and conditions may be different than those you requested. Standard Company and/or ISO forms are applicable; terms conditions and exclusions include but are not limited to those attached. If changes or corrections are required, please notify our office in writing immediately. Changes may require carrier approval and will be issued by endorsement as your office is not granted binding authority.

This binder is effective from 01/23/2016 to 02/22/2016 12:01 a.m. The issued policy will supersede the binder. Please be sure to check the carrier's A. M. Best rating to satisfy you and your client's interests.

This is a premium bearing binder. The annual premium is due with your Hull & Company, Inc. statement, unless otherwise noted. Premium is annual minimum and deposit and auditable per adjustable rates outlined on attached worksheet or attached carrier documents.

This binder is issued on behalf of  
Colony Insurance Company  
( Non-Admitted ).

THIS INSURANCE IS ISSUED PURSUANT TO THE FLORIDA SURPLUS LINES LAW. PERSONS INSURED BY SURPLUS LINES CARRIERS DO NOT HAVE THE PROTECTION OF THE FLORIDA INSURANCE GUARANTY ACT TO THE EXTENT OF ANY RIGHT OF RECOVERY FOR THE OBLIGATION OF AN INSOLVENT UNLICENSED INSURER.

If the retail agent issues a certificate of insurance or evidence of insurance it must be according to the terms of this binder and the insurance policy. Any request to change, endorse or modify the terms of this binder or the insurance policy must be submitted in writing to the insurance company for its advanced written approval and shall not be effective if communicated by means of a certificate of insurance or evidence of insurance. Hull & Company, Inc., Tampa Bay ("Broker") disclaims and undertakes no responsibility for incorrectly issued or inaccurate certificates or evidence of insurance. Broker will provide copies of certificates or evidence of insurance issued by the retail agent to the respective insurance companies only if required by such insurance company. Be advised that the insurance company/ies may or may not review and/or approve a certificate or evidence of insurance. If Producer provides copies of certificates or evidence of insurance to Broker, Broker will not review, analyze or otherwise comment on the accuracy, completeness or propriety of any certificate or evidence. Submission of a certificate or evidence of insurance to our office and/or the insurance company's office does not constitute approval of the certificate or evidence.

Amanda Miller for Sara Todd  
amanda.miller@hullco.com



# COLONY SPECIALTY

Member Argo Group

Hull & Company, Inc. (St. Petersburg)  
800 Carillon Parkway, Suite 150  
St. Petersburg, FL 33716  
www.hullco.com

Date: 1/26/2016  
Page 1 of 2

## Insurance Binder

Policy number 101 GL 0045325-00

**Named Insured**  
Avon Park Chamber of Commerce  
28 E Main St  
Avon Park, FL, 33825

**From 01/23/2016 To 01/23/2017**      **Binder Expiration Date: 02/22/2016**  
**Carrier: Colony Insurance Company**      **AM Best Rating: A XII (A-12)**  
**Minimum Earned 25%**      **Minimum and Deposit 100%**

### Commercial General Liability

General Aggregate Limit (Other Than Products/Completed Operations)      \$2,000,000  
Products Completed Operations Aggregate Limit      Included  
Personal & Advertising Injury Limit      \$1,000,000  
Each Occurrence Limit      \$1,000,000  
Damage To Premises Rented To You Limit      \$100,000 Any One Premises  
Medical Expense Limit      \$5,000 Any One Person

Deductible: \$0 Per Claim. Applies to Combined BI & PD.

Classification	ClassCode	Premium Basis	Rate	Advance Premium
Parades - Including Products Completed Operations which are subject to the General Aggregate Limit	46590	1 (Parades)	450.00	\$450.00
Social Gatherings and Meetings--on Premises Not Owned or Operated by the Insured--Other Than Not-For-Profit - Including Products Completed Operations which are subject to the General Aggregate Limit	48557	5 (Location)	208.66	\$1,043.00
U156, Additional Insured - Owners, Lessees or Contractors	00020		Flat	\$200.00 Fully Earned
			Subtotal	\$1,693.00
			Minimum Premium for the line of business	N/A

LOB total: \$1,693.00

### Premium Summary

Commercial General Liability      \$1,693.00



# COLONY SPECIALTY

Member Argo Group

Hull & Company, Inc. (St. Petersburg)  
800 Carillon Parkway, Suite 150  
St. Petersburg, FL 33716  
www.hullco.com

Date: 1/26/2016  
Page 2 of 2

## Insurance Binder

Policy number 101 GL 0045325-00

Liquor Liability	NOT COVERED
Commercial Property	NOT COVERED
Commercial Crime	NOT COVERED
Commercial Inland Marine	NOT COVERED
Commercial Farm and Ranch	NOT COVERED
Owners and Contractors Protective	NOT COVERED
Certified Acts of Terrorism	NOT COVERED
Total Premium	\$1,693.00
Policy Fee	\$35.00
FL SL Tax	\$86.40
Stamping Fee	\$3.02
<hr/>	
Grand Total	\$1,817.42

