



CITY OF AVON PARK
Highlands County, Florida
110 East Main Street
Avon Park, Florida 33825

CRA BOARD
REGULAR MEETING AGENDA
123 E. Pine St. Avon Park, FL 33825
Monday, August 25, 2014
5:30 PM

(Please turn off pagers and cell phones)

A. OPENING

1. Invocation
2. Pledge of Allegiance
3. Roll Call
4. **Motion:** Approval of Special Meeting workshop July 22, 2014
5. **Motion:** Approval of Regular Board Minutes of July 28, 2014

B. Southside CRA met on August 13, 2014

6. **Motion:** Façade grant maximum per home \$1500 with owner contributing 25%
7. **Motion:** Allow only 1 grant every 5 years for businesses
8. **Motion:** New business grants not be reimbursed until 6 months of being operational.
9. **Motion:** Allow MLK event up to \$2000 in funding as a CRA sponsored event.

C. Main Street did not meet due to no agenda items

D. Airport CRA did not meet due to scheduling conflicts

E. ADJOURN

Any person who might wish to appeal any decision made by the Avon Park CRA of the City of Avon Park, Highlands County, Florida, in public hearing or meeting is hereby advised that he/she will need a record of the proceedings, and for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made which will include the testimony and evidence upon which such appeal is to be based. Any person with disabilities requiring accommodations in order to participate should contact the City Manager prior to the meeting.

**CRA BOARD
SPECIAL MEETING WORKSHOP
Council Chambers — 123 E. Pine St.
Monday July 22, 2014
6:00 PM**

A-4

Members Present: Councilman Garrett Anderson, Councilman Parke Sutherland, Councilman Terry Heston.

Members Absent: Mayor Sharon Schuler and Deputy Mayor Brenda Giles.

Others Present:, Administrative Services Director Maria Sutherland, Members of the audience.

The invocation was given and the Pledge of Allegiance was recited. The roll was called and a quorum was present.

It was noted that both Mayor Schuler and Deputy Mayor Giles were absent, Motion made by Councilman Terry Heston, Seconded by Councilman Parke Sutherland that Councilman Parke Sutherland conduct the meeting. Motion carried unanimously.

Main Street CRA Plan: Bob Franke from LaRue Consulting was introduced. He presented the updated proposal of the M.S. CRA expansion areas.

Councilman Garrett Anderson asked about the lake frontage on Lake Verona referencing his personal and family owned property and to keep it excluded from the expansion area.

Councilman Parke Sutherland asked about funding of events. Jim LaRue emphasized that the plan portions are separate from finding portions.

Resident Manuel Cortagal proposed his own boundaries to exclude the N. E. areas of the expansion.

Brittney Mcguire approached the podium and stated her business does not need CRA help or funding and would like to have all her family businesses excluded from boundaries.

Gaylin Thomas approached the podium and requested that the boundary expand northward to Winthrop Street. She stated many homes in that area have stub out water lines and about 150 homes would be affected.

Bob Franke stated the next step is a Resolution w/amended map

Meeting adjourned at 7:10 PM

Maria Sutherland, City Clerk

Sharon Schuler, Mayor

AVON PARK COMMUNITY REDEVELOPMENT AGENCY
MINUTES REGULAR MEETING
Council Chambers — 123 E. Pine St.
Monday July 28, 2014
5:00 PM

A-5

Members Present: Deputy Mayor Brenda Giles, Councilman Garrett Anderson, Councilman Parke Sutherland, Councilman Terry Heston. **Members Absent:** Mayor Sharon Schuler

Others Present:, Administrative Services Director Maria Sutherland, Members of the audience
Deputy Mayor Brenda Giles called the meeting to order

The invocation was given and the Pledge of Allegiance was recited. The roll was called and a quorum was present.

Approval of Regular Board Minutes of June 23, 2014 Councilman Terry Heston motioned to approve the Minutes of the CRA Regular Meeting of June 23, 2014. Second by Councilman Parke Sutherland. Motion carried 4 with 1 absent.

Southside CRA Met on June 16th 2014. **Motion** made by Councilman Terry Heston seconded by Councilman Garrett Anderson to approve business façade grant for 212 Hal McRae Blvd for \$5,000.00. Motion carried unanimously.

