

# AVON PARK CRA BOARD MEETING AGENDA

123 E. Pine St. Avon Park, FL 33825  
Monday, March 28, 2016  
5:30 PM

*(Please turn off pagers and cell phones)*

A. **OPENING**

1. Invocation
2. Pledge of Allegiance
3. Roll Call
4. **Motion:** Approval of Meeting Minutes of Feb 22, 2016

B. **Main Street CRA met on March 10, 2016 and the following motion(s) were made:**

5. **Motion:** Allow Two \$2500 grants in one year and to recommend \$3900.00 grant to Ridge Area Arc. If the project scope ends up with change order being more than \$3900 due to unforeseen circumstances such as wood rot or termites, then the applicant must come back for additional funding not to exceed the amount of two grants over two years for a total of \$5000 for overall project.

C. **Citizen Participation**

E. **ADJOURN**

Any person who might wish to appeal any decision made by the Avon Park CRA of the City of Avon Park, Highlands County, Florida, in public hearing or meeting is hereby advised that he/she will need a record of the proceedings, and for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made which will include the testimony and evidence upon which such appeal is to be based. Any person with disabilities requiring accommodations in order to participate should contact the City Manager prior to the meeting at 863-452-4403.

**CRA BOARD**  
**MINUTES REGULAR MEETING**  
**Council Chambers — 123 E. Pine St.**  
**February 22, 2016**  
**5:30 PM**

A-4

**Members Present:** Councilperson Dora Smith, Councilman Terry Heston, Mayor Sharon Schuler, Deputy Mayor Brenda Giles, Councilman Parke Sutherland

**Members Absent:** None

**Others Present:** Administrative Services Director/City Clerk Maria Sutherland, Members of the audience.

Mayor Sharon Schuler called the meeting to order at 5:30PM

The invocation was given and the Pledge of Allegiance was recited. The roll was called and a quorum was present.

**Motion** made by Deputy Mayor Brenda Giles, Seconded by Councilman Terry Heston to approve minutes of January 11, 2016 Special Meeting. Motion passed unanimously.

**Motion** made by Councilman Parke Sutherland, Seconded by Deputy Mayor Brenda Giles to approve paying \$150,000.00 for Brickell Building parking lot drainage and rehab. Motion passed unanimously.

**Motion** Deputy Mayor Brenda Giles, Seconded by Councilman Parke Sutherland that the CRA Board join the Avon Park Chamber of Commerce. Motion passed unanimously.

The Southside CRA agenda items were removed from the agenda prior to the meeting.

Meeting adjourned at 5:45 PM

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Maria Sutherland, City Clerk

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Sharon Schuler, CRA Board Chairperson

# Main Street CRA Advisory Board

## Minutes Regular Meeting

City Council Chambers- 123 E Pine St., Avon Park, FL 33825  
Thursday March 10, 2016  
12 Noon

B

**Members Present:** Gaylin Thomas, Laura Wade, and Robert Flores

**Members Absent:** Dom Calderone

**Others Present:** Maria Sutherland, audience

The meeting was called to order at 12:00. Roll was called and a quorum was met.

**Approval of Minutes:** A **motion** was made by Robert Flores, Seconded by Laura Wade to approve the minutes of February 18, 2016. Motion passed unanimously.

### **Façade Grant: 899 W. Main St.**

#### **Request consideration of two grants in one year:**

**Motion** made by Robert Flores, Seconded by Laura Wade to recommend consideration of \$3900.00 grant to Ridge Area Arc. If the project scope ends up being more than \$3900 due to unforeseen circumstances such as wood rot or termites, then the applicant must come back for additional funding not to exceed the amount of two grants over two years. Motion passed unanimously

Meeting adjourned at 12:30 pm.