# FORMS LIST

Applicant: Avon Park Chamber of Commerce  
 Submission Number: 000000389243

This quote is subject to the following forms and endorsements:

NUMBER	TITLE
<b>FORMS APPLICABLE</b>	<b>POLICY COMMON FORMS</b>
PRIVACYNOTICE-0415	PRIVACY NOTICE
DCJ6550-1114	COMMON POLICY DECLARATIONS
U001-1004	SCHEDULE OF FORMS & ENDORSEMENTS
IL0017-1198	COMMON POLICY CONDITIONS
IL0021-0908	NUCLEAR ENERGY LIABILITY EXCLUSION ENDORSEMENT (BROAD FORM)
ILP001-0104	U.S. TREASURY DEPARTMENT'S OFFICE OF FOREIGN ASSETS CONTROL ("OFAC") ADVISORY NOTICE TO POLICYHOLDERS
SIGCICFL-1013	SIGNATURE PAGE
U002-0904	MINIMUM POLICY PREMIUM
U094-0415	SERVICE OF SUIT
<b>FORMS APPLICABLE</b>	<b>TERRORISM</b>
UCG2175-0115	CERTIFIED ACTS OF TERRORISM AND OTHER ACTS OF TERRORISM EXCLUSION
TRIANOTICEA-0115	POLICYHOLDER DISCLOSURE NOTICE OF TERRORISM INSURANCE COVERAGE
<b>FORMS APPLICABLE</b>	<b>GENERAL LIABILITY - COMMERCIAL</b>
DCJ6553CN-0713	CGL DECLARATIONS
CG0001-1207	COMMERCIAL GENERAL LIABILITY COVERAGE FORM
CG0068-0509	RECORDING AND DISTRIBUTION OF MATERIAL OR INFORMATION IN VIOLATION OF LAW EXCLUSION
CG2149-0999	TOTAL POLLUTION EXCLUSION ENDORSEMENT
CG2167-1204	FUNGI OR BACTERIA EXCLUSION
CG2196-0305	SILICA OR SILICA-RELATED DUST EXCLUSION
U004-0510	MISCELLANEOUS EXCLUSIONS ENDORSEMENT
U006-0511	EXCLUSION - ASSAULT, BATTERY OR ASSAULT AND BATTERY
U031-0310	FIREWORKS, RIDES, MOTORSPORTS AND ANIMALS EXCLUSION
U048-0310	EMPLOYMENT RELATED PRACTICES EXCLUSION
U060-0413	EXCLUSION - FARMING
U087-0310	TOTAL LIQUOR LIABILITY EXCLUSION
U147-0310	WEAPONS EXCLUSION
U156-0310	ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS - SCHEDULED PERSON OR ORGANIZATION
U159-0702	LIMITATION OF COVERAGE TO BUSINESS DESCRIPTION
U179-0702	MEMBERS EXCLUSION
U228-0707	FUNGI OR BACTERIA - CONTAMINATED FOOD EXCLUSION
U466-0212	EXCLUSION - LEAD
U467-0212	EXCLUSION - ASBESTOS
U730-0212	EXCLUSION - BENZENE
U924-1114	EXCLUSION - SYNTHETIC DRUG(S) OR SIMILAR DESIGNER DRUG(S)
U946-0815	EXCLUSION - PARTICIPANTS
<b>FORMS APPLICABLE</b>	<b>STATE SPECIFIC</b>
UIL0255-1214	FLORIDA CHANGES - CANCELLATION AND NONRENEWAL

Schedule Of Events:	Approx Attendance:
<input checked="" type="checkbox"/> 1. Christmas Parade	3,000
<input checked="" type="checkbox"/> 2. Christmas on Main Street	2,000
3. Miss Avon Beauty Pageant	500
<input checked="" type="checkbox"/> 4. Springtime on the Mall Arts & Crafts Festival	3,000
5. Annual Banquet	500
<input checked="" type="checkbox"/> 6. Fall Festival	3,000

→  \_\_\_\_\_  
Signature of Authorized Representative

X \_\_\_\_\_

Date

**MEMORANDUM OF AGREEMENT  
STATE OF FLORIDA  
DEPARTMENT OF ECONOMIC OPPORTUNITY**

E 10

**THIS MEMORANDUM OF AGREEMENT (MOA)** is made and entered into by and between the State of Florida, Department of Economic Opportunity (DEO), and the City of Avon Park in Highlands County (City). DEO and the City are sometimes referred to herein individually as a "Party" and collectively as "the Parties."

