

# Community Redevelopment Agency

## FAÇADE GRANT

## APPLICATION



**City of Avon Park**  
Community Redevelopment Agency  
110 East Main Street  
Avon Park, FL 33825

Phone: 863/452-4403 FAX: 863/452-4413

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Community Redevelopment Agency  
110 E. Main St.  
Avon Park, FL 33825  
863/452-4403 – FAX 863/452-4413**

**Façade Grant Application**

Date: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

For **home** grants: Is the property Owner Occupied ? Yes \_\_\_\_ No \_\_\_\_

For **business** grants: How many store fronts are you applying for ? \_\_\_\_\_

Summary of Proposed Improvements \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please attach the following information to the application:

1. Photographs clearly showing existing condition of the façade, including close-up showing detail, and long shots showing adjacent structures.
2. If the project involves new construction or structural renovation, preliminary plans and specifications drawn to scale that show the scope of work. Also, include a complete written description of materials and construction methods to be used for proposed improvement or change.
3. Samples of all colors, to include paint, awnings, etc., and a sample of awning material if available.
4. Include historic photo if available on historic properties.
5. Applications are based on appropriated funding designated for the CRA Program and are on a first come first served basis.

**GRANT TYPES:**

**Free Home Façade Grants** must meet Very Low, Low or Moderate Income and other criteria verification for qualification of funds (see chart below). Total allowable funds for the Free Home Façade Grants is up to \$2,500.00 per owner-occupied home every two years.

**Want a Free Grant ? resident must bring:**

- proof of home ownership (property tax statement, title)
- Income tax statement / social security statement
- Previous year W-2

**Income Limits Adjusted to Family Size July 2008**

<i>Family Size</i>	<i>Extremely Low Income 30%</i>	<i>Very Low Income 50%</i>	<i>Low Income 80%</i>	<i>Moderate Income 120%</i>
1 Person	\$9,960.00	\$16,150.00	\$25,850.00	\$38,760.00
2 Person	\$11,076.00	\$18,450.00	\$29,500.00	\$44,280.00
3 Person	\$12,450.00	\$20,750.00	\$33,200.00	\$49,800.00
4 Person	\$13,800.00	\$23,050.00	\$36,900.00	\$55,320.00
5 Person	\$14,940.00	\$24,900.00	\$39,850.00	\$59,760.00
6 Person	\$16,050.00	\$26,750.00	\$42,800.00	\$64,200.00
7 Person	\$17,160.00	\$28,600.00	\$45,750.00	\$68,640.00
8 Person	\$18,270.00	\$30,450.00	\$48,700.00	\$73,080.00

**Matching Home Façade Grants** are available to those persons not qualified under the Very Low, Low and Moderate Income levels. Total allowable funds for the Matching Home Façade Grants is 50% of costs up to a maximum of \$2,500.00 per residence. These grants do not require owner occupied homes. One grant per property owner/per year. If approved, funds will be reimbursed after job is complete with copy of cancelled checks of payment made to contractor(s).

**Business Matching Grants** are available for the improvement of storefronts. Total allowable funds per business is **50% of costs up to a maximum of \$5,000** per individual storefront. (i.e.: you spend \$10,000 you get back \$5,000... you spend \$4,000 you get back \$2,000...) If approved, funds will be reimbursed after job is complete with copy of cancelled checks of payment made to contractor(s).

All grant work must commence by an approved grant request within 30 days after written approval or applicant will be required to re-apply. Work on a proposed project should not commence prior to the approval of the application. Approved projects will be reviewed and monitored to insure the work is progressing in a timely fashion. Changes of improvements or construction change orders that differ in the scope of work than the original approved plan need to be addressed with the CRA Board prior to any new work; or applicant may not be reimbursed. If applicant is unable to begin the project within 30 days of approval, they must submit a request for an extension to the CRA Board citing the reasons for the delay.

**TYPE OF FAÇADE GRANT REQUEST (see above Grant Types for accurate selection):**

\_\_\_\_\_  
Free Home Façade Grant

\_\_\_\_\_  
Matching Home Façade Grant

\_\_\_\_\_  
Business Matching Grant

**TOTAL COST OF PROPOSED IMPROVEMENTS** \$ \_\_\_\_\_

(Obtain and attach at least two bids/quotes for this project) Company license and logo must be on the quote.

**TOTAL AMOUNT OF GRANT REQUESTED** \$ \_\_\_\_\_

(see details of funding parameters at top of this page)

I understand this application for a Façade Grant requires that I comply with the design guidelines established by the City of Avon Park CRA Board, and that the money will be granted on a reimbursable basis. Those changes or improvements not approved by the CRA Board will not be funded. I understand that the proposed work must commence within 30 days after approval of this request or I must reapply.

I also understand that these improvements and attachments must remain as part of the real property and reside within the CRA target area. I also give my permission to the CRA Board to place a "Redevelopment by Design" sign on my property during the improvement phase for a minimum of 30 days after completion.

The CRA reserves the right to accept or reject any application, or part thereof.

\_\_\_\_\_  
PRINT PROPERTY OWNER'S NAME

\_\_\_\_\_  
PROPERTY OWNER'S SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINT LESSEE'S NAME

\_\_\_\_\_  
LESSEE'S SIGNATURE

\_\_\_\_\_  
DATE

For official use only

CRA Advisory approved: Yes No DATE: \_\_\_\_\_

CRA Board approved: Yes No DATE: \_\_\_\_\_

Informed grantee date: \_\_\_\_\_ Initials: \_\_\_\_\_

CLOSEOUT DATE: \_\_\_\_\_ Initials: \_\_\_\_\_

## FACADE GRANT GUIDELINES

All projects requesting a Façade Grant from the Main St. Community Redevelopment Agency (CRA) must comply with the Minimum Maintenance Ordinance #08-02 established by the Avon Park Main St. CRA Board. These guidelines have been adopted by the City Council and are supported by the Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings.

### **The Design guidelines and CRA requirements call for the following:**

1. Changes to the façade of (building or residence) will not remove, alter, damage or cover up significant architectural features of the building which are original or which reflect a major alteration that is itself architecturally coherent, or which help create a unified and attractive appearance to the building and those adjacent to it.
2. Changes to facades will either: (A) partially or fully restore the appearance of the building based on actual evidence, including photographs, written documentation, data, on the building site or other data or, (B) represent a modern treatment, if appropriate, that blends into and is compatible with the building and those adjacent to it.
3. In general, repair and preservation of existing structures and facades is encouraged, unless those alterations will result in an incoherent, unattractive or inharmonious appearance.
4. For facades that have been substantially altered previously, and for which a modern treatment is chosen, such a treatment will conform with the features, material rhythms, colors and general appearance of the building and those adjacent to it, particularly if the building is in a row of other buildings with identical or similar design.
5. Paint colors will be selected from the approved designated color chart adopted for the CRA area.
6. Surface cleaning of structures will be undertaken with the gentlest means possible. Cleaning methods that damage the historic building materials, particularly sandblasting, shall not be undertaken.<sup>July 2008</sup>
7. Self help projects require an estimate cost for the materials to be used to complete the project. **The program will not reimburse for labor provided by the applicant.** If you are a contractor seeking façade funds, the CRA will not pay for material mark-up costs.
8. Façade grants apply to the exterior of the building only, generally including paint, roofing, awnings, etc. The Southside CRA does allow for interior repairs for Business Matching Grants only. Excluded from this grant are items such as signage, parking, sidewalks, and landscaping. However, these items may be considered on a case-by-case basis depending on the nature and scope of the project.
9. The CRA reserves the right to accept or reject any application, or part thereof.