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Maria Sutherland

Gaylin Thomas

(B)

Avon Park Community  
**REDEVELOPMENT**  
*Main Street District* Agency



**MAIN STREET CRA ADVISORY BOARD**

City Hall Basement Meeting Room  
110 E Main St, Avon Park, FL 33825  
Thursday, March 10, 2015  
12 noon

1. Roll Call
2. Approval of minutes from the Feb 18, 2016 regular meeting
3. Façade Grant: 899 W. Main Street
  - a. Request Consideration of two grants in one year
4. Adjourn

Any person who might wish to appeal any decision by the Main St. Advisory Board of the City of Avon Park, Highlands County, Florida, in public hearing or meeting is hereby advised that he/she will need a record of the proceedings, and for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made which will include the testimony and evidence upon which such appeal is to be based. Any person with disabilities requiring accommodations in order to participate should contact the City Manager prior to the meeting.

# Main Street CRA Advisory Board

## Minutes Regular Meeting

City Council Chambers- 123 E Pine St., Avon Park, FL 33825  
Thursday February 18, 2016  
12 Noon

**Members Present:** Gaylin Thomas, Laura Wade, and Robert Flores

**Members Absent:** Dom Calderone

**Others Present:** Maria Sutherland, audience

The meeting was called to order at 12:00. Roll was called and a quorum was met.

**Approval of Minutes:** A **motion** was made by Robert Flores, Seconded by Laura Wade to approve the minutes of December 3, 2015. Motion passed unanimously.

**Brickell Building Parking Lot Project:** Motion by Robert Flores to have CRA pay for all non-infrastructure components of the parking lot and ask the City to pay for the remaining amount with infrastructure funds. Second by Laura Wade. Motion carried unanimously.

**Motion** by Laura Wade to recommend to CRA Board to join the AP Chamber of Commerce. Second by Robert Flores. Motion carried unanimously..

Meeting adjourned at 1:25 P.M.

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Maria Sutherland

Gaylin Thomas



The Arc™

Ridge Area

120 West College Drive  
Avon Park, Florida 33825-9300  
(863) 452-1295 • Fax (863) 452-5244

February 29, 2016

Maria Sutherland  
City of Avon Park  
Community Redevelopment Agency  
110 East Main Street  
Avon Park, FL 33825

RE: CRA Façade Grant Application

Dear Maria:

Please find enclosed Ridge Area Arc's application for the Downtown CRA Façade Grant. The total for our proposed project is \$3,900.00. Due to other competing financial commitments for the Arc at this time, I respectfully request your consideration of a two-year grant funding.

Please let me know if you would like any additional information.

Sincerely,

Rhonda Beckman  
CEO

*Achieve with us.*

The City of Avon Park  
Main Street Community Redevelopment Agency  
110 E. Main St., Avon Park, FL 33825  
863/452-4411 – FAX 863/452-4413

**Facade Grant Application**

Date: 2-11-16

Applicant's Name: Ridge Area Arc

Property Address: 899 W. Main St. Avon Park  
452-1295 452-5244  
Business phone cell phone home phone FAX

- Applications are based on appropriated funding designated for the CRA Program and are on a first come first served basis.
- Application submittal does not guarantee funding. Application forms must be complete at time of submittal. Incomplete submittals will not be accepted.
- If funding is unavailable, applicant will be notified and will need to re-apply.

**\*\*\*CRA funds cannot be used as a code enforcement remedy\*\*\***

Is property in compliance with code enforcement\*\*\*? Yes  No  \_\_\_\_\_  
Staff initials

For home grants: Is the property Owner Occupied? Yes  No

Please provide the following:

1. Last three months of water bill
2. Last three months of electric bill

Summary of Proposed Improvements \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

For business grants: Is property an actively staffed business? Yes  No

Please provide the following:

1. Last three months of utility bills (water/ electric)
2. Copy of current occupational license N/A
3. Days/ Hours of operation: M-F 9-5 (Sat. 9-3)  
Days Hours open
4. Number of employees at location: 7

Summary of Proposed Improvements Remove wooden shingles  
Mansard roof (awning) and replace with  
Brown, 26 GA metal

**Please attach the following information to the application:**

1. Photographs clearly showing existing condition of the façade, including close-up showing detail, and long shots showing adjacent structures.
2. Samples of all colors, to include paint, awnings, etc., and a sample of awning material if available.
3. Include historic photo if available on historic properties.
4. Applications are based on appropriated funding designated for the CRA Program and are on a first come first served basis.