**I. Background and Purpose of MOA**

- A. The purpose of this MOA is to document the terms and conditions of the implementation of the Rural Area of Opportunity (RAO), formerly the Rural Area of Critical Economic Concern (RACEC) designation.
- B. The Governor of Florida recognizes that successful rural communities are essential to the overall success of the State of Florida's economy and quality of life, yet many rural communities struggle to maintain, support or enhance job creation activities and to generate revenues for critical government services.
- C. Florida's Legislature also recognizes that rural communities continue to face extraordinary challenges in their efforts to significantly improve their economies, and as such, section 288.0656, Florida Statutes (F.S.), establishes the Rural Economic Development Initiative (REDI) within DEO, and authorizes the participation of State and regional organizations in this initiative. Section 288.0656(7)(a), F.S., provides for the designation of up to three RAOs. RAOs are rural communities that have been adversely affected by extraordinary economic events, severe or chronic distress, a natural disaster, or an event that presents a unique economic development opportunity of regional impact.
- D. Pursuant to section 288.0656(7), F.S., representatives of the State and regional agencies and organizations comprising the REDI met on February 19, 2016 and recommended the re-designation of the South Central region composed of DeSoto, Glades, Hardee, Hendry, Highlands, and Okeechobee counties, the cities of Belle Glade, Pahokee, and South Bay in Palm Beach County, and the area around Immokalee included within the Round II Federal Rural Enterprise Community located in northeast Collier County as a rural area of opportunity. Governor Rick Scott signed Executive Order 16-150 which re-designated the area for another five-year term with an expiration date of June 27, 2021.

**II. The Rural Economic Development Initiative (REDI)**

- A. REDI is a proactive, multi-agency effort responsible for coordinating and focusing efforts and resources of State and regional agencies on problems which affect the fiscal, economic, and community viability of Florida's economically distressed rural communities.
- B. REDI works with local governments, community-based organizations, and private organizations on the growth and development of these communities to find ways to enhance the local economy and resolve issues while balancing local environmental and growth management needs.
- C. Participating REDI representatives:
  - 1. must have comprehensive knowledge of their agencies' functions, both regulatory and service in nature, and of the State's economic goals, policies, and programs;
  - 2. act as the primary point of contact for their agencies on issues and projects relating to economically distressed rural communities;
  - 3. ensure prompt and effective response to problems arising with regard to rural issues;
  - 4. work closely with other REDI representatives in the identification of opportunities for preferential awards of program funds and allowances, and waiver of program requirements, when necessary, to encourage and facilitate long-term private capital investment and job creation;
  - 5. review and evaluate statutes and rules for adverse impact on rural communities and the development of alternative proposals to mitigate that impact;
  - 6. undertake outreach, capacity-building, and other advocacy efforts to improve conditions in rural communities;
  - 7. ensure each district office or facility of their agencies is informed about REDI;
  - 8. provide assistance throughout their agencies in the implementation of REDI activities;
  - 9. recognize counties and communities with RAO designations as eligible for a reduction or waiver of financial match of state grants and permit fees, as well as waivers of the criteria, requirements, or similar provisions of economic development incentives; and
  - 10. recognize designated RAOs are priority assignments for REDI, per section 288.0656(7)(a), F.S.
- D. On a case-by-case basis, REDI may recommend to the Governor waivers of criteria, requirements or similar provisions of any economic development incentive. Such incentives shall include, but not be limited to:
  - 1. the Qualified Targeted Industry Tax Refund Program under section 288.106, F.S.,
  - 2. the Quick Response Training Program under section 288.047, F.S.,
  - 3. the WAGES Quick Response Training Program under section 288.047(8), F.S.,
  - 4. the Economic Development Transportation Fund under section 339.2821, F.S.,
  - 5. the Brownfield Bonus Tax Program under section 288.107, F.S., and
  - 6. the Rural Job Tax Credit Program under sections 212.098 and 220.1895, F.S.

- E. Section 288.0656(7)(c), F.S., states: “[e]ach rural area of opportunity may designate catalyst projects, provided that each catalyst project is specifically recommended by REDI, identified as a catalyst project by Enterprise Florida, Inc. [EFI], and confirmed as a catalyst project by the department [DEO]. All state agencies and departments shall use all available tools and resources to the extent permissible by law to promote the creation and development of each catalyst project and the development of catalyst sites.”
- F. REDI reviews the RAO designation and may recommend the designation of the area, counties, or municipalities be terminated or continued based upon performance under this MOA.

### **III. The Participating Community**

- A. Pursuant to section 288.0656(7)(b), F.S., and Executive Order 16-150, RAO designation shall be contingent upon the execution of a MOA between DEO and the governing bodies of the counties and the municipalities included within the area. Such MOAs shall specify the terms and conditions of the designations and the duties and responsibilities of the counties and municipalities.
- B. The City agrees that fulfillment of the following duties and responsibilities, as reasonably determined by REDI, are required for recommendation by REDI for continued RAO designation.
- C. The City shall:
  - 1. designate a specific contact person from among City elected or appointed officials to serve as a point of contact in all matters and activities relating to the South Central RAO;
  - 2. designate a specific person from a non-profit organization actively engaged in economic development within the City, to serve as the as single point of contact to represent and provide input on all economic development matters and activities relating to the South Central RAO, and to receive and process leads and referrals from EFI;
  - 3. include contact information for designees on Exhibit A, attached hereto, (these designees may be the same designee to serve as the representative to other similar organizations); the City shall inform DEO in writing by either mail or email of any changes to the specified persons within ten (10) business days of the change;
  - 4. in order to help build knowledge and skill sets required to compete more effectively for job creating projects, ensure one or both of the designated representatives

participate in at least two economic development training events offered by DEO, EFI, Florida Economic Development Council (FEDC), utility companies, and/or other state or national recognized economic development organizations during the term of this MOA; and

