



ITB #21-04 PRE BID MEETING MINUTES

DATE: June 23, 2021
PROJECT: Avon Park Headworks Modification
LOCATION: Avon Park Public Works

Pre-Bid Meeting Started at 2pm

Attendees signed in (see attached Sign In Sheet)

- One contractor attended virtually and contact information was taken

It was required that contractors attend the Pre-Bid Meeting if submitting a Bid.

Contractors were offered a copy of the Bid Plans and Pre-Bid Agenda

A project overview was provided along with mention of important dates (Listed below).

During the meeting, some questions were asked. The City requested that questions be officially submitted via email to Jamison Tondreault @ Jamison.Tondreault@kimley-horn.com and that questions will be responded to in the next addendum.

A optional site visit followed the Pre-Bid Meeting

It was mentioned that arrangements can be made with the City to visit the plant between the hours of 8am – 3pm.

✚ Introductions

✚ Project Overview

- Phased Demolition
 - Contractor to submit construction phasing plan, dewatering plan, and SWPP plan for review and approval by Engineer and Owner
 - Existing Utilities and Headworks must stay in service, until Headworks is cleared and approved.
 - Coordinate any temporary shutdowns with Owner/Plant Superintendent
- Stand Alone Headworks (Screen/Grit System)
- Bids due July 13th by 2pm.



- Bids will be opened and read aloud at City Hall on July 13th at 2pm
- Any questions are due by July 2nd by 4pm.
- All Bidders shall include in their submittal forms provided in ITB 21-04 and information requested (Page 17 of 61)

- ✚ Permits
 - FDEP Operating Permit
 - Certification, Record Drawings, O&M

- ✚ Questions

- ✚ Site Visit