### **SECTION (A) GRANT TYPES:**

**Home Façade Grants** are available for the exterior improvements of homes. Total allowable funds per home are **100% of costs up to a maximum of \$1,000** per individual home inhabited by home owner. Apartment complexes, rentals, non-owner inhabited dwellings must provide 50% match up to \$1000 per property. If approved, funds will be reimbursed after job is complete with copy of cancelled check(s) or other verifiable proof of payment to contractor showing payment made to contractor(s). **Project shall be complete within 4 months of approval.**

**Business Grants** are available for the improvement of storefronts. Total allowable funds per business are **100% of costs up to a maximum of \$2,500** per individual storefront. Business site must be an active business with approved City Occupational License. If approved, funds will be reimbursed after job is complete with copy of cancelled check(s) or other verifiable proof of payment to contractor showing payment made to contractor(s). **Project shall be complete within 4 months of approval.**

### **ONLY EXTERIOR WORK IS ALLOWED WITH CRA FUNDS.**

Funding is not retroactive on projects started before CRA Board approval. Approved projects will be reviewed and monitored to insure the work is progressing in a timely fashion. Changes in the scope of approved work and or construction change orders that differ in the scope of work from the original approved plan need to be addressed with the CRA Board prior to any new work or applicant may not be reimbursed.

**TYPE OF FAÇADE GRANT REQUEST**

\_\_\_\_\_  
Home Façade Grant

X \_\_\_\_\_  
Business Store front Grant

**TOTAL COST OF PROPOSED IMPROVEMENTS** \$ 3,900.00  
(Obtain and attach at least two bids/quotes for this project). Company license and logo must be on the quote.

**TOTAL AMOUNT OF GRANT REQUESTED** \$ 3,900.00  
(see Section "A" Grant Types)

I understand this application for a Façade Grant requires that I comply with the design guidelines established by the City of Avon Park CRA Board, and that the money will be granted on a reimbursable basis. Work not approved by the CRA Board will not be funded. I understand that work needs to be completed within four (4) months from the date of approval by the CRA Board.

I also understand that the work and attachments must remain as part of the real property and reside within the CRA target area. I also give my permission to the CRA Board to place a "Redevelopment by Design" sign on my property during the improvement phase for a minimum of 30 days during and after completion.

**The CRA reserves the right to accept or reject any application, or part thereof.**

Rhonda Beckman, CEO

PRINT PROPERTY OWNER'S NAME

Rhonda Beckman  
PROPERTY OWNER'S SIGNATURE

2-29-16  
DATE

\_\_\_\_\_  
PRINT LESSEE'S NAME

\_\_\_\_\_  
LESSEE'S SIGNATURE

\_\_\_\_\_  
DATE

## **FAÇADE GRANT GUIDELINES**

All projects requesting a Façade Grant from the Main Street Community Redevelopment Agency (CRA) must comply with the Minimum Maintenance Ordinance #08-02 established by the Avon Park Main Street CRA Board. These guidelines have been adopted by the City Council and are supported by the Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings.