5. in order to facilitate the retention and expansion of existing businesses, as well as the recruitment of new businesses, ensure one or both of the designated representatives:
  - a) work closely with the designated County point of contact to gather information on available buildings and sites for inclusion in statewide and regional databases, including but not limited to, those developed by EFI ([www.enterpriseflorida.com/find-properties](http://www.enterpriseflorida.com/find-properties)), Florida Power and Light, Duke Energy, or regional organizations, and
  - b) work closely with the designated County point of contact to provide DEO with an overview and timeline of the City permitting process, plan approval and business licensing requirements within 180 days of the execution of this MOA.

#### **IV. Implementation and Duration**

- A. Pursuant to Executive Order 16-150, the designation of the South Central RAO affecting the counties of DeSoto, Glades, Hardee, Hendry, Highlands and Okeechobee, the cities of Belle Glade, Pahokee and South Bay in Palm Beach County, and the area around Immokalee included within the Round II Federal Rural Enterprise Community located in northeast Collier County, shall be in effect for five years and will expire on June 27, 2021.
- B. REDI may recommend the RAO designation and this MOA be terminated or continued based on performance under this MOA.
- C. This MOA shall take effect immediately upon full and proper execution by all Parties, and supersedes and replaces any and all previous such RACEC and RAO agreement(s) between the Parties.
- D. This MOA shall expire on June 27, 2021, unless terminated earlier.
- E. Both Parties shall review this MOA annually. If revisions are needed, notification shall be given to both Parties in writing of the specific changes desired with the proposed amendment language and the reasons for the revisions. With the mutual consent of both Parties, the proposed changes shall become effective when both Parties have duly executed an amendment to this MOA.
- F. The City may terminate this MOA at any time upon written notice to DEO.

G. RAO designation is, by statute and Executive Order, contingent upon execution of a MOA between the Parties. REDI shall recommend the RAO designation be terminated if this MOA is not duly executed or if this MOA is terminated and another MOA is not timely and duly executed in its place.

**V. EXECUTION**

I have read the above MOA and the Exhibit thereto and understand each section and paragraph.

**IN WITNESS THEREOF**, and in consideration of the mutual covenants set forth above and in the Exhibit hereto, the Parties have caused to be executed this MOA by their undersigned officials duly authorized.

**CITY OF AVON PARK**

**DEPARTMENT OF ECONOMIC OPPORTUNITY**

By \_\_\_\_\_  
Signature  
Sharon Schuler,  
Mayor  
Title \_\_\_\_\_  
Date \_\_\_\_\_

By \_\_\_\_\_  
Signature  
Taylor Teepell, Director,  
Division of Community  
Development  
Title \_\_\_\_\_  
Date \_\_\_\_\_

Approved as to form and legal sufficiency, subject only to full and proper execution by the Parties.

OFFICE OF GENERAL COUNSEL  
DEPARTMENT OF ECONOMIC OPPORTUNITY

By: \_\_\_\_\_

Approved Date: \_\_\_\_\_

**EXHIBIT A – DESIGNATED CONTACTS**  
**City of Avon Park**

**Contact Information for an Elected or Appointed Official**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_  
Fax: \_\_\_\_\_  
Email: \_\_\_\_\_

**Contact Information for One Person from  
a Non-Profit Organization Engaged in Economic Development**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_  
Fax: \_\_\_\_\_  
Email: \_\_\_\_\_

Please complete this page and return with the signed MOA. The City is required to inform DEO of any changes to this information within ten business days of a change.

## Agenda Item Summary

**Subject:** First Public Hearing to Adopt the Tentative Millage Rate and Tentative Fiscal Year 2016/2017 Budget

**Item No.** E 11

**Placed on Agenda by:** City Manager

**Total Amount of Project:**

**Staff Review:** Yes

**Attorney Review:** Yes

**Recommended Motion(s):**

1. Motion to approve Resolution 16-22 setting the tentative millage at 0.30 cent per \$1,000 in valuation.
2. Motion to approve Resolution 16-23 to adopt the tentative budget for FY 2016/2017 as proposed.
3. Motion to approve the first reading of Ordinance 23-16 as proposed to adopt the tentative budget.

**Background:**

The City's budget documents must follow strict time lines in the month of September.

We had a workshop, and engaged in agenda item discussions for most meetings in the months of July and August to formulate the tentative budget, each City department expenditures, and revenues were examined. Based on the Council's input, the budget has received several changes.

