
SECTION 00030**INVITATION TO BID**

Sealed Bids will be received by the undersigned, at City Hall, 110 E. Main St., Avon Park, Florida, 33825, until 2:00 pm on February 22, 2013, when the bids will be publicly opened and read at the above address for construction of the **City of Avon Park Water Main Improvements (Areas 1-5)** (Project) for the City of Avon Park, Florida (Owner).

There will be a **mandatory** pre-bid meeting at City Hall, City of Avon Park, on February 4, 2013, at 2:00 pm. The purpose of this meeting is: to review the scope of work, and completion schedule for this Project, to answer questions, and to ensure that there is a clear understanding of the work that must be performed and completion deadlines to successfully complete this entire project. At the conclusion of this meeting, there will be a site visit.

The Scope of Work for this Project will be divided into five separate Areas (1, 2, 3, 4 and 5) in the City of Avon Park. **The Contractor will be required to construct Lake Denton (Area 2) first, Lake Damon (Area 3) second, and the other Areas subsequently, or as otherwise directed by the Owner.** The proposed scope will include:

Furnish all labor, materials, equipment, management, administration, supervision, insurance coverage, and any other facilities and services necessary to successfully construct, start-up, and warranty the completed Projects. The major items of construction are summarized by Area below:

- 1.0) Lake Lotela (Area 1) – Construct, disinfect, and test approximately 4,000 lineal feet of 8" PVC and 4,725 lineal feet of 10" HDPE water line; including directional bores as shown on the Construction Plans.
- 2.0) Lake Denton (Area 2) – Construct, disinfect, and test approximately 8,100 lineal feet of 8" PVC and 1,150 lineal feet of 10" HDPE water line; including directional bores as shown on the Construction Plans.
- 3.0) Lake Damon (Area 3) – Construct, disinfect, and test approximately 2,250 lineal feet of 8" PVC and 1,350 lineal feet of 10" HDPE water line; including directional bores as shown on the Construction Plans.
- 4.0) Northwest (Area 4) - Construct, disinfect, and test approximately 29,250 lineal feet of 6", 8", 10" PVC water line; and 4,550 lineal feet of 8", 10", 12" HDPE water line; including directional bores as shown on the Construction Plans.
- 5.0) West (Area 5) – Construct, disinfect, and test approximately 7,000 lineal feet of 4", 6", 8" PVC water line; and 600 lineal feet of 6", 8", 10" HDPE water line; including directional bores as shown on the Construction Plans.

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- 6.0) Provide City with warranties, guarantees, lien releases, as-built drawings, etc.; and
- 7.0) Warranty the completed project for one (1) year and provide services as required during the one (1) year warranty period.

All work for the Project shall be constructed in accordance with the Construction Documents, which consists of, but are not limited to the Construction Plans, Project Manual (which includes the Instructions to Bidders, Bid Proposal, Agreement, General Conditions, Supplementary Conditions, Special Provisions, Technical Specifications, and other supporting Documents and Information), and all Addenda. The Owner also reserves the right to contact bidders via telephone or in writing to clarify inconsistent, inaccurate, or confusing information regarding the proposal submitted. The Owner reserves the right to modify the contract/agreement documents post bid opening based on appropriate negotiations.

The Construction Documents may be obtained at no charge in downloadable, electronic PDF format from the Envisors FTP site, which may be accessed by going to www.envisors.com and clicking on the Login/FTP link (the FTP site can also be accessed directly by going to www.envisors.com/user). A "User Account" window will appear on the screen with the "Log In" tab selected. Click on the "Create new account" tab and fill in the information, which includes email address and password. After you have clicked on the "Create new account" button, read the Disclaimer and Agreement and click on the "I Agree" button. The Project Codes window will appear on the screen. Click on the link in the sentence that reads "If you have project codes, please enter them here." You may enter up to five (5) project codes. For this project please enter **74000903** into the first box, then click on the "Save" button. You may access the project folder in one of two ways. 1) Click on the project code number under the heading "Project Code", or 2) Click on the "Project Codes" link from the menu on the left side of the window. Once the project code folder is selected, you can access and download plans, specifications and other project related documents for your use. After you have created a User Account you will only need to input your email address and password on the "Log In" tab when you return to the FTP site in the future. Anyone who downloads the construction documents shall notify the Envisors Project Manager so as to create a plan holders list for future distribution of addenda and project updates.

The construction documents will also be available from the Winter Haven office of Envisors, LLC, with two (2) days notice and upon payment by cash or check (made payable to ENVISORS, LLC.) in the amount of **\$300.00** . No refunds will be made.

The Contract Documents may be examined at the following locations.

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| 1) City of Avon Park
110 E. Main St.
Avon Park, Florida 33825 | 2) Envisors, LLC, Consulting Engineers
2105 Dundee Road
Post Office Box 9309 |
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Phone: (863) 452-4403

Winter Haven, Florida 33883-9309

Phone: (863) 324-1112

Updates and addenda will be posted on the above FTP site and also may be sent to prospective bidders via e-mail, U.S. Mail, or fax. It is the responsibility of the bidder to ensure that the bidder has all addenda issued for the Project.

Bids will be received for the Project as set forth in the Bid Form and related documents. If the Contract is awarded, the Owner shall award same within 60 calendar days after opening of Bids, by written notice to the successful Bidder. The Owner reserves the right to reject any or all bids, to waive any and all informalities, or to re-advertise for Bids. Award, if made, will be to the low, responsible and qualified Bidder whose Bid is responsive to the invitation and is most advantageous to the Owner, price and other factors considered, unless the Owner rejects all Bids. The Owner specifically reserves the right to take the Bidder's past performance with the Owner and others into consideration in determining if the Bidder and its Bid is responsible, qualified, and most advantageous to the Owner. The Owner is an Equal Opportunity Employer.

Any bid received after the date and time specified will not be considered, and no Bidder may withdraw his/her bid for a period of 60 days after the scheduled closing time for receipt of bids. All bids must be firm bids for a period of 60 calendar days after the time set for the opening of bids.

Each Bidder must deposit and submit with his bid, security in the amount of five (5) percent of the total bid, made payable to the CITY OF AVON PARK. The successful Bidder shall be required to furnish an acceptable Public Construction Bond (a.k.a. Performance and Payment Bond) in the amount of 100 percent of the Contract Price at the time of execution of the Agreement.

The City of Avon Park will not be responsible for Bids being opened before the Bid opening time due to Bid envelopes being unsealed, etc., incorrectly addressed and/or unmarked on the outside as instructed in this Invitation To Bid.

Bidders are hereby notified that the Construction Agreement will include Davis-Bacon Labor provisions.

END OF SECTION