**The Design guidelines and CRA requirements call for the following:**

1. Changes to the façade of (building or residence) will not remove, alter, damage or cover up significant architectural features of the building which are original or which reflect a major alteration that is itself architecturally coherent, or which help create a unified and attractive appearance to the building and those adjacent to it.
2. Changes to facades will either: (A) partially or fully restore the appearance of the building based on actual evidence, including photographs, written documentation, data on the building site or other data or, (B) represent a modern treatment, if appropriate, that blends into and is compatible with the building and those adjacent to it.
3. In general, repair and preservation of existing structures and facades is encouraged, unless those alterations will result in an incoherent, unattractive or inharmonious appearance.
4. For facades that have been substantially altered previously, and for which a modern treatment is chosen, such a treatment will conform to the features, material rhythms, colors and general appearance of the building and those adjacent to it, particularly if the building is in a row of other buildings with identical or similar design.
5. Paint colors will be selected from the approved designated color chart adopted for the CRA area.
6. Surface cleaning of structures will be undertaken with the gentlest means possible. Cleaning methods that damage the historic building materials, particularly sandblasting, shall not be undertaken. July 2008
7. Self help projects require an estimated cost for the materials to be used to complete the project. **The program will not reimburse for labor provided by the applicant.** If you are a contractor seeking façade funds, the CRA will not pay for material mark-up costs.
8. **Façade grants apply to the exterior of the building only, generally including paint, roofing, awnings, etc. The Southside CRA does allow for interior repairs for ADA compliance (handicap accessible) for Business Matching Grants only.**
9. Excluded from this grant are items such as signage, parking, sidewalks, and landscaping. However, these items may be considered on a case-by-case basis depending on the nature and scope of the project.



# City of Avon Park

110 E Main Street Avon Park Florida 33825-3945

RIDGE AREA THRIFT SHOP  
120 E COLLEGE DR  
AVON PARK FL 33825

For questions regarding your bill:  
Mon - Fri 9 AM - 5:30 PM  
(863) 452-4433 Fax (863) 453-0070  
E-Mail: [utilities@avonpark.cc](mailto:utilities@avonpark.cc)  
After Hours Service Emergency (863) 452-4429  
(After hours fees will apply)

CYCLE		01-91	
SERVICE ADDRESS			
899 W MAIN ST			
SERVICE FROM		SERVICE TO	
12/21/15		01/21/16	
CURRENT READ	PREVIOUS READ	CONSUMPTION	
565	559	6	
DETAIL OF CHARGES			
<u>Service</u>	<u>Charges</u>		
8 YARD DUMPSTER	\$51.40		
8 YARD 2 PICK UP	\$277.65		
SEWER	\$31.20		
WATER	\$24.18		
LATE FEE	\$5.34		
CURRENT CHARGES			\$389.77

FEB 01 2016  
WOB

STATEMENT DATE	01/29/16
ACCOUNT NUMBER	22399-19150
PREVIOUS BALANCE	\$384.43
PAYMENTS	-\$384.43
<b>CURRENT CHARGES</b> <small>(Includes Late Fees)</small>	\$389.77
<b>TOTAL AMOUNT DUE</b>	\$389.77
<b>DATE DUE</b> <small>Payments made after 4 PM on due date are charged a 5% late fee.</small>	02/15/16
<b>CUT OFF DATE</b> <small>Account is subject to disconnection and reconection fees (see back of statement)</small>	02/25/16

**FAILURE TO RECEIVE YOUR BILL DOES NOT EXCUSE LATE FEES OR SERVICE DISCONNECTIONS.**

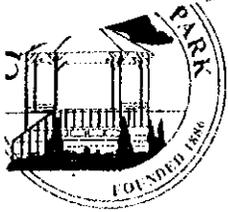
### IMPORTANT MESSAGES

You can now get media updates on outages, Special Events, and General Information through Social Media. Like us on Facebook or Follow us on Twitter @CityofAvonPark

Pay your bill online at [www.avonpark.cc](http://www.avonpark.cc)

Visit [www.avonpark.cc](http://www.avonpark.cc) to pay your bill.

PLEASE DETACH AND RETURN BOTTOM PORTION IF PAYING BY MAIL.  
PLEASE DO NOT STAPLE OR FOLD. PLEASE WRITE YOUR ACCOUNT NUMBER ON YOUR CHECK.