As provided by Florida Statute, we will have two public hearings to allow for public participation, and make any final changes needed. All of our budget documents are available on the City's web site Home-page: [www.avonpark.cc](http://www.avonpark.cc)

Below is a brief summary of the adoption documents (attached) for our budget meeting with public hearings:

1. Resolution 16-22 Tentative Millage Rate for 2016/2017  
Public Hearing
2. Resolution 16-23 Tentative Budget for 2016/2017  
Public Hearing
3. Ordinance 23-16 Budget Adoption for 2016/2017  
Public Hearing (First Reading)

**RESOLUTION NO. 16-22**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AVON PARK, FLORIDA ADOPTING THE TENTATIVE MILLAGE RATE OF THE CITY OF AVON PARK FOR THE FISCAL YEAR 2016-2017; PROVIDING FOR PUBLIC HEARING AND ADVERTISING THE SAME AS REQUIRED BY SECTION 200.065, FLORIDA STATUTES**

**WHEREAS**, the City Council has computed a proposed millage rate necessary to fund the tentative budget, other than the portion of said budget to be funded from sources other than Ad Valorem taxes, to be \$0.3000 per \$1,000 valuation; and

**WHEREAS**, opportunity was afforded all concerned citizens to be heard relative to the proposed millage rate at a public hearing in the City Council Chambers located at 123 East Pine Street, Avon Park, FL 33825, and notice of said hearing was given as required by Section 200.069, Florida Statutes; now therefore;

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AVON PARK, FLORIDA.**

**Section 1.** The tentative millage rate as computed by the City Council shall be \$0.3000 mills per \$1,000 for the fiscal year 2016-2017. The City's roll back rate is \$0.3032 mills for fiscal year 2016-2017. The \$0.3000 millage rate is a decrease of 1.06 percent to the rolled-back rate.

**Section 2.** As required by Section 200.065, Florida Statutes, the City Clerk is directed to advertise the City's intent, to finally adopt a millage rate in the Highlands News Sun, a newspaper of general circulation in Highlands County, in the manner and form provided by law, and that a public hearing will be held on September 26<sup>th</sup>, 2016, at 6:00 p.m. in the City Council Chambers located at 123 East Pine Street, Avon Park, FL 33825, for the purpose of hearing comments regarding the tentative millage rate.

**Section 3.** This resolution shall be effective immediately upon passage.

**Adopted by the City Council on September 12, 2016.**

**CITY OF AVON PARK, FLORIDA**

\_\_\_\_\_  
Sharon Schuler, Mayor

**ATTEST:**

**Approved as to Form:**

\_\_\_\_\_  
Bonnie Barwick, Interim City Clerk

\_\_\_\_\_  
Gerald T. Buhr, City Attorney

LEGAL ADVERTISEMENT		LEGAL ADVERTISEMENT										LEGAL ADVERTISEMENT	
BUDGET SUMMARY													
City of Avon Park - Fiscal Year October 1, 2016 to September 30, 2017													
THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE CITY OF AVON PARK ARE 4.5%													
MORE THAN LAST YEARS TOTAL OPERATING EXPENDITURES													
The Ad Valorem millage rate is \$0.3000 per \$1,000													
General Fund	0.3000	GENERAL FUND	INFRA-STRUCTURE FUND	CDBG GRANT FUND	WATER & SEWER FUND	AIRPORT FUND	SOLID WASTE FUND	MAIN ST. CRA FUND	SOUTH CRA FUND	AIRPORT CRA FUND	TOTAL BUDGET		
General Fund	0.3000												
Voted Fund	0.0000												
<b>ESTIMATED REVENUES:</b>													
TAXES: Millage per \$1,000													
Ad Valorem Taxes:	\$ 0.3000	\$ 76,372	\$ 930,000	\$ -	\$ -	\$ -	\$ -	\$ 103,710	\$ 19,713	\$ 21,726	\$ 221,521		
Other Taxes		1,499,500									2,429,500		
Franchise Fees		601,000									601,000		
Permits		1,300									1,300		
Special Assessments		382,314									382,314		
Charges for Services		9,245			4,981,500	453,000	1,363,500				6,807,245		
Grants		750,000	300,000	750,000		2,480,000					4,280,000		
Intergovernmental Revenue		872,894									872,894		
Fines & Forfeitures		22,000									22,000		
Interfund Transfers		931,067				100,000	16,911	3,639	692	741	1,053,050		
Other Revenues		67,700			2,000						69,700		
<b>TOTAL REVENUES AND OTHER FINANCING SOURCES</b>		<b>5,213,392</b>	<b>1,230,000</b>	<b>750,000</b>	<b>4,983,500</b>	<b>3,033,000</b>	<b>1,380,411</b>	<b>107,349</b>	<b>20,405</b>	<b>22,467</b>	<b>16,740,524</b>		
Estimated Fund Balances/Reserves		2,750,000	2,360,000	-	4,970,000	-	1,210,000	150,000	50,000	160,000	11,650,000		
<b>TOTAL REVENUES, OTHER FINANCING SOURCES &amp; BALANCES/RESERVES</b>		<b>7,963,392</b>	<b>3,590,000</b>	<b>750,000</b>	<b>9,953,500</b>	<b>3,033,000</b>	<b>2,590,411</b>	<b>257,349</b>	<b>70,405</b>	<b>182,467</b>	<b>28,390,524</b>		
<b>EXPENDITURES:</b>													
Administrative & Financial		413,388									413,388		
General Government		212,100	80,000								292,100		
Public Safety		3,107,223	670,000								3,777,223		
Physical Environment		-			6,664,649	2,964,367	1,230,411				10,859,427		
Economic Environment		-		750,000				328,593	50,405	22,467	1,151,465		
Transportation		1,018,823	696,610								1,715,433		
Culture/Recreation		456,786	400,000								856,786		
Interfund Transfers		5,072			690,000	68,633	150,000	39,345		100,000	1,053,050		
<b>TOTAL EXPENDITURES</b>		<b>5,213,392</b>	<b>1,846,610</b>	<b>750,000</b>	<b>7,354,649</b>	<b>3,033,000</b>	<b>1,380,411</b>	<b>367,938</b>	<b>50,405</b>	<b>122,467</b>	<b>20,118,872</b>		
Fund Balances/Reserves		2,750,000	1,743,390	-	2,598,851	-	1,210,000	(110,589)	20,000	60,000	8,271,652		
<b>TOTAL APPROPRIATED EXPENDITURES AND BALANCES/RESERVES</b>		<b>\$ 7,963,392</b>	<b>\$ 3,590,000</b>	<b>\$ 750,000</b>	<b>\$ 9,953,500</b>	<b>\$ 3,033,000</b>	<b>\$ 2,590,411</b>	<b>\$ 257,349</b>	<b>\$ 70,405</b>	<b>\$ 182,467</b>	<b>\$ 28,390,524</b>		