Main Street CRA met on July 10, 2014. **Motion** made by Councilman Garrett Anderson, Seconded by Councilman Terry Heston to approve even funds for Historical Society for \$593.80 for advertisement, Motion carried with three yeses, one absent, and one abstain. Councilman Parke Sutherland abstained because he is a member of the Historical Society Board.

Motion made by Councilman Garrett Anderson, Seconded by Councilman Terry Heston to approve event funds for Historical Society for \$450.00 for community center rent and entertainment. Motion carried with three yeses, one absent and one abstain. Councilman Parke Sutherland abstained because he is a member of the Historical Society Board.

Meeting adjourned 5:04 PM

Maria Sutherland

Sharon Schuler

**SOUTHSIDE CRA ADVISORY BOARD
SPECIAL MEETING MINUTES
August 13, 2014**

B

Present: Chairperson Gerald Snell, Arnold Davis, Kelvin Sheppard

Absent: Alt. Al Joe-Hinson, Theresa Whiteside, Eloise Marion-Walton, Alt Fern Davis

Also attending: Maria Sutherland, Brenda Giles, members of the audience.

The meeting was called to order at 5:35 p.m. Roll was called and a quorum was present.

The Pledge was said and invocation was given.

Motion made by Arnold Davis, Seconded by Kelvin Sheppard to approve minutes of July 16, 2014 as presented. Motion carried unanimously.

M. Sutherland provided a spreadsheet of sample scoring system that the Board used as a guide in providing grant funding for home facades, business facades and event funding. The purpose of the numeric score is to provide CRA funding to the most needed projects first.

Motion by Arnold Davis to have homeowner pay 25% of a façade grant with maximum grant funds not to exceed \$1500 per home (i.e.: If a home owner needs \$1500, then the owner would have to pay \$375.00... if they need \$1000, then they would have to pay \$250).
Seconded by Kelvin Sheppard. Motion passed unanimously.

Motion by Kelvin Sheppard to only allow one business façade grant per building every 5 years.
Seconded by Arnold Davis. Motion carried.

Motion by Kelvin Sheppard that if a new business applies for a façade grant, they should be reimbursed after an initial 6 months of being operational. Second by Arnold Davis. Motion carried.

Motion by Arnold Davis to allow a line item for MLK event funding of \$2000. Seconded by Kelvin Sheppard. Motion carried unanimously.

Next meeting is scheduled for September 10th @ 5:30

Meeting adjourned at 6:50 PM

Maria Sutherland

Gerald Snell, Chair

Home Façade Grants		
Elderly no children	2	
Disabled (one per household)	1	
Children	3	
Single parent household	1	
Owner occupied	1	
Application limit year		
If rec'd funding from County or other programs	?	
Max award	?	
Income criteria	use current income criteria	

Business Façade Grants		
Existing business	2	
		Must provide business plan and is reimbursable after 6 months of operation
New Business	1	
Max Award		
Application limit year		

Event Grants		
Max Award for advertising		
Event amenities eclusions		
Event amenities inclusions		

**SOUTHSIDE CRA ADVISORY BOARD
SPECIAL MEETING MINUTES
July 16, 2014**

Present: Chairperson Gerald Snell, Arnold Davis, Alt. Fernald Davis,
Absent: Alt. Al Joe-Hinson, Theresa Whiteside, Eloise Marion-Walton, Kelvin Sheppard
Also attending: Maria Sutherland, Brenda Giles, members of the audience and press.

The meeting was called to order at 5:35 p.m. Roll was called and a quorum was present.

The Pledge was said and invocation was given.

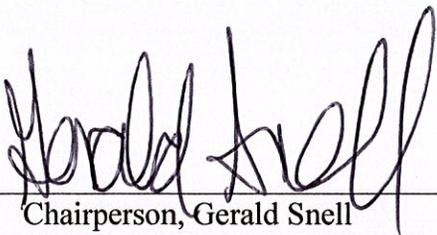
Motion made by Arnold Davis, Seconded by Fern Davis to approve minutes of June 11, 2014 as presented. Motion carried unanimously.

Board discussed meeting on August 13th to finalize funding methodology for façade grants.

Business Façade Grant 212 Hal McRae Blvd:
Fernald Davis **motioned** to approve up to \$5000 to commercial building at 212 Hal McRae Blvd.
Second by Arnold Davis. Motion carried unanimously.

Next meeting is scheduled for August 13 @ 5:30

Meeting adjourned at 6:10 PM


Chairperson, Gerald Snell


Maria Sutherland