# City of Avon Park

110 E Main Street Avon Park Florida 33825-3945

RIDGE AREA THRIFT SHOP  
20 E COLLEGE DR  
AVON PARK FL 33825

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Mon - Fri 9 AM - 5:30 PM  
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After Hours Service Emergency (863) 452-4429  
(After hours fees will apply)

CYCLE	01-91	
SERVICE ADDRESS	899 W MAIN ST	
SERVICE FROM	SERVICE TO	
	11/20/15	12/21/15
CURRENT READ	PREVIOUS READ	CONSUMPTION
559	553	6
DETAIL OF CHARGES		

Service	Charges
8 YARD DUMPSTER	\$51.40
8 YARD 2 PICK UP	\$277.65
SEWER	\$31.20
WATER	\$24.18
CURRENT CHARGES	
	\$384.43

JAN 04 2016 *RLB*

STATEMENT DATE	12/30/15
ACCOUNT NUMBER	22399-19150
PREVIOUS BALANCE	\$381.34
PAYMENTS	-\$381.34
<b>CURRENT CHARGES</b>	\$384.43
<b>TOTAL AMOUNT DUE</b>	\$384.43
<b>DATE DUE</b> Payments made after 4 PM on due date are charged a 5% late fee.	01/14/16
<b>CUT OFF DATE</b> Account is subject to disconnection and reconnection fees (see back of statement)	01/25/16

**FAILURE TO RECEIVE YOUR BILL DOES NOT EXCUSE LATE FEES OR SERVICE DISCONNECTIONS.**

### IMPORTANT MESSAGES

There will be no change in the Recycling or Garbage Collection during the Thanksgiving, Christmas, and New Year's Holidays.

Pay your bill online at [www.avonpark.cc](http://www.avonpark.cc)

7013 20  
7012 00

Visit [www.avonpark.cc](http://www.avonpark.cc) to pay your bill.

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# City of Avon Park

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After Hours Service Emergency (863) 452-4429

CYCLE		01-91	
SERVICE ADDRESS			
899 W MAIN ST			
SERVICE FROM		SERVICE TO	
10/21/15		11/20/15	
CURRENT READ	PREVIOUS READ	CONSUMPTION	
553	548	5	
DETAIL OF CHARGES			
<u>Service</u>	<u>Charges</u>		
3 YARD DUMPSTER	\$51.40		
3 YARD 2 PICK UP	\$277.65		
SEWER	\$31.20		
WATER	\$21.09		
		CURRENT CHARGES	\$381.34

DEC 04 2015  
*JCR*

STATEMENT DATE	12/02/15
ACCOUNT NUMBER	22399-19150
PREVIOUS BALANCE	\$378.25
PAYMENTS	-\$378.25
<b>CURRENT CHARGES</b>	\$381.34
<b>TOTAL AMOUNT DUE</b>	\$381.34
<b>DATE DUE</b>	12/17/15
Payments made after 4 PM on due date are charged a 5% late fee.	
<b>CUT OFF DATE</b>	12/28/15
Account is subject to disconnection and reconnection fees (see back of statement)	

**FAILURE TO RECEIVE YOUR BILL DOES NOT EXCUSE LATE FEES OR SERVICE DISCONNECTIONS.**

### IMPORTANT MESSAGES

There will be no change in the Recycling or Garbage Collection during the Thanksgiving, Christmas, and New Year's Holidays.

Pay your bill online at [www.avonpark.cc](http://www.avonpark.cc)

Visit [www.avonpark.cc](http://www.avonpark.cc) to pay your bill.

PLEASE DETACH AND RETURN BOTTOM PORTION IF PAYING BY MAIL  
PLEASE DO NOT STAPLE OR FOLD. PLEASE WRITE YOUR ACCOUNT NUMBER ON YOUR CHECK.