The tentative, adopted, and / or final budget are on file in the office of the above referenced taxing authority as a public record.

LEGAL ADVERTISEMENT    LEGAL ADVERTISEMENT

**CITY OF AVON PARK  
NOTICE OF BUDGET HEARING**

The City of Avon Park has tentatively adopted a budget for fiscal year October 1, 2016 to September 30, 2017. A public hearing to make a FINAL DECISION on the BUDGET AND TAXES will be held on:

September 26, 2016  
at 6:00 PM  
at  
City Council Chambers  
123 East Pine Street  
Avon Park, FL 33825

## Agenda Item Summary

**Subject:** First Public Hearing to Adopt the Tentative Millage Rate and Tentative Fiscal Year 2016/2017 Budget

**Item No.** E 12

**Placed on Agenda by:** City Manager

**Total Amount of Project:**

**Staff Review:** Yes

**Attorney Review:** Yes

**Recommended Motion(s):**

1. Motion to approve Resolution 16-22 setting the tentative millage at 0.30 cent per \$1,000 in valuation.
2. Motion to approve Resolution 16-23 to adopt the tentative budget for FY 2016/2017 as proposed.
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Below is a brief summary of the adoption documents (attached) for our budget meeting with public hearings:

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Public Hearing
2. Resolution 16-23 Tentative Budget for 2016/2017  
Public Hearing
3. Ordinance 23-16 Budget Adoption for 2016/2017  
Public Hearing (First Reading)

**RESOLUTION NO. 16-23**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AVON PARK, FLORIDA ADOPTING THE TENTATIVE BUDGET OF THE CITY OF AVON PARK FOR THE FISCAL YEAR 2016-2017; PROVIDING FOR PUBLIC HEARING AND ADVERTISING THE SAME AS REQUIRED BY SECTION 200.065, FLORIDA STATUTES**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AVON PARK, FLORIDA:**

**Section 1.** The estimate of the expenditures and revenues for the ensuing fiscal year, as set forth in the City's proposed budget, copies of which are on file in the office of the City Clerk, is hereby adopted as the tentative budget of the City of Avon Park, Florida establishing total appropriation for expenditures of \$20,118,872 for the fiscal year beginning October 1, 2016.

**Section 2.** As required by Section 200.065, Florida Statutes, the City Clerk is directed to advertise the City's intent to finally adopt a budget in the Highlands News Sun, a newspaper of general circulation in Highlands County, in the manner and form provided by law, and that a public hearing will be held on September 26th, 2016 at 6:00 pm in the City Council Chambers located at 123 East Pine Street, Avon Park, FL 33825, Avon Park, FL 33825, for the purpose of hearing comments regarding the tentative budget, and passage of a budget adoption ordinance.

**Section 3.** This resolution shall be effective immediately upon passage.

**Adopted by the City Commission on September 12, 2016**

**CITY OF AVON PARK, FLORIDA**

\_\_\_\_\_  
Sharon Schuler, Mayor

**ATTEST:**

**Approved as to Form:**

\_\_\_\_\_  
Bonnie Barwick, Interim City Clerk

\_\_\_\_\_  
Gerald T. Buhr, City Attorney

LEGAL ADVERTISEMENT    LEGAL ADVERTISEMENT

**CITY OF AVON PARK  
NOTICE OF BUDGET HEARING**

The City of Avon Park has tentatively adopted a budget for fiscal year October 1, 2016 to September 30, 2017. A public hearing to make a FINAL DECISION on the BUDGET AND TAXES will be held on:

September 26, 2016  
at 6:00 PM  
at  
City Council Chambers  
123 East Pine Street  
Avon Park, FL 33825



## Agenda Item Summary

**Subject:** First Public Hearing to Adopt the Tentative Millage Rate and Tentative Fiscal Year 2016/2017 Budget

**Item No.** E 13

**Placed on Agenda by:** City Manager

**Total Amount of Project:**

**Staff Review:** Yes

**Attorney Review:** Yes

**Recommended Motion(s):**

1. Motion to approve Resolution 16-22 setting the tentative millage at 0.30 cent per \$1,000 in valuation.
2. Motion to approve Resolution 16-23 to adopt the tentative budget for FY 2016/2017 as proposed.
3. Motion to approve the first reading of Ordinance 23-16 as proposed to adopt the tentative budget.

