



CITY OF AVON PARK JOB DESCRIPTION

JOB TITLE: C&D TECHNICIAN

EXEMPT:	NO	DIVISION:	Public Works
SALARY:	Grade/Step 390 (\$16.50/hr) <u>no</u> CDL-B Grade/Step 395 (\$17.50/hr) CDL-B	DEPARTMENT:	Utilities
SHIFT:	Days	COST CENTER:	401-0801-536.12-00
LOCATION:	Public Works	POSITION:	C&D Technician
REPORTS TO:	Utility Supervisor		
PREPARED BY:	Human Resources	DATE:	09-20-2021
APPROVED BY:	City Manager	DATE:	09-20-2021

NATURE OF WORK:

The technician works on the installation and maintenance of the municipal water distribution and wastewater collection systems. In this class, employees are engaged in the construction and repair of water and wastewater mains and attendant devices. Work includes connection of fittings, excavation for the installation of lines, placement, removal and minor repair to water meters, and water pressure testing as required. On most assignments, the employee has little supervision; however, work is assigned.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Assists in installing and servicing water mains; cement fittings, place barricades; excavate trenches for water main placement; apply temporary patches to street surfaces following repair.
- Responsible for accurately maintaining daily paperwork and record-keeping
- Repairs & installs water mains, valves, fittings, water services, meters (water & electric), wet taps, line stopping, and any other appurtenances to the distribution system
- Repairs and maintains valves and fire hydrants
- Assists in locating valves and utility lines
- Installs, exchanges water meters, and electric meters
- Operate various hand and power tools; operate heavy equipment
- Performs non-skilled level facilities maintenance and cleaning
- After a 6-month probationary period, the employee will be placed on the on-call standby list as a requirement for the position
- Assists in the placement of M.O.T.
- Assists and supports customers in making minor plumbing repairs
- Inspect and answer customer complaints
- Perform other work as assigned

QUALIFICATIONS AND REQUIREMENTS:

- Valid Florida Driver's License
- Required to take on-call duty on a rotating basis for after-hours emergencies and services after the probation period

OTHER KNOWLEDGE, SKILLS, AND ABILITIES:

- Must be familiar with plumbing, electrical, carpentry, and digging
- Must be able to utilize various construction tools and equipment
- Ability to locate leaks, stoppages, and malfunctions in water and wastewater lines and related equipment; ability to operate hand machinery used to install water/wastewater lines
- Ability learn to operate hand tools used in installation and maintenance of underground utilities during directional drilling, pipe bursting, and standard construction practices
- Ability to locate leaks, stoppages, and malfunctions in water lines and related equipment
- Ability to operate heavy hand machinery used in the maintenance of water lines
- Ability to establish and maintain effective relationships with fellow employees
- Ability to understand and follow oral and written instructions
- Ability to use light and heavy equipment and hand and power tools
- Ability to use and understand voltage and amperage meters
- Ability to climb ladders and work in enclosed below ground level areas
- Ability to learn about pumping stations and related equipment
- Ability to understand and follow oral and written instructions
- Ability to tow/maneuver small and medium-sized trailers
- Ability to traverse about a variety of city job sites with reasonable accommodation
- Ability to position oneself to work in confined spaces
- Ability to manipulate objects, demonstrate small, precise movements, and operate necessary equipment such as hand, power, and small engine tools repetitively or continuously

EDUCATION:

- High School Diploma or G.E.D.

PHYSICAL DEMANDS:

- Tasks may require frequent exposure to adverse environmental conditions, including inclement weather, sun, extreme temperatures, odors, dirt and dust, loud noises, hazardous chemicals, etc.
- Occasional heavy work requiring the ability to lift, carry, push, pull and reposition objects
- Tasks require the manipulation of objects and demonstration of small, precise movements, the ability to detect and distinguish various features of one's surroundings, and the ability to communicate and exchange information with others effectively

Employment Applications for the City of Avon Park must be filled out in entirety.

Applications forms are located at:

http://cms7.revize.com/revize/avonpark/departments/human_resources/employment.php

The City of Avon Park is an Equal Opportunity Employer.

All qualified applicants will receive consideration for employment without regard to race, color, religion, age, sex, sexual orientation, gender identity, national origin, ethnicity, disability, genetic information, marital status, or status as a protected veteran.

Preference will be given to preference-eligible veterans in accordance with applicable law.