Power Rib White

Polar White

Ivory

Light Stone

Mocha Tan

Ash Gray

Clay

Old Town Gray

Charcoal Brown

Charcoal Blue

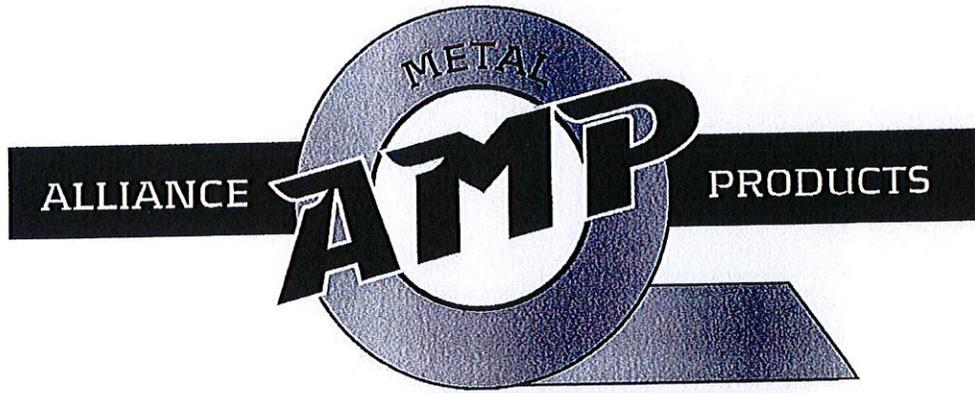
Burnished Slate

Cocoa Brown

Burgundy

Barn Red

Patriot Red



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**AkzoNobel**

Galvalume

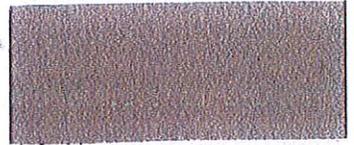
Black

Forest Green

Evergreen

Hawaiian Blue

Gallery Blue



# Proposal

Page No. of

Pages

## MOREL ROOFING, INC.

130 Hog Road  
Avon Park, FL 33825  
863-452-5959

Fax 452-5244

PROPOSAL SUBMITTED TO <b>Alc - Thonda</b>	PHONE <b>452-1295</b>	DATE <b>1/27/2016</b>
STREET <b>899 W main St</b>	JOB NAME <b>Roof</b>	
CITY, STATE AND ZIP CODE <b>Avon Park Fl 33825</b>	JOB LOCATION <b>Roof</b>	
ARCHITECT <b>Dennis</b>	DATE OF PLANS	JOB PHONE

We hereby submit specifications and estimates for:

To remove roof on the Morel at front of Alc Building. Replacing with mill finish metal, felt, screws, Penet, Cleanup and hauling away of all roofing debris. 2 sheets of Plywood for any wood replacement needed. 5 yr warranty on labor. RC0067276

*(Labor mat 3500.00)*  
 \* For the same as above but using 26 gauge colored metal Labor + mat 3900.00

For the same as above but using 29 gauge colored metal Labor + mat 3700.00

We propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

thirty-five hundred <sup>00</sup>/<sub>100</sub> dollars (\$ 3500.00 )

Payment to be made as follows:

Half due at start of job, balance due upon completion of job, unless otherwise stated.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature

*Dennis Morel*

Note: This proposal may be withdrawn by us if not accepted within \_\_\_\_\_ days.

**Acceptance of Proposal** - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Date of Acceptance: Received Time Feb. 11, 2016 12:43PM No. 9844

# COBB ROOFING, INC.

320 LAKE PARK DRIVE  
AVON PARK, FLORIDA 33825

Tel. (863) 453-6595 \* Fax (863) 453-9300

**"Over 40 Years In Business"**  
**State Certified CCC033715**

Name / Address	Date	Proposal #	Rep
Ridge Area ARC, Inc. 899 W MAIN ST AVON PARK, FL 33825  <i>fax 452-5244</i>	1/14/2016	01/14-7	MC
	Project Address:		

## PROPOSAL / CONTRACT

I/We, the owners of the premises described above authorize Cobb Roofing, Inc., hereinafter referred to as "Contractor" to furnish all materials and labor necessary to roof and / or improve these premises in a good, workmanlike and substantial manner according to the following terms, specifications and provisions.