**Background:**

The City's budget documents must follow strict time lines in the month of September.

We had a workshop, and engaged in agenda item discussions for most meetings in the months of July and August to formulate the tentative budget, each City department expenditures, and revenues were examined. Based on the Council's input, the budget has received several changes.

As provided by Florida Statute, we will have two public hearings to allow for public participation, and make any final changes needed. All of our budget documents are available on the City's web site Home-page: [www.avonpark.cc](http://www.avonpark.cc)

Below is a brief summary of the adoption documents (attached) for our budget meeting with public hearings:

1. Resolution 16-22 Tentative Millage Rate for 2016/2017  
Public Hearing
2. Resolution 16-23 Tentative Budget for 2016/2017  
Public Hearing
3. Ordinance 23-16 Budget Adoption for 2016/2017  
Public Hearing (First Reading)

**ORDINANCE NO. 23-16**

**AN ORDINANCE OF THE CITY OF AVON PARK, FLORIDA  
ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2016-  
2017; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City Council has prepared an estimate of the expenditures and revenues of the City for the ensuing fiscal year, copies of which are on file with the City Clerk for inspection by the public; and

**WHEREAS**, pursuant to Subsection 200.065(2)(c), Florida Statutes, on September 12, 2016, the City Council conducted a public hearing and adopted a tentative General Budget for the 2016-2017 fiscal year by Resolution No. 16-23; and

**WHEREAS**, the City of Avon Park, Highlands County, Florida, set forth the total appropriations of expenditures for the Budget for Fiscal Year 2016-2017 in the amount of \$20,118,872.

**WHEREAS**, the City held a final public hearing on September 26, 2016 as required by Florida Statute 200.065; and

**NOW THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF AVON PARK, FLORIDA,**

**Section 1.** Budget Adopted. The estimate of the expenditures and revenues for the ensuing fiscal year, as set forth in the City Manager's report, copies of which are on file in the office of the City Clerk, as amended by the City Council, is hereby adopted and finalized as the budget of the City of Avon Park, Florida for the fiscal year beginning October 1, 2016.

**Section 2.** This Ordinance shall be effective immediately upon passage.

This ordinance was read for the first time at the Regular Meeting of the City Council on the 12<sup>th</sup> day of September, 2016, when it was voted on by members of the City Council as follows:

Yeas \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

This ordinance was read for a second and final time at the Regular Meeting of the City Council on the 26<sup>th</sup> day of September, 2016, when it was voted on by members of the City Council as follows:

Yeas \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**CITY OF AVON PARK, FLORIDA**

