



**CRA BOARD
REGULAR MEETING AGENDA
123 E. Pine St. Avon Park, FL 33825
Monday, January 26, 2015
5:30 PM**

(Please turn off pagers and cell phones)

- A. **OPENING**
1. Invocation
 2. Pledge of Allegiance
 3. Roll Call
 4. **Motion:** Approval of Regular Meeting Minutes of November 24, 2014
- B. **Main Street CRA had no agenda items and did not meet in December:**
5. **Event Grant:** Battle of the Bands – March 7, 2015 - \$500.00, and road closure

Southside CRA and Main Street CRA are having a Special meeting with CRA Plan Consultants on 1-22-15 and therefore had no regularly meeting in January.

- E. **ADJOURN**
- Any person who might wish to appeal any decision made by the Avon Park CRA of the City of Avon Park, Highlands County, Florida, in public hearing or meeting is hereby advised that he/she will need a record of the proceedings, and for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made which will include the testimony and evidence upon which such appeal is to be based. Any person with disabilities requiring accommodations in order to participate should contact the City Manager prior to the meeting at 863-452-4403.

**AVON PARK COMMUNITY REDEVELOPMENT AGENCY
MINUTES REGULAR MEETING
Council Chambers — 123 E. Pine St.
Monday November 24, 2014
5:30 PM**

Members Present: Councilman Garrett Anderson, Councilman Parke Sutherland, Councilman Terry Heston, Mayor Sharon Schuler, Deputy Mayor Brenda Giles

Others Present: Administrative Services Director Maria Sutherland, Members of the audience.

Mayor Sharon Schuler called the meeting to order at 5:30PM

The invocation was given and the Pledge of Allegiance was recited. The roll was called and a quorum was present.

Approval of Regular Meeting Minutes of October 27, 2014. **Motion** made Councilman Parke Sutherland, Seconded by Councilman Garrett Anderson to approve minutes as presented. Motion carried unanimously.

Main Street had met November 6, 2014.

B-5 Façade Grant tabled for 15-17-19-21-23 W Main Street (Depot Restaurant Building).

Motion by Councilman Terry Heston Seconded by Deputy Mayor Brenda Giles to approve \$797.50. Motion carried unanimously.

COUNCIL INPUT

- **Public Safety Concerns**
- **Public Works Concerns** Make arrangements with City if they need additional public safety concerns.

Motion by Councilman Terry Heston, Seconded by Councilman Parke Sutherland to appointment Laura Wade as chair of Oktoberfest. Motion carried unanimously.

Southside did not meet in November

Airport did not meet in November.

Meeting adjourned at 5:51 PM

Attest

Maria Sutherland, City Clerk

Sharon Schuler, CRA Board Chairperson

Community Redevelopment Agency

EVENT GRANT

APPLICATION



**The City of Avon Park
Community Redevelopment Agency
110 E. Main Street
Avon Park, FL 33825
863/452-4403 - FAX 863/452-4413**

Event Grant Application

Date: March 7, 2015

Applicant's Name: Anna Marie Feeney

Event Location: Main Street, Avon Park, FL 33825

863-440-455
Business Phone

same
Cell Phone

same
Home Phone

FAX

Summary of Proposed Event: Battle of the Bards - An event to benefit the Armed Forces Trees Display during Christmas on the Mall.

The following rules apply to all applications:

1. Matching Event Grants are made available to individuals and organizations on a case by case basis. They must be approved in advance by the Community Redevelopment Agency (CRA) upon recommendation of the Main Street Advisory Board. You must include in your application a brief description of how this event will improve the CRA District.
2. The Event must take place within the CRA Main Street District.
3. The Event must be open to the general public and any admission fees proposed to be charged must be disclosed in the application. Please include in the project narrative the estimated number of attendees.
4. A complete budget of anticipated income and expenses must be included with the application. Also include an estimated number of participants and attendees. You should also apply for funds from the Tourism Grant Program from Highlands County Tourist Development Council Visitor & Convention Bureau.
5. Eligible expenses include, but are not necessarily limited to, advertising (including radio, newspapers, and the printing of posters and flyers). T-shirts are not considered advertising. **The maximum amount paid by the CRA for advertising will not exceed \$2,000.**

6. The applicant must obtain all necessary permits and approvals, including Health Department permits for food preparation (flyer attached).
7. Event planners will return City property and infrastructure to the condition it was prior to the event.
8. **For reimbursement of funds, all paid receipts must be returned within 3 months of the completion of the event.**

TOTAL ADVERTISING COST FOR EVENT
(Obtain and attach bids/quotes for this Event)

\$ being donated

TOTAL AMOUNT OF GRANT REQUESTED
(not to exceed 50% of eligible Event costs)

\$ 500.00

I understand this application for an Event Grant requires that I submit paid receipts for all eligible expenses. All print advertising shall list the **Main Street CRA** as an event sponsor.

The CRA reserves the right to accept or reject any application or part thereof.

Anna Marie Feeney
PRINT EVENT SPONSOR'S NAME

Anna Marie Feeney
AUTHORIZED REPRESENTATIVE'S SIGNATURE

1/8/14
DATE

For official use only

CRA Advisory approved: Yes No DATE: _____

CRA Board approved: Yes No DATE: _____

Informed grantee date: _____ Initials: _____

CHRISTMAS ON THE MALL PROUDLY PRESENTS...

THE BATTLE OF THE BANDS

AN EVENT TO BENEFIT
THE ARMED FORCES TREES DISPLAY

MARCH 7TH, 2015, FROM NOON TILL 5PM
STAGE AREA AT AUTO OPTIONS
MAIN STREET, AVON PARK, FLORIDA