DESCRIPTION OF WORK AND MATERIALS:	Total
Labor and material to remove existing wood shingles Install a 30# dry-in felt Re-roof with a 26 ga metal roof with metal cap	6,600.00

**DESCRIPTION OF ANY AREAS THAT WILL NOT BE WORKED ON:**

**PAYMENT TO BE MADE AS FOLLOWS: DEPOSIT/BALANCE UPON COMPLETION**

Approximate start date:	Approximate completion date:	<b>Total</b>	<b>\$6,600.00</b>
-------------------------	------------------------------	--------------	-------------------

**NOTICE TO CUSTOMER:**  
 Owner agrees to pay all collections fees & charges including but not limited to all legal and attorney fees that result should Owner default in payment of this contract. Overdue accounts are subject to interest charged at 10% per annum.

**ACCEPTANCE:**

Your signature below OR deposit acknowledges your acceptance of the above terms and conditions. I (we) understand there are no oral agreements or understandings between the parties of this agreement. The written terms, provisions, plans (if any) and specifications in this contract is the entire agreement between the parties. It is based on our evaluation and does not include additional material or labor which may be required should unforeseen problems or adverse weather conditions arise after the work has started. Changes in this agreement should be done by written change order only and with the express approval of both parties. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Signature \_\_\_\_\_ Date of Acceptance: \_\_\_\_\_  
 Signature \_\_\_\_\_ Contractor \_\_\_\_\_



# BOWEN & SON ROOFING, INC.



Toll Free (877) GO BOWEN  
Office (863) 385-0351  
Fax (863) 385-0939  
www.bowenandson.com  
P.O. Box 1237  
Sebring, FL 33871-1237

All Work Guaranteed • Consultant • Design • Inspections

## RESIDENTIAL PROPOSAL AND CONTRACT

To:	Owners Name
RIDGE AREA ARC	Job Address
899 W. MAIN ST.	Architect
AVON PARK FL 33825	Date of Plans 1/29/2016

Bowen & Son Roofing, Inc. ("Contractor") proposes to perform the following Scope of Work:

1. Remove existing roofing to the deck. Clean up and remove all debris. Inspect deck for correct nailing pattern. Provide up to 2 sheet plywood for deck replacement if required. **ADDITIONAL WOOD WILL BE A EXTRA.**
2. ONE30LB felt tin-capped to the deck. Wide face eaves drip, Galvalume flashing's on returns, new soil pipe flashing's as required for a complete job.
3. Provide and install laminated class A fire-rated shake type shingle; with six 1.25 inch roofing nails per shingle, install new ridge vent; 130 MPH OWENS CORNING LIMITED LIFETIME WARRANTY
4. Provide ALL required insurance coverage, Building permit, manufactures materials guarantee and Bowen & Son Roofing Inc., three year workmanship guarantee.

CONTRACT PRICE: \$16,870.00 Includes all Applicable Taxes.  
26 GA. METAL (Standard color) \$14,070.00

Removal of Peel and stick membrane installed to the existing deck is not covered in the contract price. Any expense to remove the membrane or anything stuck to it will be additional to the contract price;

We propose to perform the above work in accordance with the terms and conditions set forth in this proposal for the sum of: 16,870.00 Dollars \$

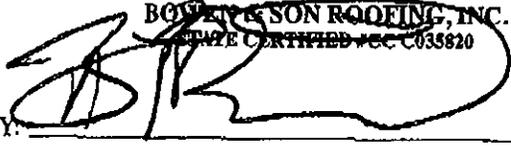
Terms: Net Cash Upon Completion. All sums not paid when due shall earn interest at the rate of 1% per month. Contractor shall be entitled to recover all costs of collection, including attorney's fees, if contractor is not paid.

The terms and conditions set forth of the reverse side and the attached notices are a part of this proposal and contract. This proposal may be revised or withdrawn by us if not accepted within 15 days and is subject to price change if customer requests material not be delivered or invoiced within 30 days.

### ACCEPTANCE

The undersigned hereby accepts this Proposal and, intending to be legally bound hereby, agrees that this writing shall be a binding contract. Contractor is authorized to proceed.

ACCEPTED: \_\_\_\_\_  
Customer

BY:  up.  
BOWEN & SON ROOFING, INC.  
STATE CERTIFIED #CC C035620

DATE: \_\_\_\_\_  
Received Time Feb. 1, 2016 12:14PM No. 9796