\_\_\_\_\_  
**Sharon Schuler, Mayor**

**ATTEST:**

**Approved as to Form and Correctness:**

\_\_\_\_\_  
**Bonnie Barwick, Interim City Clerk**

\_\_\_\_\_  
**Gerald T. Buhr, City Attorney**

LEGAL ADVERTISEMENT    LEGAL ADVERTISEMENT

**CITY OF AVON PARK**  
**NOTICE OF BUDGET HEARING**

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LEGAL ADVERTISEMENT		LEGAL ADVERTISEMENT						LEGAL ADVERTISEMENT					
BUDGET SUMMARY													
City of Avon Park - Fiscal Year October 1, 2016 to September 30, 2017													
THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE CITY OF AVON PARK ARE 4.5%													
MORE THAN LAST YEARS TOTAL OPERATING EXPENDITURES													
The Ad Valorem millage rate is \$0.3000 per \$1,000													
	0.3000	GENERAL FUND	INFRA-STRUCTURE FUND	CDBG GRANT FUND	WATER & SEWER FUND	AIRPORT FUND	SOLID WASTE FUND	MAIN ST. CRA FUND	SOUTH CRA FUND	AIRPORT CRA FUND	TOTAL BUDGET		
<b>ESTIMATED REVENUES:</b>													
<b>TAXES:</b>													
Ad Valorem Taxes:	0.3000	\$ 76,372	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 103,710	\$ 19,713	\$ 21,726	\$ 221,521		
Other Taxes		1,499,500	930,000	-	-	-	-	-	-	-	2,429,500		
Franchise Fees		601,000	-	-	-	-	-	-	-	-	601,000		
Permits		1,300	-	-	-	-	-	-	-	-	1,300		
Special Assessments		382,314	-	-	-	-	-	-	-	-	382,314		
Charges for Services		9,245	-	-	4,981,500	453,000	1,363,500	-	-	-	6,807,245		
Grants		750,000	300,000	750,000	-	2,480,000	-	-	-	-	4,280,000		
Intergovernmental Revenue		872,894	-	-	-	-	-	-	-	-	872,894		
Fines & Forfeitures		22,000	-	-	-	-	-	-	-	-	22,000		
Interfund Transfers		931,067	-	-	-	100,000	16,911	3,639	692	741	1,053,050		
Other Revenues		67,700	-	-	2,000	-	-	-	-	-	69,700		
<b>TOTAL REVENUES AND OTHER FINANCING SOURCES</b>		<b>5,213,392</b>	<b>1,230,000</b>	<b>750,000</b>	<b>4,983,500</b>	<b>3,033,000</b>	<b>1,380,411</b>	<b>107,349</b>	<b>20,405</b>	<b>22,467</b>	<b>16,740,524</b>		
Estimated Fund Balances/Reserves		2,750,000	2,360,000	-	4,970,000	-	1,210,000	150,000	50,000	160,000	11,650,000		
<b>TOTAL REVENUES, OTHER FINANCING SOURCES &amp; BALANCES/RESERVES</b>		<b>7,963,392</b>	<b>3,590,000</b>	<b>750,000</b>	<b>9,953,500</b>	<b>3,033,000</b>	<b>2,590,411</b>	<b>257,349</b>	<b>70,405</b>	<b>182,467</b>	<b>28,390,524</b>		
<b>EXPENDITURES:</b>													
Administrative & Financial		413,388	-	-	-	-	-	-	-	-	413,388		
General Government		212,100	80,000	-	-	-	-	-	-	-	292,100		
Public Safety		3,107,223	670,000	-	-	-	-	-	-	-	3,777,223		
Physical Environment		-	-	-	6,664,649	2,964,367	1,230,411	-	-	-	10,859,427		
Economic Environment		-	-	750,000	-	-	-	328,593	50,405	22,467	1,151,465		
Transportation		1,018,823	696,610	-	-	-	-	-	-	-	1,715,433		
Culture/Recreation		456,786	400,000	-	-	-	-	-	-	-	856,786		
Interfund Transfers		5,072	-	-	690,000	68,633	150,000	39,345	-	100,000	1,053,050		
<b>TOTAL EXPENDITURES</b>		<b>5,213,392</b>	<b>1,846,610</b>	<b>750,000</b>	<b>7,354,649</b>	<b>3,033,000</b>	<b>1,380,411</b>	<b>367,938</b>	<b>50,405</b>	<b>122,467</b>	<b>20,118,872</b>		
Fund Balances/Reserves		2,750,000	1,743,390	-	2,598,851	-	1,210,000	(110,589)	20,000	60,000	8,271,652		
<b>TOTAL APPROPRIATED EXPENDITURES AND BALANCES/RESERVES</b>		<b>\$ 7,963,392</b>	<b>\$ 3,590,000</b>	<b>\$ 750,000</b>	<b>\$ 9,953,500</b>	<b>\$ 3,033,000</b>	<b>\$ 2,590,411</b>	<b>\$ 257,349</b>	<b>\$ 70,405</b>	<b>\$ 182,467</b>	<b>\$ 28,390,524</b>		

The tentative, adopted, and / or final budget are on file in the office of the above referenced taxing authority as a public record.

E 14

**Bonnie Barwick**

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**From:** fredinc123@gmail.com  
**Sent:** Tuesday, September 06, 2016 3:24 PM  
**To:** Bonnie Barwick  
**Subject:** City Council Agenda

Hi Bonnie,

I just got word of a need to get some documentation on HCA's request as an agenda item. Please let me know if the below works.

Thanks,

Fred Leavitt, President  
Heartland Cultural Alliance Inc.  
[www.HeartlandCulturalAlliance.org](http://www.HeartlandCulturalAlliance.org)  
(863) 402-8238

Agenda Item:

On behalf of the HCA Board, I am glad to report that the PPR Museum is growing every day in terms of activities and attendance. In fact, we are running out of space for new classes in art and cultural activities.

Hundreds of people have come to the Museum since it opened. The numbers are increasing as is press coverage on the facility. This is happening off-season.

We have programed classes in Drawing for Children, Drawing for Adults, and Guitar for Beginners, Jewelry Making With a Twist, and The Art of Recycle. The classes have been a weekly event since July 2 and scheduled for the rest of the year. The demand is increasing and we need additional space to meet the demand, keep more people coming to Avon Park and spread the word about the Museum's community enrichment.

As we have discussed previously, we would like to propose HCA be permitted to use the two office areas on the south side of the first floor of the Avon Park Community Center for artist studios and classes, as well as the room on the North West corner of the first floor on an as available basis.

HCA believes this expansion can be accomplished without interfering with the building's function as a Community Center.

Fred Leavitt, President  
Heartland Cultural Alliance Inc.  
[www.HeartlandCulturalAlliance.org](http://www.HeartlandCulturalAlliance.org)  
(863) 402-8238